

**MINUTES
OPEN SPACE ADVISORY COMMITTEE
TOWNSHIP OF MONROE
DECEMBER 4, 2023**

The meeting of the Monroe Township Open Space Advisory Committee was called to order by the Chairman, Len Fritz at 7:00pm. Adequate notice of this meeting was given as required by the annual notice of meetings.

Chairman, Len Fritz led the Commission in the salute to our flag.

ROLL CALL

Present: Anthony Bundi, Crystal Fox, Leonard Fritz, Mark Kozachyn, Tracy Lavin, Tushar Patel, and Cncl. Chelsea Valcourt

Absent: Alan Dodd, Marjorie Sherrard, and Michael Silvestro

APPROVAL OF MINUTES

Anthony Bundi made a motion to approve the minutes as submitted of the Open Space Advisory Committee Meeting of October 2, 2023 and November 13, 2023. The motion was seconded by Tracy Lavin and approved by all members of the Committee in attendance.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

Len spoke regarding the ROSI map that Jenn forwarded via email prior to the meeting. Len explained that the map is an inventory of all of the township owned open space. A discussion followed regarding the open space and retention basins contained on the ROSI map. Len mentioned the “triangle piece” located at the corner of downtown Main Street, Route 322 and Clayton Avenue, where the Veteran’s Memorial is located, noting that property is also Township property and is open to the public but is not listed on the ROSI map. Len stated that one of the deceiving things about the map is that it is only allowed to show Township owned open space, however Monroe Township has a lot of open space that are federal and state properties which do not count towards the Township’s open space. **Cncl. Valcourt** stated that she will report back to Business Administrator, Mr. DeHart that the Committee has reviewed the ROSI map and that the triangle piece is not included.

- **Liaison Reports**

Council – Cncl. Valcourt stated that there is nothing new to report at this time, other than the ROSI map which has been discussed.

Environmental Protection – Anthony said, there is nothing no to report at this time.

- **2024 Schedule of Meeting Dates**

Jenn distributed a Draft Schedule of Meeting Dates for 2024 for the members of the Committee to review, noting as soon as Council schedules their Reorganization Meeting she will be able to finalize the Committee’s meeting schedule and will forward to the Committee for approval.

• Yearly Recommendations to Council

Len spoke regarding the Committee’s Recommendations to Council that Jenn forwarded to the members prior to the meeting, asking for any comments, concerns and/or amendments, to which there were not any questions or concerns. Tracy Lavin made a motion to approve the 2024 Recommendations to Council. The motion was seconded by Anthony Bundi and unanimously approved by all members of the Committee in attendance.

• Sykes Lane Lot

Len said that himself, Tracy and Mark went out to the property to plant the flowers. Len and Tracy thanked Mark for all of his hard work with the planting.

GENERAL PUBLIC DISCUSSION

Mark Kozachyn made a motion to open the Public Portion. The motion was seconded by Anthony Bundi and unanimously approved by all members of the Commission in attendance. With no one wishing to speak and no public comment received, Tracy Lavin made a motion to close the Public Portion. The motion was seconded by Crystal Fox and unanimously approved by all members of Commission in attendance.

OPEN DISCUSSION

Mark spoke regarding the piece of land located off of Clayton Road that is for sale, noting he contacted the listed real estate agent and was advised that there are actually four (4) lots that are located on Clayton Road and Tuckahoe Road all the way to Williamstown Road and none of the lots connect to the dog park or Owens Park.

Len thanked everyone for a great year, noting he is looking forward to seeing what they can accomplish next year.

ADJOURNMENT

With no further business to discuss, Chairperson Leonard Fritz asked for a motion to adjourn. Crystal Fox made a motion to adjourn the Monroe Township Open Space Advisory Committee Meeting of December 4, 2023. The motion was seconded by Tracy Lavin and unanimously all in favor by all members of the Commission in attendance.

Respectfully submitted,

Jennifer Harbison, Secretary

These minutes were prepared from excerpts of the tape-recorded proceedings of the Open Space Advisory Committee Meeting of December 4, 2023 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____