

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Council Meeting of the Township of Monroe was called to order at 7 p.m. by **Cncl. Pres., Chelsea Valcourt** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., Chelsea Valcourt** stated, the Clerk has placed a sign-in sheet in the rear of the meeting room. If anyone would like to address Council, please sign-in and raise your hand and you will be asked to come forward to the microphone. Kindly state your name and address for the record.

**SALUTE TO THE FLAG**

**Cncl. Fox** led the Assembly in the Pledge of Allegiance to Our Flag and offered the Invocation.

**ROLL CALL**

Cncl. Denise Adams	Present	
Cncl. Carolann Fox	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Vice-Pres. Donald Heverly	Present	
Cncl. Steven McKinney	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Pres. Chelsea Valcourt	Present	
Mayor Gregory A. Wolfe	Present	
Deputy Mayor, Joseph Kurz	Present	
Solicitor, Sandra Graise	Present	
Business Administrator, James V. DeHart, III	Present	
Dir. of Code Enforcement, William Sebastian	Present	
Dir. of Community Affairs, Donna Park	Present	
Dir. of Community Development, Joseph Marino		Excused
Dir. of Parks & Recreation, Brian Cope	Present	
Dir. of Public Safety, Jon Rumpf	Present	
Dir. of Public Works, Marvin Dilks	Present	
Dir. of Real Estate, Jennifer Pesotski		Excused
Chief Financial Officer, Lorraine Boyer		Excused
Police Chief Craig Monahan	Present	
Municipal Clerk, Aileen Chiselko	Present	

**B.) MAYOR'S APPOINTMENTS**

**Mayor Wolfe** made the following appointment:

**Planning Board – Alternate #2 – Christopher Maure**

**C.) PROCLAMATIONS / PRESENTATIONS**

- Monroe Township Police Department – NJSAOCOP Law Enforcement Accreditation Program

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**C.) PROCLAMATIONS / PRESENTATIONS (cont'd)**

**Harry J. Delgado, Ed.S, Accreditation Program Manager for the New Jersey State Association of Chiefs of Police** explained that achieving accreditation status represents a significant professional achievement, noting the Monroe Township Police Department has gone through four (4) cycles of the accreditation process placing the Police Department in an elite group of law enforcement agencies. He congratulated Chief Craig Monahan, Deputy Chief Gene Sulzbach, Accreditation Manager Lt. Eric Dare, the staff of the Monroe Township Police Department, the Mayor and Council, and the citizens that they so proudly serve for achieving accreditation, joining a very exclusive group of law enforcement agencies that have made this important commitment to excellence in policing. Mr. Delgado presented Chief Monahan, Deputy Chief Sulzbach and Accreditation Manager Lt. Dare with the Accreditation Certificate in recognition of the Monroe Township Police Department fulfilling all of the accreditation standards as established by the New Jersey State Association of Chiefs of Police. **Mayor Wolfe** congratulated the Police Department on obtaining the accreditation and providing another layer of protection to the residents and the township. **Chief Monahan** thanked Deputy Chief Sulzbach and Lt. Dare for all of their dedication, diligence, hard work and commitment they put forth during the three (3) year accreditation process.

**D.) MATTERS FOR DISCUSSION**

**Mayor Wolfe** recognized Assemblyman Dan Hutchinson and Assemblyman Cody Miller, inviting Assemblyman Dan Hutchinson to speak regarding proposed Assembly Bill NJ A3361.

**Assemblyman Dan Hutchinson** addressed the Mayor and Council to present proposed Assembly Bill NJ A3361 pertaining to Rent Leveling, the reasons that he drafted the proposed Assembly Bill and the benefits it will provide the residents of Monroe Township. Mr. Hutchinson asked for Council's consideration to approve Resolution R:62-2024, showing support for proposed Assembly Bill NJ A3361.

**E.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED**

**Mayor Wolfe** explained why Resolution R:51-2024 is being presented for approval this evening, noting it authorizes the Mayor to enter into an agreement with Clean As A Whistle Cleaning Service, LLC for Township cleaning services.

**Mayor Wolfe** spoke regarding Resolution R:62-2024, stressing the importance of the Resolution. He thanked Council for their support with the recent passing of the Rent Leveling Ordinance and asked that they support this Resolution, which supports the proposed Assembly Bill.

**F.) QUESTIONS REGARDING ORDINANCES SCHEDULED – None**

**G.) APPROVAL OF MINUTES**

**Cncl. Garbowski** made a motion to approve the minutes as submitted of the Closed Executive Session of June 26, 2023, Closed Executive Session of July 24, 2023, Council Meeting of August 28, 2023 and Closed Executive Session of August 28, 2023. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council, with the exception of **Cncl. McKinney** who Abstained from voting on the Council Meeting Minutes of August 28, 2023 and the Closed Executive Session Minutes of August 28, 2023.

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**H.) CORRESPONDENCE**

- Limousine License – Galloway Limousine Company, LLC

**Cncl. Garbowski** made a motion to approve a Limousine License for **Galloway Limousine Company, LLC**. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**I.) RESOLUTIONS**

**Cncl. Garbowski** made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Fox** and unanimously approved by all members.

**Cncl. Garbowski** made a motion to bracket for approval, by Consent Agenda, Resolutions R:37-2024 through R:60-2024 and Resolutions R:62-2024 through R:64-2024. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

**CONSENT AGENDA RESOLUTIONS R:37-2024 THROUGH R:60-2024 AND  
RESOLUTIONS R:62-2024 THROUGH R:64-2024**

**R:37-2024** Resolution Amending Resolution R:04-2024 Entitled Township of Monroe Cash Management Plan to Correct the Return Check Charge from Twenty-Five Dollars (\$25.00) to Twenty Dollars (\$20.00)

**R:38-2024** Resolution of the Township Council of the Township of Monroe Transferring Funds for the Budget Year 2023

**R:39-2024** Resolution Approving the Bill List and Paid List for the Council Meeting of January 24, 2024

**R:40-2024** Resolution Adjusting Township of Monroe Tax Records

**R:41-2024** Resolution of the Township of Monroe, County of Gloucester, Changing the Petty Cash Fund Custodian for "Police"

**R:42-2024** Resolution of the Township of Monroe, County of Gloucester, Changing the Petty Cash Fund Custodian for "Department of Emergency Management"

**R:43-2024** Resolution to Establish a Petty Cash Account for the Township of Monroe in Gloucester County for the Year 2024 "Various Departments"

**R:44-2024** Resolution Appointing the Contact Person for the Employment Practices Liability Attorney Consultation Service Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

**R:45-2024** Resolution of the Township Council of the Township of Monroe in Support of the Location and Operation of a Class 5 Cannabis Retail Facility by Carry-On Cannabis, LLC

**R:46-2024** Resolution of the Township Council of the Township of Monroe in Support of the Location and Operation of a Class 5 Cannabis Retail Facility by Dragon Pit, LLC

**R:47-2024** Resolution of the Township Council of the Township of Monroe in Support of the Location and Operation of a Class 1 Cannabis Cultivator, Class 2 Cannabis Manufacturer and Class 5 Cannabis Retail Facility by Raritan Growth, LLC

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**I.) RESOLUTIONS (cont'd)**

**R:48-2024** Resolution Authorizing the Execution of Change Order No. 1 for Think Pavers Hardscaping in the Decreased Amount of \$3,495.60 for Services Associated with the 2022 Drainage Improvement Project in the Township of Monroe, County of Gloucester, State of New Jersey

**R:49-2024** Resolution of the Township of Monroe Authorizing Participation in a Shared Services Agreement with the County of Gloucester for Vehicle Use

**R:50-2024** Resolution of the Township of Monroe Authorizing the Mayor to Execute Recreation & Open Space Inventory Prepared by the Township Engineer (2024)

**R:51-2024** Resolution of the Township Council of the Township of Monroe Authorizing the Mayor to Enter into an Agreement with Clean As A Whistle Cleaning Service, LLC for Township Cleaning Services

**R:52-2024** Risk Management Consultant Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

**R:53-2024** Resolution Authorizing the Township of Monroe to Enter into a Contract with the Labor Counsel for the Township of Monroe for the Year 2024

**R:54-2024** Resolution Authorizing the Township of Monroe to Enter into a Contract with the Redevelopment Counsel of the Township of Monroe for the Year 2024

**R:55-2024** Resolution of the Township of Monroe, County of Gloucester, State of New Jersey Prohibiting Left Turns at the Proposed U.S. Rt. 322 Driveway for a Wawa Located in Williamstown

**R:56-2024** Resolution Authorizing the Approval of Grant and Loan Application to the New Jersey Department of Environmental Protection, Green Acres Program, for the Development of Jake's Law Playground at the Pfeiffer Community Center

**R:57-2024** Resolution of the Township Council of the Township of Monroe Authorizing the (Re)Solicitation of Qualifications/Proposals for Municipal Professional Services for the Year 2024

**R:58-2024** Resolution of the Township Council of the Township of Monroe Authorizing the (Re)Solicitation of Bids for Windows

**R:59-2024** Resolution Authorizing the Township of Monroe to Enter into a Contract with Triad Advisory Services, Inc. for Affordable Housing Administrative Agent Services for the Township of Monroe, County of Gloucester, State of New Jersey for the Year 2024

**R:60-2024** Resolution Authorizing the Township of Monroe to Enter into a Contract with Triad Advisory Services, Inc. for Grant Consultant Services for the Township of Monroe, County of Gloucester, State of New Jersey for the Year 2024

**Cncl. Garbowski** made a motion to approve, by Consent Agenda, Resolutions R:37-2024 through R:60-2024 and Resolutions R:62-2024 through R:64-2024. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council.

**R:61-2024** Resolution Appointing Alternate #1 Member to the Monroe Township Zoning Board of Adjustment

**Cncl. Garbowski** made a motion to approve Resolution R:61-2024. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**I.) RESOLUTIONS (cont'd)**

**Cncl. Garbowski** made a motion to open nominations for Alternate #1 Member to the Monroe Township Zoning Board of Adjustment. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council

**Cncl. Adams** nominated Julia Fasano as Alternate #1 Member to the Monroe Township Zoning Board of Adjustment. **Cncl. O'Reilly** seconded the nomination. No other nominations were made.

**Cncl. Garbowski** made a motion to close nominations. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF JULIA FASANO  
AS ALTERNATE #1 MEMBER TO THE MONROE TOWNSHIP  
ZONING BOARD OF ADJUSTMENT  
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

**Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent.** **Julia Fasano** was duly approved as Alternate Member to the Monroe Township Zoning Board of Adjustment.

**R:62-2024** Resolution of Support of Bill Concerning Rent Increases for Residential Tenants Residing in Certain Dwelling Units that Are Modular or Manufactured Homes

**R:63-2024** Resolution Authorizing the Township of Monroe to Enter into a Contract with Bakey Energy Consulting for Energy Consultant Services for the Township of Monroe, County of Gloucester, State of New Jersey for the Year 2024

**R:64-2024** Resolution Authorizing Closed Executive Session of the Township Council of the Township of Monroe to Discuss Matters Falling Under Pending/Anticipated Litigation Subject to Attorney-Client Privilege Pursuant to N.J.S.A. 10:4-12b(7)

**R:65-2024** Resolution Appointing Member to the Monroe Township Economic Development Commission

**Cncl. Garbowski** made a motion to approve Resolution R:65-2024. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**Cncl. Garbowski** made a motion to open nominations for a member to the Monroe Township Economic Development Commission. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council

**Cncl. Adams** nominated Bruce Rice as a member to the Monroe Township Economic Development Commission. **Cncl. O'Reilly** seconded the nomination. No other nominations were made.

**Cncl. Garbowski** made a motion to close nominations. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF BRUCE RICE AS A MEMBER  
TO THE MONROE TOWNSHIP ECONOMIC DEVELOPMENT COMMISSION  
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

**Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent.** **Bruce Rice** was duly approved as a member to the Monroe Township Economic Development Commission.

**R:66-2024** Resolution Appointing Alternate #1 Member to the Monroe Township Economic Development Commission

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**I.) RESOLUTIONS (cont'd)**

**Cncl. Garbowski** made a motion to approve Resolution R:66-2024. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

**Cncl. Garbowski** made a motion to open nominations for Alternate #1 Member to the Monroe Township Economic Development Commission. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council

**Cncl. Adams** nominated Michael Lawrence as Alternate #1 Member to the Monroe Township Economic Development Commission. **Cncl. O'Reilly** seconded the nomination. No other nominations were made.

**Cncl. McKinney** made a motion to close nominations. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF MICHAEL LAWRENCE  
AS ALTERNATE #1 MEMBER TO THE MONROE TOWNSHIP  
ECONOMIC DEVELOPMENT COMMISSION  
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

**Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent.** Michael Lawrence was duly approved as Alternate #1 Member to the Monroe Township Economic Development Commission.

**R:67-2024** Resolution Appointing Alternate #2 Member to the Monroe Township Economic Development Commission

**Cncl. Garbowski** made a motion to approve Resolution R:67-2024. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**Cncl. Garbowski** made a motion to open nominations for Alternate #2 Member to the Monroe Township Economic Development Commission. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council

**Cncl. Adams** nominated Dana Lawrence as Alternate #2 Member to the Monroe Township Economic Development Commission. **Cncl. O'Reilly** seconded the nomination. No other nominations were made.

**Cncl. Garbowski** made a motion to close nominations. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF DANA LAWRENCE  
AS ALTERNATE #2 MEMBER TO THE MONROE TOWNSHIP  
ECONOMIC DEVELOPMENT COMMISSION  
7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

**Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent.** Dana Lawrence was duly approved as Alternate #2 Member to the Monroe Township Economic Development Commission.

**J.) ORDINANCES**

**Cncl. Garbowski** made a motion to open the meeting to the public for the Ordinance listed on the agenda for Second Reading. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council. With no one wishing to speak on the Ordinance for Second Reading, **Cncl. Garbowski** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

**O:01-2024** Calendar Year 2024 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**J.) ORDINANCES (cont'd)**

**Second Reading:** The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Garbowski** made a motion to approve Ordinance O:01-2024 for Second Reading and Public Hearing. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:01-2024 FOR SECOND READING  
AND PUBLIC HEARING –**

**7 AYES (Adams, Fox, Garbowski, Heverly, McKinney, O'Reilly, Valcourt)**

**Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent.** Ordinance O:01-2024 was duly approved for Second Reading and Public Hearing.

**K.) NEW BUSINESS – None**

**L.) UNFINISHED BUSINESS**

**Mayor Wolfe** informed everyone that the Rent Leveling Board, whose members were recently appointed at Council's Reorganization Meeting, has scheduled their first meeting for Tuesday, February 27<sup>th</sup> at 6:00pm in the municipal building. He noted, he and the Board's liaison, Cncl. Fox, and Solicitor Graise will attend the meeting to guide the members with the rules, regulations, roles and responsibilities of the board members and to help guide the members with the running of the meeting.

**M.) REPORTS AND OTHER MATTERS**

**Mayor Wolfe** thanked Public Works, Buildings and Grounds, and the Parks and Recreation Departments on a job well done during the snow storm, ensuring the roads were clear and safe. He noted that Monroe Township consists of almost fifty (50) square miles, which makes it near impossible to plow every road, and encouraged those who have any concerns or if their road was not plowed, to contact his office so that it can be addressed moving forward. On January 9<sup>th</sup>, he attended the swearing-in ceremony of Cody Miller as he was sworn in as a New Jersey State Assemblyman, along with Dan Hutchinson. The Mayor congratulated Mr. Miller and Mr. Hutchinson, noting Monroe Township finally has a voice in Trenton. On January 10<sup>th</sup>, the Township hosted the Williamstown High School OTP and MD Programs, the Multiple Disabilities and Occupation Transitions Programs, which teaches the students life skills. The students spent the day visiting all of the various departments throughout the municipal building, learning the various roles and responsibilities of all of the jobs here in Monroe Township. He thanked Sgt. Armstrong, the Police Department, Human Resources Director, Christine Scola along with her assistant, Felicia McBride who did an outstanding job ensuring the students were busy and learning all day. On January 10<sup>th</sup>, he along with Cncl. Fox, Deputy Mayor Kurz and Business Administrator Jim DeHart attended a 100<sup>th</sup> birthday celebration for Monroe Township resident, Helen Kostic. On Sunday, January 14<sup>th</sup>, he and Cncl. Fox attended a mass at Our Lady of Peace Parish, where they presented Deacon Mike McDonough with a Certificate of Recognition for 35 years of Diaconate Ministry and wished him well in his well-deserved retirement. On Sunday, January 21<sup>st</sup>, he and the Director of Parks and Recreation, Brian Cope attended the Williamstown High School Annual Football and Cheerleading Awards Banquet, where the Braves announced that the hall of fame head coach, Frank Fucetola will be returning as head coach this upcoming football season. On January 22<sup>nd</sup>, the Mayor had the privilege of administering the Oath of Office to two (2) of the township's newest police recruits for the Police Department, noting that the recruits will begin their law enforcement journey in mid-February when they attend the Gloucester County Police Academy. He wished the recruits the very best, stating, he is looking forward to having them on the streets protecting the residents. Mayor Wolfe reported, he has attended many other meetings this past month with new

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**M.) REPORTS AND OTHER MATTERS (cont'd)**

businesses and the Fire House Committee, noting that project is moving forward and the township will be seeing a significant reduction in cost.

**Deputy Mayor Kurz** reported that on December 27<sup>th</sup>, he was honored to perform a wedding ceremony in the Mayor's absence. On January 10<sup>th</sup>, he attended the Presentation of the Proclamation to his aunt, Helen Lambing Kostic on her 100<sup>th</sup> Birthday. He wished his aunt a happy birthday and thanked the Mayor and Council for the proclamation.

**Business Administrator, Mr. DeHart** reported that in addition to several of the events that he accompanied the Mayor to, on January 18<sup>th</sup>, he met with Samantha Snyder, the Librarian for the Monroe Township Public Library and the president of the Library Board. He noted, it was a very productive meeting discussing some of the challenges that the library faces. Mr. DeHart encouraged everyone to visit the library, as they offer many programs for the residents.

**Director of Code Enforcement, Mr. Sebastian** provided a year-end summary for the inspections that took place; the Construction Department performed a total of 3,492 building inspections, 1,015 fire inspections, 3,005 electrical inspections, 2,052 plumbing inspections, and 958 mechanical inspections. The Housing Department has performed 4,084 inspections and the Zoning Department 1,572 inspections, for a grand total of 16,178 inspections for 2023.

**Director of Community Affairs, Mrs. Park** advised, Candy Bar Bingo will be held at the Pfeiffer Community Center on February 8<sup>th</sup> beginning at 6:30pm. The Department of Community Affairs and the Parks and Recreation Department have begun planning the annual Easter Egg Hunt, which will take place on March 16<sup>th</sup> beginning promptly at 12:00pm. The Spring Arts and Craft Fair is scheduled for April 13<sup>th</sup> and the Autism Awareness Day is scheduled for April 27<sup>th</sup>. Mrs. Park encouraged everyone to contact the Pfeiffer Community Center with any questions concerning the events.

**Director of Public Safety, Mr. Rumpf** reported that the Williamstown Fire Department reported 51 calls for service in December, with a grand total of 752 calls for service year-to-date. He noted that for the end of the year, the Williamstown Fire Department is the busiest 100% volunteer fire department in Gloucester County. Mr. Rumpf congratulated the police department on their accreditation, noting it is a tough status to achieve, especially with completing the process four (4) times in a row. He reported, the Monroe Township Police Department handled 2,921 calls for service for the month of December, with a grand total of 57,000 calls year-to-date. Mr. Rumpf noted the large disparity in calls from 2022, stating that the police department completed 2022 with a total of 35,000, commending Chief Monahan and the police officers on a job well done.

**Director of Public Works, Mr. Dilks** thanked the Parks and Recreation, Buildings and Grounds, Public Works and the Road Department on a job well done during last week's snow storm.

**Police Chief Monahan** thanked the Police Department for an amazing year, noting the department has almost doubled their calls for service this year. He commended the police officers who worked very hard this year, doubling the motor vehicle stops, being very proactive and increasing their public visibility. He noted, with the rise of calls, the number of fatal accidents were cut in half compared to 2022, the number of crashes were reduced by 300, and the number of violent crimes and burglaries were also reduced. Chief Monahan congratulated Officer Don Farnelli and Officer Cody Hendricks and their new K-9 partners for graduating Patrol School on January 5<sup>th</sup>, noting they have begun Scent School on January 8<sup>th</sup> which will take approximately ten (10) weeks to complete. He thanked Mayor Wolfe and Business Administrator Jim DeHart for allowing the police department to place two (2) new K-9s on the road. Chief Monahan presented and read aloud a letter, which he had written addressed to the Mayor and Council, announcing his retirement from the police department effective March 1, 2024 after twenty-nine (29) years of law enforcement service.



**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**M.) REPORTS AND OTHER MATTERS (cont'd)**

**Cncl. Adams** thanked the Township employees for a job well done during the recent inclement weather. She congratulated the police department on their prestigious award and for their continued sacrifice in keeping the residents safe. Cncl. Adams thanked Police Chief Monahan for his decades of service to the community, noting he will be sincerely missed.

**Cncl. Fox** attended the Seniors Commission Meeting on January 11<sup>th</sup>, noting she will be reporting more information regarding some upcoming planned trips after their February meeting. On January 17<sup>th</sup>, she attended the MMUA Meeting, noting at this time there is nothing to report. Cncl. Fox reminded everyone that the Rent Leveling Board will hold their first meeting on February 27<sup>th</sup> at 6:00pm. Cncl. Fox congratulated Chief Monahan on his retirement.

**Cncl. Garbowski** congratulated Chief Monahan on his well-deserved retirement. He thanked the police department for all of their hard work and for receiving their accreditation for the fourth time in a row. Cncl. Garbowski thanked the Public Works Department, noting even with the snow and it being a holiday work week, they were able to get the job done. He commended them for a job well done. On January 17<sup>th</sup>, he attended the Library Board's Reorganization meeting, where Joan Betterly was appointed President, Joyce Samoyan was appointed Vice-President and Sue King was appointed as Secretary/Treasurer for 2024.

**Cncl. McKinney** congratulated Chief Monahan on his well-served retirement.

**Cncl. O'Reilly** congratulated Chief Monahan on his retirement. He thanked the Police Department and the County EMS for their quick response to his serious incident on New Year's Eve. Cncl. O'Reilly spoke regarding the many development projects that are currently happening in the town, noting the many comments and concerns posted on social media regarding the projects. He referenced the comments regarding the new super Wawa, which is under construction at the corner of Route 322 and Tuckahoe Road. Cncl. O'Reilly suggested possibly posting the various project approvals and statuses on the Township website to help notify and educate the residents on what is going on, to which **Mayor Wolfe** agreed. Mayor Wolfe advised that the new Heritage's Dairy Store will be located at Route 322 and Fries Mill Road, once the roadway widening is complete. He spoke regarding how the new development / business benefits the township, noting that even though there is some confusion on social media, the town is excited and happy as these businesses are finally coming to town.

**Cncl. Vice-Pres. Heverly** congratulated the police department on the prestigious accreditation. He congratulated Chief Monahan on his retirement, wishing him the best in the future. Cncl. Vice-Pres. Heverly congratulated Assemblyman Miller and Assemblyman Hutchinson on their new roles and thanked them for attending this evening's Council Meeting.

**Cncl. Pres. Valcourt** congratulated the police department on receiving their fourth accreditation, noting the police officers' professionalism and their drive to be there for the community. She congratulated and wished Chief Monahan well in his retirement.

**N.) GENERAL PUBLIC DISCUSSION**

**Cncl. Garbowski** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

**Florence Hoffman, 302 Laurel Avenue** addressed the Mayor and Council to speak regarding the Dollar General that is being constructed by her property, expressing her concerns with the buffer of vegetation that was completely removed alongside her property, leaving her with no privacy barrier from the construction and the Black Horse Pike. **Mayor Wolfe** said that he will meet with the Township's Planning Board Engineer and the Planning Board Planner to try and correct the issue.

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
JANUARY 24, 2024**

**N.) GENERAL PUBLIC DISCUSSION (cont'd)**

With no one else wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

At this time, **Cncl. Valcourt** advised that Council will be going into Closed Executive Session to discuss Resolution R:64-2024, relating to pending/anticipated litigation. **Solicitor Graise** advised that no action will be taken during the Closed Executive Session.

**CLOSED EXECUTIVE SESSION**

**O.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Council Meeting of January 24, 2024. The motion was seconded by **Cncl. Vice-Pres. Heverly** and unanimously approved by all members of Council.

Respectfully submitted,

Aileen Chiselko  
**Aileen Chiselko**  
**Municipal Clerk**

Chelsea Valcourt  
**Presiding Officer**

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of January 24, 2024, and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted Asc  
Approved as corrected \_\_\_\_\_

Date 3/27/2024  
Date \_\_\_\_\_