

**MONROE TOWNSHIP BOARD OF HEALTH  
REGULAR MEETING  
SEPTEMBER 13, 2023**

**DAVID SCALES**, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

**Salute to the flag.**

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rene Pandola	X		
David Scales	X		
Dan Kozak	X		
Diana Salvadori	X		
Cncl. Denise Adams	X		
Marie Sheridan	X		
Ben Jones	X		
Debra Valcourt-Sherman	X		
Sherrie Kennedy		X	
Sherri McIlvaine	X		

**PUBLIC PORTION:**

**SHERRI MCILVAINE:** Stated that the resident who lives at 1166 West Malaga Road was here to apply for a variance for his dogs.

**VINCENT CANNUSICO:** Stated he has six (6) dogs and he was unaware of the ordinance that stated he was only allowed to have three (3) dogs so he has been paying for the other three (3) dogs to stay at a kennel for \$450.00 a month since June of 2023 and he cannot afford to keep paying that fee. He stated that he is part of the American Kennel Club and is into field trials and he judges the trials and shows. He does Stud out his male dog if someone reaches out to him and there is not usually a payment but they will allow him to take one of the puppies. He stated he has been involved with this hobby since the 80's and he thoroughly enjoys it. He stated that he has the room, very nicely built kennels for his dogs and he does this as a hobby not as a living and does not usually make money from it. He stated he has beagles. There was a lengthy discussion in reference to this topic. The Board asked the ages of the dogs, the owner stated there is are two (2) 2.5-year-old females a 6yr old male and female and an 11-year-old male and female. There was another discussion in reference to how close neighbors are and explaining the process and guidelines of the variance.

**DAVID SCALES:** Asked for a motion to approve the Variance with the guidelines the Board set forth.

**DIANNA SALVADORI:** made a motion to approve the Variance with boards guidelines and **MARIE SHERIDAN** 2<sup>nd</sup> the motion. There was a role call vote and all members in attendance agreed.

**DAVID SCALES:** Asked for a motion to close the Public portion of the meeting. **BEN JONES** made a motion to close the public portion, **DEBRA VALCOURT-SHERMAN** 2<sup>nd</sup> the motion all members agreed.

## **APPROVAL OF MINUTES:**

**DAVID SCALES:** Asked for a motion to approve the Minutes from the **JUNE** of 2023 meeting of the Monroe Township Board of Health.

**MARIE SHERIDAN:** made a motion to approve the minutes from **JUNE** of 2023, the motion was seconded by **DAN KOZAK**. All members agreed to approving the minutes.

**DAVID SCALES:** The total cash settlement for **JULY of 2023** was **\$1567.00** and **AUGUST of 2023** was **\$3304.00**.

## **REPORTS:**

**DAN KOZAK:** Nothing to report.

**BEN JONES:** Nothing to report.

**DIANA SALVADORI:** Nothing to report, but asked if we were going to be in person, **SHERRI MCILVAINE** stated that she believes its required to be in person.

**RENE PANDOLA:** Nothing to report.

**MARIE SHERIDAN:** Nothing to report.

**SHERRIE KENNEDY:** Not present.

**DEBRA VALCOURT-SHERMAN:** Asked for an update on the property located at 474 Winslow Road and **SHERRI MCILVAINE** stated she notified the maintenance company about the trash being dumped they are looking for quotes to have it removed. **DEBRA VALCOURT-SHERMAN** asked if there are any solvents or anything that could get into the ground. **DAN KOZAK** stated that no one in the Township would check for that unless she wanted to make a complaint to Emergency Management but he stated he didn't know how they would go through it at this point. There was a discussion in reference to this matter.

**DAVID SCALES:** Nothing to report.

**SHERRI MCILVAINE:** Stated that what she needed to report was in reference to **DEBRA VALCOURT-SHERMAN'S** property the Board was advised by the Townships Solicitor that we needed to proceed with the report in a closed session and that **DEBRA VALCOURT-SHERMAN** could not be in attendance for this portion of the meeting.

**DEBRA VALCOURT SHERMAN:** Asked if she was allowed to say anything to the board in reference to this matter and **SHERRI MCILVAINE** stated that she could not address the Board at that time due to **DEBRA** stating she was seeking legal counsel.

**SHERRI MCILVAINE:** Made a motion to go into closed session, **DAVID SCALES 2<sup>nd</sup>** the motion and all members present agreed.

**CLOSED SESSION.....**

**DAVID SCALES:** asked for a motion to come out of closed session.

**DIANA SALVADORI:** Made a motion to come out of closed session, **RENE PANDOLA 2<sup>nd</sup>** the motion all members agreed.

**DENISE ADAMS:** Nothing to report.

**DAVID SCALES:** asked for a motion to end the September 13, 2023 Board of Health Meeting.

**DAN KOZAK** Made a motion to end the meeting, **BEN JONES 2<sup>nd</sup>** motion and all members in attendance agreed.

Respectfully submitted,

Charlotte Rudolph  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_