

**MINUTES  
OPEN SPACE ADVISORY COMMITTEE  
TOWNSHIP OF MONROE  
JUNE 10, 2024**

The meeting of the Monroe Township Open Space Advisory Committee was called to order by the Chairman, Len Fritz at 7:00pm. Adequate notice of this meeting was given as required by the annual notice of meetings.

Chairman, Len Fritz led the Commission in the salute to our flag.

**ROLL CALL**

Present: Anthony Bundi, Marc DiFrancesco, Alan Dodd, Crystal Fox, Leonard Fritz, Tracy Lavin, Leonard Zeigler, and Cncl. Chelsea Valcourt

Absent: Mark Kozachyn, Tushar Patel, Marjorie Sherrard, and Michael Silvestro

**APPROVAL OF MINUTES**

Tracy Lavin made a motion to approve the minutes as submitted of the Open Space Advisory Committee Meeting of May 6, 2024. The motion was seconded by Anthony Bundi and approved by all members of the Committee in attendance.

**CORRESPONDENCE, REPORTS AND OTHER MATTERS**

- **Liaison Reports**

**Council** – Cncl. Valcourt advised that she is still waiting for the results of the Township survey, noting she will report back as soon as she receives the results.

**Parks & Rec** – Alan spoke regarding the Music Festival, noting it was a successful event. He stated, there is nothing new to report at this time.

**Environmental Protection** – Anthony stated, there is nothing new to report at this time, as the Commission did not have a meeting in April.

- **Sykes Lane Lot**

Len reported, the flowers are coming along nicely and sharing pictures of the area where the flowers were planted. He noted, he has not heard of any resident complaints regarding the lot. Len asked the members, to let him know if anyone had any other ideas or plans for the property. Crystal asked Cncl. Valcourt about the birdhouses that she had mentioned at a previous meeting, to which Cncl. Valcourt said the organization were simply looking to see if there would be community support and/or interest.

- **Wagner Field**

Marc DiFrancesco spoke regarding the survey that he had created with the questions pertaining Wagner Field that were discussed at the previous meetings which he had emailed to the members for their review and feedback. Tracy said, she will do some edits on the structure of some of the questions to help make it user friendly for the residents. A discussion followed regarding the survey and the questions included.

Jenn advised that she has spoke with Amy and Scottie in the Planning Board and they do not have any plans pertaining to Wagner Field. Len will reach out to his contact at the County to try and obtain any plans for Wagner Field.

**OPEN DISCUSSION**

Len said, he would like the Committee to participate in the Township’s upcoming Fall Arts & Crafts Festival. Jenn said that as soon as she receives confirming of the event’s date, she will send it out to everyone. A discussion followed regarding the event. Len noted, since the Committee has some time before the event, he would like to make sure that the survey is ready along with finalizing a giveaway for the event. Tracy asked, what the time frame will be to obtain the results of the survey once it is closed, to which Marc advised a report will automatically generate a report once the survey is closed. A discussion followed regarding the survey, its’ results and presenting them to Council at a later date.

Len wished everyone a safe and happy summer.

**GENERAL PUBLIC DISCUSSION**

Crystal Fox made a motion to open the Public Portion. The motion was seconded by Anthony Bundi and unanimously approved by all members of the Commission in attendance. With no one wishing to speak and no public comment received, Crystal Fox made a motion to close the Public Portion. The motion was seconded by Anthony Bundi and unanimously approved by all members of Commission in attendance.

**ADJOURNMENT**

With no further business to discuss, Chairperson Leonard Fritz asked for a motion to adjourn. Tracy Lavin made a motion to adjourn the Monroe Township Open Space Advisory Committee Meeting of June 10, 2024. The motion was seconded by Anthony Bundi and unanimously all in favor by all members of the Commission in attendance.

Respectfully submitted,

Jennifer Harbison, Secretary

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Open Space Advisory Committee Meeting of June 10, 2024 and serve as only a synopsis of the proceedings.*

**Approved as submitted** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Approved as corrected** \_\_\_\_\_ **Date** \_\_\_\_\_