

**MONROE TOWNSHIP BOARD OF HEALTH  
RE-ORGANIZATION MEETING  
JANUARY 10, 2024**

**SHERRI MCILVAINE**, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

**Salute to the flag.**

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rene Pandola	X		
David Scales	X		
Dan Kozak	X		
Diana Salvadori	X		
Cncl. Denise Adams		X	
Sherrie Kennedy	X		
Ben Jones	X		
Debra Valcourt-Sherman	X		
Sherri McIlvaine	X		

**SHERRI MCILVAINE:** Stated we do have another appointee to the Board but she is on vacation and will not be here until February meeting.

**SHERRI MCILVAINE:** Stated that we would have public present in reference to them obtaining a dog variance and that they did all the required steps to obtain said variance and the Board just needs to vote on if they will be approving it or not. There was a brief discussion in reference to this topic.

**SHERRI MCILVAINE:** Stated we need to appoint a Chairperson and Vice Chairperson for the Monroe Township Board of Health 2024 year.

**SHERRI MCILVAINE** asked for a nominee for Chairperson.

**SHERRIE KENNEDY** nominated **DIANA SALVADORI** as Chairperson and **BEN JONES** 2<sup>nd</sup> the motion. **DIANA SALVADORI** declined the position **DEBRA VALCOURT-SHERMAN** nominated **SHERRIE KENNEDY** as Chairperson, **DIANA SALVADORI** 2<sup>nd</sup> the motion, **SHERRIE KENNEDY** accepted the nomination **SHERRI MCILVAINE** did a roll call vote and all members agreed.

**SHERRI MCILVAINE** asked for a nominee for Vice-Chairperson.

**RENE PANDOLA** nominated **DEBRA VALCOURT-SHERMAN** as Vice-Chair Person and **SHERRIE KENNEDY** 2<sup>nd</sup> the motion. **DEBRA VALCOURT-SHERMAN** accepted the nomination and **SHERRI MCILVAINE** did a roll call vote and all members agreed.

**PUBLIC PORTION:**

**SHERRIE KENNEDY:** Asked for a motion to open the meeting to the public.

**BEN JONES** made a motion to open the public portion. **DIANA SALVADORI** 2<sup>nd</sup> the motion all members agreed and the meeting was open to the public.

**SHERRI MCILVAINE:** Introduced Anne and John McGinley whose address is 1509 Corex Court and they have 3 acres and had a dog variance in the past and one of the dogs passed away and they would like to rescue another dog. **SHERRI MCILVAINE** stated that she has had no complaints and that the residents have done everything they needed to do to get the boards approval for the variance.

**DIANA SALVADORI:** Asked where the McGinley's reside (what development), **DEBRA** and **DAVID** asked if all the dogs are registered and have current vaccinations. **DEBRA** asked if the dogs are spayed/neutered. There was a brief discussion and all questions were answered.

**ANNE and JOHN MCGLINLEY:** both stated that they live in Hunter Woods and their home backs up to Scotland Run Park. They are both retired, dogs are not kept outside. They walk the dogs frequently and they also are outside when the dogs are outside. They are clean and pick up after the dogs frequently. They stated they are going to try to rescue an older dog.

**SHERRIE KENNEDY:** Asked for a motion to vote for the approval of the variance. **DEBRA VALCOURT-SHERMAN** made a motion and **BEN JONES** 2<sup>nd</sup> the motion. **DAN KOZAK** asked if the board was going to put any conditions on the variance. The board had a brief discussion and stated that there would be no conditions set in place and that the variance would-be set-in place allowing them to maintain 4 dogs as long as they are spayed/neutered, vaccinated, there are no complaints, the dogs are registered, they live at the same property and they need to notify the Board of Health if one of the dogs passes and they replace the 4<sup>th</sup> dog.

**SHERRIE KENNEDY:** Asked for a motion to vote on the Variance with all the conditions set in place. **DAVID SCALES** made a motion to vote, **DAN KOZAK** 2<sup>nd</sup> the motion per the conditions. **SHERRI MCILVAINE** did a role call vote and all members agreed.

**SHERRIE KENNEDY:** Asked for a motion to close the public portion of the meeting **DAN KOZAK** made a motion **DEBRA VALCOURT-SHERMAN** 2<sup>nd</sup> the motion, all members agreed and public portion was closed.

#### **APPROVAL OF MINUTES:**

**SHERRIE KENNEDY:** Asked for a motion to approve the Minutes from December of 2023 meeting of the Monroe Township Board of Health.

**RENE PANDOLA** made a motion to approve the minutes from the December of 2023, the motion was seconded by **DEBRA VALCOURT-SHERMAN**. All members agreed to approving the minutes.

**SHERRI MCILVAINE:** The total cash settlement for **December of 2023** was **\$15,886.44**.

#### **REPORTS:**

**SHERRI MCILVAINE:** Stated that she provided all the members with the annual Petsavers report on the Cat Colonies. There was a brief discussion in reference to this topic.

**SHERRI MCILVAINE:** Stated that the Winslow Road dumped trash that we cleaned up was finally paid for by the property's lien holder. She received a payment of \$1544.81.

**SHERRI MCILVAINE:** The free rabies clinic will be held on January 27, 2024 at the Public Works yard from 12:00pm to 2:00pm. She stated that all dogs need to be leashed and cats should be in cages but that is not always the case and they already had on get loose and lost.

**SHERRIE KENNEDY:** Asked why residents cannot register their pets at the same times as the vaccination. There was a brief discussion about how they tried that in the past and it was too time consuming and we only have the Vet for 2 hours and also the Laptop wasn't working to allow the access to the system. She was however made aware that the Clerk's office is open during the rabies clinic so residents could go register their pets.

**RENE PANDOLA:** Nothing to report.

**DEBRA VALCOURT-SHERMAN:** Nothing to report.

**BEN JONES:** Nothing to report.

**DIANA SALVADORI:** Nothing to report.

**DAN KOZAK:** Nothing to report.

**DAVID SCALES:** Nothing to report.

**SHERRIE KENNEDY:** With no further business to discuss, **SHERRIE KENNEDY** asked for a motion to adjourn and **DEBRA VALCOURT-SHERMAN** made a motion to adjourn the Monroe Township Board of Health meeting of January 10, 2024 the motion was seconded by **BEN JONES**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_