

**MINUTES
ENVIRONMENTAL PROTECTION COMMISSION
TOWNSHIP OF MONROE
FEBRUARY 26, 2024**

The Regular Meeting of the Monroe Township Environmental Protection Commission was called to order by Chairperson Dan Kozak at 6:35pm in the 2nd Floor Joe Pace Meeting Room of the Municipal Complex. Adequate notice of this meeting was given as required by the annual notice of meetings.

Chairperson Dan Kozak led the Commission in the salute to the flag.

ROLL CALL

Present: Anthony Bundi, Dan Kozak, Patricia Purdy, Matthew Urquhart, and Cncl. Steve McKinney

Absent: Crystal Fox and Eric Fooder

At this time, Jenn advised that Mr. Wise has decided to resign from the Commission due to personal reasons. Jenn also updated the members present as to the status of the Planning Board Liaison appointment.

APPROVAL OF MINUTES

Patricia Purdy made a motion to approve the minutes as submitted of the Environmental Protection Commission meeting of January 22, 2024. The motion was seconded by Matthew Urquhart and approved by all members of the Commission in attendance.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

- Email / Mail Correspondence

Dan advised that he has received an email from Stu Gerstein pertaining to the Community Gardens, advising there are a few available garden plots for the upcoming gardening season. Stu also noted that he along with the community garden members will be starting a program to introduce gardening to the youth with the help of the Library Board. Cncl. McKinney said that he will make an announcement at the next Council Meeting to help make the residents aware of the available garden plots.

- Liaison Reports

- Council – Cncl. McKinney advised that there is nothing to report at this time.
- Open Space – Anthony advised that there is nothing to report at this time.

NEW BUSINESS

Pat spoke regarding scheduling a time to plant the black eyed susan seeds at the drainage basins. A discussion ensued regarding the basins (Bryn Mawr and Winslow Road and the Williamstown Middle School), where the planting will take place, when the best time will be to plant the seeds, and creating signs to install at the basins to help educate the residents on the plantings. Pat will reach out to Deb Bender to further discuss the planting.

OLD BUSINESS

- Arts Festival / Music Festival

Jenn provided the members present with a copy of the Arts & Crafts Festival flyer which is taking place on April 13th to see if it is something the Commission would be interested in attending. A discussion followed regarding possibly hosting a table and it was decided to hold off on hosting a table for this year’s festival. Jenn will place it on the September/October meeting Agenda, to provide the Commission time to begin planning and obtaining plants to use as a give-away at next year’s festival.

Pat spoke regarding the Music Festival, noting she believes it will be in the best interest of the Commission to host their own table at the Music Festival but be in close proximity to the Open Space Advisory Committee and Public Works to which everyone in attendance agreed.

PUBLIC DISCUSSION

Patricia Purdy made a motion to open the Public Portion. The motion was seconded by Matthew Urquhart and approved by all members of the Commission in attendance. With no one from the public present and/or wishing to speak, Anthony Bundi made a motion to close the Public Portion. The motion was seconded by Patricia Purdy and approved by all members of Commission in attendance.

ADJOURNMENT

With no further business to discuss, Matthew Urquhart made a motion to adjourn the Monroe Township Environmental Protection Commission Meeting of February 26, 2024. The motion was seconded by Patricia Purdy and approved by all members of Commission in attendance.

Respectfully submitted,

Jennifer Harbison, Secretary

The next scheduled Monroe Township Environmental Protection Commission meeting is Monday, March 18 at 6:30pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Environmental Protection Commission Meeting of February 26, 2024 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
 Approved as corrected _____ Date _____