

RESOLUTION R:131-2024

RESOLUTION AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSAL (“RFP”) FOR ELECTRICITY AND NATURAL GAS SUPPLY SERVICES

WHEREAS, the Township of Monroe, in its ongoing efforts to ensure efficient and cost-effective utility services, seeks to procure electricity and natural gas supply services for its facilities, including but not limited to Municipal Buildings, Recreation Departments, and Traffic Lights, through a competitive bidding process; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and specifically pursuant to the Fair and Open Process, requires that contracts for the provision of goods and services, including electricity and natural gas supply, be awarded through a fair and open process; and

WHEREAS, the Township Council recognizes the need to adhere to said legal standards and to ensure the best possible outcome for its constituents by securing reliable and economical utility services.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Township of Monroe, Gloucester County, New Jersey, as follows:

- 1. Authorization:** The Township is hereby authorized to issue a Request for Proposal (“RFP”) for qualified Third-Party Suppliers (“TPS”) capable of providing electricity and natural gas supply services for various Township facilities as detailed in the RFP document titled “Monroe Township Electric and Gas RFP”, and in accordance with amendments and timelines specified therein.
- 2. RFP Document:** The RFP, as dated on or about April 16, 2024, including but not limited to, the procurement schedule, product specifications, response submittal requirements, evaluation criteria, and mandatory forms, is hereby approved and adopted as the document to be utilized in the solicitation process.
- 3. Timeline:** Said RFP will be issued/published to the public on or about Tuesday, April 16, 2024. Interested parties are required to submit any questions, sample contracts, and sample bills by Tuesday, April 23, 2024, by 12:00 P.M. Following this, executable electric and gas prices are due by Monday, May 6, 2024, by 11:30 A.M. Depending on the pricing received and the savings analysis performed on the rates, the Township of Monroe reserves the right not to execute on the prices and have them refreshed and executed on another date that will be communicated to all suppliers. These dates may be subject to change due to unforeseen circumstances, but any adjustments will be made in compliance with applicable statutory requirements to ensure the process remains transparent and fair.
- 4. Compliance with Laws:** All procedures related to the issuance of the RFP, evaluation of proposals, and contract award shall comply with the relevant provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and other applicable statutes and regulations.
- 5. Advisory Services:** The Township authorizes the engagement of Bakey Energy Consulting, or such other consultants as deemed necessary, to advise on and assist in

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the RFP process, evaluation of responses, and negotiation of contracts, to ensure compliance with New Jersey laws and the Township’s objectives.

- 6. **Public Notice:** The Municipal Clerk is directed to publish the Notice of Request for Proposals in accordance with the requirements of N.J.S.A. 40A:11-23, on the Township’s website and in newspapers of general circulation, ensuring adequate notice to potential bidders.
- 7. **Right Reserved:** The Township reserves the right, as per the RFP document, to interview proposers, to reject any and all proposals, to waive minor irregularities in the process, and to negotiate with the selected proposer in the best interest of the Township.

BE IT FINALLY RESOLVED that this resolution shall take effect immediately.

ADOPTED at a meeting of the Township Council of the Township of Monroe on April 10, 2024.

TOWNSHIP OF MONROE

CNCL. PRES. CHELSEA VALCOURT

ATTEST:

**Twp. Clerk, Aileen Chiselko, RMC
or Deputy Clerk, Jennifer Harbison, RMC**

CERTIFICATION OF CLERK

The foregoing Resolution was duly adopted at a meeting of the Township Council of the Township of Monroe, County of Gloucester, State of New Jersey, held on the 10th day of April 2024 in the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

**Twp. Clerk, Aileen Chiselko, RMC
or Deputy Clerk, Jennifer Harbison, RMC**

ROLL CALL VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Cncl. Adams				
Cncl. Fox				
Cncl. Garbowski				
Cncl. Heverly				
Cncl. McKinney				
Cncl. O’Reilly				
Cncl. Pres. Valcourt				
Tally:				