

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024**

A.) OPENING CEREMONIES

CALL TO ORDER

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 6:30 PM by **Cncl. Denise Adams** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

SALUTE TO THE FLAG

Cncl. McKinney led the Assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL

Cncl. Denise Adams	Present	
Cncl. Carolann Fox	Present	
Cncl. Ronald Garbowski		Excused
Cncl. Vice-Pres. Donald Heverly		Excused
Cncl. Steven McKinney	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Pres. Chelsea Valcourt	Present	
Mayor Gregory A. Wolfe	Present	
Deputy Mayor, Joseph Kurz	Present	
Solicitor, Sandra Graise	Present	
Business Administrator, James V. DeHart, III	Present	
Dir. of Code Enforcement, William Sebastian	Present	
Dir. of Community Affairs, Donna Park	Present	
Dir. of Parks & Recreation, Brian Cope	Present	(arrived @ 6:38pm)
Dir. of Public Safety, Jon Rumpf	Present	
Dir. of Public Works, Marvin Dilks	Present	
Dir. of Real Estate, Jennifer Pesotski	Present	
Chief Financial Officer, Lorraine Boyer	Present	
Captain Mark Burton	Present	
Deputy Municipal Clerk, Jennifer Harbison	Present	

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024**

B.) APPROVAL OF MINUTES

Cncl. Fox made a motion to approve the minutes as submitted of the Ordinance Committee Meeting of April 10, 2024. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council in attendance with the exception of **Cncl. McKinney** who Abstained from voting.

C.) ORDINANCES FOR REVIEW

- **Mandating Direct Deposit for Municipal Employees in the Township of Monroe**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Mandating Direct Deposit for Municipal Employees in the Township of Monroe for First Reading at this evening's Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 175 "Land Management" & Chapter 245 "Soil Removal" – Stormwater Management Amendment**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 175 "Land Management" & Chapter 245 "Soil Removal" – Stormwater Management Amendment for First Reading at this evening's Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 230-29 "Peddling and Soliciting" – Use of Streets and Public Parks**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 230-29 "Peddling and Soliciting" – Use of Streets and Public Parks for First Reading at this evening's Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 226-4 "Parks and Playgrounds" – Requirements for use; prohibited acts**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 226-4 "Parks and Playgrounds" – Requirements for use; prohibited acts for First Reading at this evening's Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 74-53 "Fees" – Park Permits for Special Events**

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024**

C.) ORDINANCES FOR REVIEW (cont'd)

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 74-53 “Fees” – Park Permits for Special Events for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

- **Monroe Township Parks & Recreation Handbook 2024**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Monroe Township Parks & Recreation Handbook 2024 for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 175-163.4 “Land Management” – Cannabis**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 175-163.4 “Land Management” – Cannabis for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

- **Tax Abatement – 2352 Sunnyhill Avenue, Block 9209, Lot 15.01**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding the Tax Abatement – 2352 Sunnyhill Avenue, Block 9209, Lot 15.01 for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

- **Tax Abatement – 2348 Sunnyhill Avenue, Block 9209, Lot 15 – Amending O:32-2023**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding the Tax Abatement – 2348 Sunnyhill Avenue, Block 9209, Lot 15 – Amending O:32-2023 for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

- **Chapter 263 “Tree Removal and Replacement”**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 263 “Tree Removal and Replacement” for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council in attendance.

- **Chapter 175-145.2 “Land Management” – Tree Removal and Replacement**

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024**

C.) ORDINANCES FOR REVIEW (cont'd)

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 175-145.2 “Land Management” – Tree Removal and Replacement for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council in attendance.

- **Chapter 175 “Land Management” – Lot Coverage**

Cncl. Fox made a motion to move forward the Draft Ordinance regarding Chapter 175 “Land Management” – Lot Coverage for First Reading at this evening’s Council Meeting of May 8, 2024. The motion was seconded by **Cncl. O’Reilly** and unanimously approved by all members of Council in attendance.

D.) MATTERS FOR DISCUSSION

- **Chapter 230 Peddlers & Solicitors**

Mayor Wolfe spoke regarding Chapter 230 “Peddlers & Solicitors”, explaining by amending the Code, it will provide Council the opportunity to help the town’s small businesses and also ensure the safety of the residents. He believes there is a happy medium where the Township can help the local businesses by allowing those businesses to email the Police Department, the Police Chief or his designee, a list of names of the individuals and their information who will be passing out the flyers the day of “solicitation” and the areas that will be visited instead of having to follow the current somewhat lengthy process stated within the Code. He would like to see language added to the Code to reflect the following: there is to be no physical or verbal communication with any resident, just the simple placement of the literature on the door, the business will have to pull the No-Knock Registry to ensure the literature does not get distributed to anyone on that list, the businesses must provide the names of the individuals who will be distributing literature to the Police Department, and lastly the business owner is responsible for ensuring that the individuals distributing are of good character and do not have criminal records. **Solicitor Graise** expressed her concerns with the proposed amendments and language to Chapter 230 “Peddlers & Solicitors”. A discussion followed regarding the proposed amendments to Chapter 230 “Peddlers & Solicitors”.

- **Permitting Banners**

Mayor Wolfe spoke in reference to the current Ordinance pertaining to permitting banners, explaining it currently only allows a business to have one (1) sign at their business with an additional sign allowed once per year for thirty (30) days in a ninety (90) day period. He suggested, extending the allowance of the additional sign for once per year for a maximum of ninety (90) days instead of thirty (30) days. A discussion followed regarding extending the times allowed for additional signs. **Cncl. Adams** suggested allowing additional signs twice a year for a maximum of ninety (90) days total to which all members of Council in attendance agreed.

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024**

E.) NEW BUSINESS

Solicitor Graise explained that as part of the municipal land sale held in December 2023, one of the properties, due to a tax assessment error was input on a different road and the individuals who purchased the property were under the impression that it was on one road when it is in fact on another road. She noted, deeds have been prepared and picked up, however, the buyers wish to reverse the sale, which will require an Ordinance. Solicitor Graise asked the members of Council in attendance for permission to prepare an Ordinance to reverse the sale to be presented at the next scheduled Council Meeting for approval, to which **Cncl. O'Reilly** asked for more information. A discussion ensued regarding the land sale purchase.

F.) UNFINISHED BUSINESS – None

G.) PUBLIC PORTION

Cncl. Pres. Valcourt made a motion to open the Public Portion. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council in attendance.

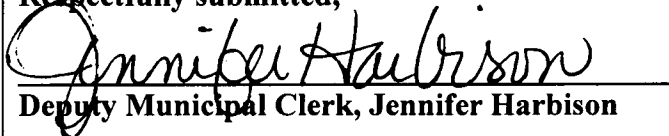
Sherrie Kennedy, 375 Bryn Mawr Drive addressed Council to express her concerns with the proposed amendments to Chapter 230 Peddlers & Solicitors. **Mayor Wolfe** addressed her concerns.

With no one else wishing to speak, **Cncl. Fox** made a motion to close the Public Portion. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

H.) ADJOURNMENT

With nothing further to discuss, **Cncl. Fox** made a motion to adjourn the Ordinance Committee Meeting of May 8, 2024. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council in attendance.


Respectfully submitted,


Deputy Municipal Clerk, Jennifer Harbison


Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings and hand-written notes taken during the Ordinance Committee Meeting of May 8, 2024 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
MAY 8, 2024

Approved as submitted _____  _____ *Date* 6/26/2024
Approved as corrected _____ _____ *Date* _____