

**RESOLUTION R:171-2024**

**RESOLUTION DESIGNATING CHRISTINE SCOLA, PHR, AS BENEFITS ADMINISTRATOR FOR THE TOWNSHIP OF MONROE AND GRANTING AUTHORITY TO EXECUTE DOCUMENTS RELATED TO THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

**WHEREAS**, the Township Council of the Township of Monroe previously passed Resolution R:271-2023 authorizing the Mayor to execute the Southern New Jersey Regional Employee Benefits Fund Indemnity and Trust Agreement; and

**WHEREAS**, it is necessary to designate a Benefits Administrator to oversee and manage the benefits associated with the Southern New Jersey Regional Employee Benefits Fund for the Township of Monroe; and

**WHEREAS**, Christine Scola, PHR, has the necessary qualifications and expertise to serve as the Benefits Administrator for the Township of Monroe; and

**WHEREAS**, it is also necessary to grant Christine Scola the authority to execute documents related to the Southern New Jersey Regional Employee Benefits Fund on behalf of the Township of Monroe.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Monroe, County of Gloucester, State of New Jersey, that:

1. **Designation of Benefits Administrator:** Christine Scola, PHR, is hereby designated as the Benefits Administrator for the Township of Monroe.
2. **Authority to Execute Documents:** Christine Scola, PHR, is hereby granted the authority to execute any and all documents related to the Southern New Jersey Regional Employee Benefits Fund on behalf of the Township of Monroe, including but not limited to applications, certifications, agreements, and other necessary documents to ensure the effective administration of the Fund. **Any and all documents presented for execution shall first be presented to Council for review and comment. Separate resolutions for the execution of said documents will not be required, however, Council is to inspect and comment on any and all documents prior to execution.**
3. **Implementation:** The Mayor, Township Clerk, and other appropriate officials are hereby authorized and directed to take all necessary actions to implement this resolution.

**ADOPTED** at a meeting of the Township Council of the Township of Monroe on May 22, 2024.

**TOWNSHIP OF MONROE**

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**CNCL. PRES. CHELSEA VALCOURT**

**ATTEST:**

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**Twp. Clerk, Aileen Chiselko, RMC  
or Deputy Clerk, Jennifer Harbison, RMC**

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**CERTIFICATION OF CLERK**

The foregoing Resolution was duly adopted at a meeting of the Township Council of the Township of Monroe, County of Gloucester, State of New Jersey, held on the 22<sup>nd</sup> day of May 2024 in the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

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**Twp. Clerk, Aileen Chiselko, RMC  
or Deputy Clerk, Jennifer Harbison, RMC**

**ROLL CALL VOTE**

	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Cncl. Adams</b>				
<b>Cncl. Fox</b>				
<b>Cncl. Garbowski</b>				
<b>Cncl. Heverly</b>				
<b>Cncl. McKinney</b>				
<b>Cncl. O'Reilly</b>				
<b>Cncl. Pres. Valcourt</b>				
<b>Tally:</b>				