

RESOLUTION R:268-2023

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MONROE
AUTHORIZING THE REQUEST FOR PROPOSALS (RFP) FOR ARCHITECT
SERVICES FOR CONSTRUCTION OF THE NEW WILLIAMSTOWN FIRE STATION
WITHIN THE TOWNSHIP OF MONROE**

WHEREAS, the Township of Monroe has identified a pressing need for the construction of a new fire station, to be known as the Williamstown Fire Station, for the purposes of enhancing emergency response capabilities and community safety within the jurisdiction of the Township of Monroe; and

WHEREAS, the Township of Monroe recognizes the essential role of professional architectural services in the design, planning, and implementation of such a construction project; and

WHEREAS, the Township Council of the Township of Monroe is committed to adhering to a procurement process that is fair, open, and in compliance with all applicable laws, regulations, and ordinances, including but not limited to the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Township Council of the Township of Monroe has evaluated various methods of procurement and has determined that a Request for Proposals (RFP) constitutes the most appropriate and legally compliant method to procure the required architectural services; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Monroe does hereby:

1. Authorize the issuance of a Request for Proposals (RFP) for professional architectural services specifically related to the planning, design, and construction oversight of the new Williamstown Fire Station. Said RFP shall be drafted with clear scope, evaluation criteria, submission guidelines, and deadlines.
2. Instruct the Township Clerk to coordinate with relevant departments in preparing the RFP, ensuring its completeness and compliance with all pertinent statutory requirements, including N.J.S.A. 40A:11-1 et seq.
3. Direct the Township Clerk to publish the RFP in accordance with statutory requirements and to disseminate the RFP through appropriate channels, including, but not limited to, publication in newspapers of general circulation within the Township and posting on the Township's official website.
4. Mandate that all proposals shall be subject to a thorough evaluation process by a designated evaluation committee, which shall make recommendations to the Township Council for the final selection of a qualified architectural firm.
5. Affirm that this Resolution shall take effect immediately upon its adoption, and the Township Clerk is authorized to undertake all necessary actions to implement the provisions set forth herein.

ADOPTED at a meeting of the Township Council of the Township of Monroe on October 23, 2023.

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TOWNSHIP OF MONROE

CNCL. PRES. CAROLANN FOX

ATTEST:

**Twp. Clerk, Aileen Chiselko, RMC
or Deputy Clerk, Jennifer Harbison, RMC**

CERTIFICATION OF CLERK

The foregoing Resolution was duly adopted at a meeting of the Township Council of the Township of Monroe, County of Gloucester, State of New Jersey, held on the 23rd day of October 2023 in the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

**Twp. Clerk, Aileen Chiselko, RMC
or Deputy Clerk, Jennifer Harbison, RMC**

ROLL CALL VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Cncl. Adams				
Cncl. Garbowski				
Cncl. Heverly				
Cncl. McKinney				
Cncl. O'Reilly				
Cncl. Valcourt				
Cncl. Pres. Fox				
Tally:				