

**MONROE TOWNSHIP BOARD OF HEALTH  
REGULAR MEETING  
NOVEMBER 08, 2023**

**DEBRA VALCOURT-SHERMAN**, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

**Salute to the flag.**

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rene Pandola	X		
David Scales		X	
Dan Kozak	X		
Diana Salvadori		X	
Cncl. Denise Adams		X	
Marie Sheridan	X		
Ben Jones	X		
Debra Valcourt-Sherman	X		
Sherrie Kennedy	X		
Sherri McIlvaine		X	

**APPROVAL OF MINUTES:**

**DEBRA VALCOURT-SHERMAN:** Asked for a motion to approve the Minutes from the **OCTOBER** of 2023 meeting of the Monroe Township Board of Health.

**BEN JONES:** made a motion to approve the minutes from **OCTOBER** of 2023, all members agreed to approving the minutes.

**DEBRA VALCOURT SHERMAN:** The total cash settlement for **OCTOBER** was **\$4685.89**.

**CHARLOTTE RUDOLPH:** Stated that Sherri asked her to report that we had 5 outstanding property maintenance charges paid in full totaling **\$2275.89**

**REPORTS:**

**BEN JONES:** Nothing to report.

**DAN KOZAK:** Nothing to report.

**MARIE SHERIDAN:** Nothing to report.

**RENE PANDOLA:** Nothing to report.

**SHERRIE KENNEDY:** Nothing to report.

**DIANA SALVADORI:** Not Present.

**DENISE ADAMS:** Stated that there was an ordinance passed that pet shops are not longer allowed to sell pets in Monroe Township. So, the Shop in the Farmer's Market would need to be notified. There was a group discussion in reference to this ordinance. Pet shops are allowed to work with shelters and fosters to be able to help aide in getting animals adopted.

**DEBRA VALCOURT-SHERMAN:** Nothing to report.

**DAVID SCALES:** Not present.

**DAN KOZAK:** Made a motion to open to the public as there was a gentleman in the room, **SHERRIE KENNEDY 2<sup>nd</sup>** the motions all members agreed. The person who was in the meeting stated he did not have any business for the Board.

**DAN KOZAK:** Made a motion to close the public portion, **SHERRIE KENNEDY 2<sup>nd</sup>** the motion all members agreed and the public portion was closed.

**DEBRA VALCOURT-SHERMAN:** asked for a motion to end the **November 08, 2023** Board of Health Meeting.

**BEN JONES** Made a motion to end the meeting, **SHERRIE KENNEDY 2<sup>nd</sup>** motion and all members in attendance agreed.

Respectfully submitted,

Charlotte Rudolph  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_

**MONROE TOWNSHIP BOARD OF HEALTH  
REGULAR MEETING  
DECEMBER 13, 2023**

**DEBRA VALCOURT-SHERMAN**, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

**Salute to the flag.**

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rene Pandola		X	
David Scales		X	
Dan Kozak		X	
Diana Salvadori	X		
Cncl. Denise Adams		X	
Marie Sheridan	X		
Ben Jones	X		
Debra Valcourt-Sherman	X		
Sherrie Kennedy	X		
Sherri McIlvaine		X	

**DEBRA VALCOURT SHERMAN**: Made a motion to open the meeting to the Public, there was no public present.

**BEN JONES MOTIONED** to **OPEN** the meeting **SHERRIE KENNEDY** 2<sup>nd</sup> the motion, all members in attendance agreed.

**SHERRIE KENNEDY MOTIONED** to **CLOSE** the meeting **BEN JONES** 2<sup>nd</sup> the motion, all members in attendance agreed.

**APPROVAL OF MINUTES:**

**DEBRA VALCOURT-SHERMAN**: Asked for a motion to approve the Minutes from the **November** of 2023 meeting of the Monroe Township Board of Health. **DIANA SALVADORI** stated that she was not at the last meeting even though the minutes stated she was, there was a brief discussion in reference to the meeting and **CHARLOTTE RUDOLPH** stated she would correct the minutes.

**SHERRIE KENNEDY**: made a motion to approve the minutes with changes from **November** of 2023, **BEN JONES** 2<sup>nd</sup> the motion all members agreed to approving the minutes.

**DEBRA VALCOURT SHERMAN**: The total cash settlement for **November** was **\$3801.00**.

**CHARLOTTE RUDOLPH**: Stated that Sherri told her to inform the board that there was nothing to report.

**REPORTS:**

**BEN JONES:** Nothing to report.

**DIANA SALVADORI:** Nothing to report.

**SHERRIE KENNEDY:** Nothing to report.

**MARIE SHERIDAN:** Nothing to report.

**DEBRA VALCOURT-SHERMAN:** Nothing to report.

**DAN KOZAK:** Not present.

**RENE PANDOLA:** Not present.

**DENISE ADAMS:** Not present

**DAVID SCALES:** Not present.

**DEBRA VALCOURT-SHERMAN:** asked for a motion to end the **December 13, 2023** Board of Health Meeting.

**DIANA SALVADORI** Made a motion to end the meeting, **BEN JONES 2<sup>nd</sup>** motion and all members in attendance agreed.

Respectfully submitted,

Charlotte Rudolph  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_