

**MINUTES
ENVIRONMENTAL PROTECTION COMMISSION
TOWNSHIP OF MONROE
NOVEMBER 20, 2023**

The Regular Meeting of the Monroe Township Environmental Protection Commission was called to order by Chairperson Dan Kozak at 6:30pm in the 2nd Floor Joe Pace Meeting Room of the Municipal Complex. Adequate notice of this meeting was given as required by the annual notice of meetings.

Chairperson Dan Kozak led the Commission in the salute to the flag.

ROLL CALL

Present: Anthony Bundi, Crystal Fox, Dan Kozak, Patricia Purdy, and Cncl. Steve McKinney

Absent: Matthew Urquhart and Carl Wise

APPROVAL OF MINUTES

Anthony Bundi made a motion to approve the minutes as submitted of the Environmental Protection Commission meeting of September 18, 2023. The motion was seconded by Crystal Fox and approved by all members of the Commission in attendance.

PRESENTATIONS

- Sustainable Monroe / Monroe Township Green Team

Business Administrator, Jim DeHart and Co-Chairs of the Monroe Township Green Team, Deb Bender and Tiffany Carney provided a presentation, explaining the process of obtaining and maintaining the Township's Bronze certification, and the Commission's role to help support and earn points towards the certification.

OLD BUSINESS

- Planting around basins

A discussion ensued with Deb Bender and Tiffany Carney regarding the Commission's plans on which basins they have discussed planting at and what would be the best locations at those basins to plant.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

- Email Correspondence – None
- Liaison Reports
 - Council - Cncl. McKinney said there is nothing new to report at this time.
 - Open Space – Crystal reported that the Open Space Advisory Committee has planted wildflowers at the Sykes Lane lot.

NEW BUSINESS

- Fall Festival / Main Street Arts Festival

Pat spoke regarding the Fall Festival, noting she does not feel that it is in the best interest of the Commission to have a tent at the event in the future, to which Crystal agreed. Jenn suggested, possibly looking into attending the Main Street Arts Festivals that are held twice a year, to which Dan agreed. Pat suggested that at future events, the Commission needs to work on finding a way to better educate the public on the Commission's mission and goals. A discussion followed regarding ways to help educate the public at events.

PUBLIC DISCUSSION

Patricia Purdy made a motion to open the Public Portion. The motion was seconded by Crystal Fox and approved by all members of the Commission in attendance. With no one from the public present and/or wishing to speak, Crystal Fox made a motion to close the Public Portion. The motion was seconded by Anthony Bundi and approved by all members of Commission in attendance.

ADJOURNMENT

With no further business to discuss, Anthony Bundi made a motion to adjourn the Monroe Township Environmental Protection Commission Meeting of November 20, 2023. The motion was seconded by Patricia Purdy and approved by all members of Commission in attendance.

Respectfully submitted,

Jennifer Harbison, Secretary

The next scheduled Monroe Township Environmental Protection Commission meeting is Monday, December 18, 2023 at 6:30pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Environmental Protection Commission Meeting of November 20, 2023 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
 Approved as corrected _____ Date _____