

**MINUTES
COUNCIL MEETING
TOWNSHIP OF MONROE
MARCH 13, 2024**

A.) OPENING CEREMONIES

CALL TO ORDER

The Council Meeting of the Township of Monroe was called to order at 6:47 p.m. by **Cncl. Pres., Chelsea Valcourt** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Chelsea Valcourt stated, the Clerk has placed a sign-in sheet in the rear of the meeting room. If anyone would like to address Council, please sign-in and raise your hand and you will be asked to come forward to the microphone. Kindly state your name and address for the record.

SALUTE TO THE FLAG

Cncl. O'Reilly led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Fox** offered the Invocation.

ROLL CALL

Cncl. Denise Adams	Present
Cncl. Carolann Fox	Present
Cncl. Ronald Garbowski	Present
Cncl. Vice-Pres. Donald Heverly	Present
Cncl. Steven McKinney	Present
Cncl. Patrick O'Reilly	Present
Cncl. Pres. Chelsea Valcourt	Present

Mayor Gregory A. Wolfe	Present
Deputy Mayor, Joseph Kurz	Present
Solicitor, Ashley Zimmerman	Present
Business Administrator, James V. DeHart, III	Present
Dir. of Code Enforcement, William Sebastian	Present
Dir. of Community Affairs, Donna Park	Present
Dir. of Community Development, Joseph Marino	Present
Dir. of Parks & Recreation, Brian Cope	Present
Dir. of Public Safety, Jon Rumpf	Present
Dir. of Public Works, Marvin Dilks	Present
Dir. of Real Estate, Jennifer Pesotski	Present
Chief Financial Officer, Lorraine Boyer	Present
Police Chief Ryan Borkowski	Present
Municipal Clerk, Aileen Chiselko	Present

(arrived @ 6:50pm)

B.) MATTERS FOR DISCUSSION - None

C.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED – None

D.) QUESTIONS REGARDING ORDINANCES SCHEDULED - None

E.) APPROVAL OF MINUTES

Cncl. Fox made a motion to approve the minutes as submitted of the Closed Executive Session of November 27, 2023, Council Meeting of December 11, 2023, and Re-Organization

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E.) APPROVAL OF MINUTES (cont'd)

Meeting of January 4, 2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council with the exception of **Cncl. McKinney** who Abstained from voting on the Closed Executive Session of November 27, 2023 Meeting Minutes.

F.) CORRESPONDENCE – None

G.) RESOLUTIONS

Cncl. Garbowski made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

Cncl. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolution R:78-2024 and Resolutions R:103-2024 through R:108-2024. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTION R:78-2024
AND RESOLUTIONS R:103-2024 THROUGH R:108-2024**

R:78-2024 Resolution of the Township of Monroe Authorizing the Mayor of the Township of Monroe to Enter into Municipal Services Agreement Among the Township of Monroe and Malaga Meadows, LLC Concerning Real Property Identified as Block(s) 2702, Lot(s) 11, 15, 17, 18, 40, and 41

R:102-2024 Introduction of 2024 Municipal Budget

Cncl. Garbowski made a motion to approve Resolution R:102-2024. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:102-2024
INTRODUCTION OF 2024 MUNICIPAL BUDGET –
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Resolution R:102-2024 was duly approved.

R:103-2024 Resolution Approving the Bill List and Paid List for the Council Meeting of March 13, 2024

R:104-2024 Resolution Adjusting Township of Monroe Tax Records

R:105-2024 Resolution Appointing Safety Coordinator for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

R:106-2024 Resolution Appointing Fund Commissioner for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

R:107-2024 Resolution Appointing Alternate Fund Commissioner for the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

R:108-2024 Resolution to Establish a Petty Cash Account for the Township of Monroe in Gloucester County for the Year 2024 "Department of Emergency Management"

Cncl. Garbowski made a motion to approve, by Consent Agenda, Resolution R:78-2024 and Resolutions R:103-2024 through R:108-2024. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

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H.) ORDINANCES

Cncl. Fox made a motion to open the meeting to the public for the Ordinance listed on the agenda for Second Reading. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council. With no one wishing to speak on the Ordinance for Second Reading, **Cncl. Garbowski** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council,

O:08-2024 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 4 of the Code of the Township of Monroe, Entitled "Administrative Code"

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:08-2024 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:08-2024 FOR SECOND READING
AND PUBLIC HEARING –
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance **O:08-2024** was duly approved for Second Reading and Public Hearing.

O:09-2024 An Ordinance of the Township Council of the Township of Monroe Providing for the Implementation of the "Five Year Tax Exemption and Abatement Law" Pursuant to N.J.S.A. 40A:21-1 et seq. and Approving Property Tax Agreement Between the Township of Monroe and Timothy Tonczykyn, LLC, 926 Spruce Lane, Block 8812, Lot 123

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:09-2024 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

O:10-2024 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 267 of the Code of the Township of Monroe, Entitled "Vehicles and Traffic"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:10-2024 for First Reading and Publication. The motion was seconded by **Cncl. Pres. Valcourt** and unanimously approved by all members of Council.

O:11-2024 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 74 of the Code of the Township of Monroe, Entitled "Fees"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:11-2024 for First Reading and Publication. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

O:12-2024 An Ordinance of The Township Council of the Township of Monroe, to Amend Chapter 230 of the Code of the Township of Monroe, Entitled "Peddling And Soliciting"

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H.) ORDINANCES (cont'd)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:12-2024 for First Reading and Publication. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

O:13-2024 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 252 of the Code of the Township of Monroe, Entitled "Taxation"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:13-2024 for First Reading and Publication. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

I.) NEW BUSINESS – None

J.) UNFINISHED BUSINESS – None

K.) REPORTS AND OTHER MATTERS

Director of Community Affairs, Mrs. Park reminded everyone that the Annual Easter Egg Hunt will take place this Saturday, March 16th at Owens Park beginning at 11:00am for the special needs children and then promptly at 12:00 noon.

Police Chief Borkowski thanked the Mayor and Council for allowing the Police Department to conduct their promotions during the Council Meeting and for placing their trust in him and the new Police Administration to lead the department.

Cncl. Pres. Valcourt wished everyone a lucky St. Patrick's Day.

L.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

Michael Mellace, owner of Pink Harbor CPA, addressed the Mayor and Council to express his concerns with the effects that the No Knock Ordinance and the Peddling and Soliciting Ordinance have on allowing the small in-town businesses to promote their business. Mr. Mellace stated, he would like to see money allocated within the Municipal Budget to install a community playground in the Scotland Run development. **Mayor Wolfe** addressed Mr. Mellace's concerns, noting he will look into how the Ordinance can be amended to help the small businesses and in reference to the community playgrounds, that is something that can be looked at in the future. **Cncl. Adams** noted, the Economic Development Commission has discussed with the Mayor creating Business Directories to be distributed to the current and new residents, which will help to promote the in-town small businesses.

Sherrie Kennedy, 375 Bryn Mawr Drive, spoke regarding Ordinance O:10-2024, questioning if all of the residents located on the listed streets were notified, to which **Mayor Wolfe** explained the reason for the addition of Ketal Avenue to the Ordinance. Ms. Kennedy questioned the enforcement of all of the roads listed within the Ordinance. Ms. Kennedy spoke

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L.) GENERAL PUBLIC DISCUSSION (cont'd)

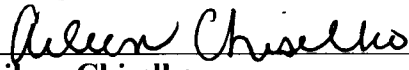
in reference to the No Knock Ordinance, noting how hard the Township worked to implement this Ordinance and how she believes to amend it would be moving the Township backwards.

With no one else wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council.

M.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Council Meeting of March 13, 2024. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

Respectfully submitted,



Aileen Chiselko
Municipal Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of March 13, 2024, and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted asc
Approved as corrected _____

Date 4/11/2024
Date _____