

**MINUTES
ENVIRONMENTAL PROTECTION COMMISSION
TOWNSHIP OF MONROE
MAY 15, 2023**

The Regular Meeting of the Monroe Township Environmental Protection Commission was called to order by Secretary Jenn Harbison at 6:30pm in the 2nd Floor Joe Pace Meeting Room of the Municipal Complex. Adequate notice of this meeting was given as required by the annual notice of meetings.

Secretary Jenn Harbison led the Commission in the salute to the flag.

ROLL CALL

Present: Anthony Bundi, Crystal Fox, Patricia Purdy, Matthew Urquhart, and Cncl. Steve McKinney

Absent: Dan Kozak, and Carl Wise

APPROVAL OF MINUTES

Crystal Fox made a motion to approve the minutes as submitted of the Environmental Protection Commission meeting of April 17, 2023. The motion was seconded by Patricia Purdy and approved by all members of the Commission in attendance.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

- Email Correspondence – None
- Liaison Reports
 - Council - Cncl. McKinney said there is nothing new to report at this time.
 - Open Space Advisory Committee – Crystal said at the last Open Space Advisory Committee Meeting, they discussed the upcoming Music Festival and the wildflower planting project at the Sykes Lane Lot.

NEW BUSINESS - None

OLD BUSINESS

- Music Festival

Pat spoke regarding the giveaways that Clean Communities has offered to provide to the Commission to hand out during the festival. Pat asked about the location of the Commission's banner, to which Jenn advised that Dan has possession of the banner and she will follow up with Dan and let Pat know. Jenn provided Pat with a sample of the labels for approval and noted that if no amendments were needed, she will print all of the needed labels for Pat to pick up with the banner. Pat asked, Anthony if he was able to cover a shift at the table for the Music Fest, to which Anthony agreed. Pat asked, since the Commission does not have any meetings scheduled for the summer that everyone who works the event, please get your thoughts together for discussion at the next meeting in September of what worked and didn't work at

the festival. Pat advised that she will be preparing the seed packets for the festival, to which Crystal offered her assistance if needed. Pat provided Jenn with the invoices for the seeds and supplies, which totaled \$102.69 for reimbursement.

- Planting around basins

Crystal reported that she has visited the Colts Run Development and was unable to locate the basin that is listed to be there. A discussion followed regarding another basin to choose, noting possibly choosing the basin located at the Middle School because it receives a lot of traffic. Crystal presented the pictures she took of the basin located in Radix Station to the members present for their review. She discussed her findings, measurements, and noted where at the basin would be best to plant the black-eyed susans. A discussion followed regarding what materials would be needed, the amount of flowers needed for the chosen locations, the best ways and areas to plant the flowers at the basins and the potential concerns that may arise while the flowers are growing. Matt spoke in reference to creating a sign for the fence around the basin that will include information about the flowers and their benefits.

- Sustainable Monroe

A discussion ensued regarding the email that Business Administrator, Jim DeHart forwarded to the Commission after the last meeting’s discussions regarding adopting Sustainable Monroe under the Environmental Protections Commission. Patricia Purdy made a motion to adopt Sustainable Monroe under the Environmental Protection Commission. The motion was seconded by Matt Urquhart and approved by all members of the Commission in attendance.

PUBLIC DISCUSSION

Anthony Bundi made a motion to open the Public Portion. The motion was seconded by Matt Urquhart and approved by all members of the Commission in attendance. With no one from the public present and/or wishing to speak, Pat Purdy made a motion to close the Public Portion. The motion was seconded by Crystal Fox and approved by all members of Commission in attendance.

ADJOURNMENT

With no further business to discuss, Crystal Fox made a motion to adjourn the Monroe Township Environmental Protection Commission Meeting of May 15, 2023. The motion was seconded by Anthony Bundi and approved by all members of Commission in attendance.

Respectfully submitted,

Jennifer Harbison, Secretary

The next scheduled Monroe Township Environmental Protection Commission meeting is Monday, September 18, 2023 at 6:30pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Environmental Protection Commission Meeting of May 15, 2023 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____