

**MINUTES  
SPECIAL COUNCIL MEETING  
TOWNSHIP OF MONROE  
MAY 24, 2023**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Council Meeting of the Township of Monroe was called to order at 7 p.m. by **Cncl. Pres., Carolann Fox** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting were sent to the Courier-Post and The Sentinel of Gloucester County on May 22, 2023. In addition, copies of the notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on aforementioned date. Notices on the bulletin board have remained continuously posted at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., Carolann Fox** stated, the Clerk has placed a sign-in sheet in the rear of the meeting room. If anyone would like to address Council, please sign-in and raise your hand and you will be asked to come forward to the microphone. Kindly state your name and address for the record.

**SALUTE TO THE FLAG**

**Cncl. McKinney** led the Assembly in the Pledge of Allegiance to Our Flag.

**ROLL CALL**

Cncl. Denise Adams		Excused
Cncl. Ronald Garbowski		Excused
Cncl. Donald Heverly	Present	
Cncl. Steven McKinney	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Vice-Pres. Chelsea Valcourt	Present	
Cncl. Pres. Carolann Fox	Present	
Mayor Gregory A. Wolfe	Present	
Deputy Mayor, Joseph Kurz		Excused
Solicitor, Louis Cappelli, Jr.		Excused
Business Administrator, James V. DeHart, III	Present	
Dir. of Code Enforcement, William Sebastian		Excused
Dir. of Community Affairs, Donna Park		Excused
Dir. of Community Development, Joseph Marino		Excused
Dir. of Parks & Recreation, Brian Cope		Excused
Dir. of Public Safety, Jon Rumpf		Excused
Dir. of Public Works, Marvin Dilks		Excused
Dir. of Real Estate, Jennifer Pesotski		Excused
Chief Financial Officer, Lorraine Boyer	Present	
Police Chief Craig Monahan		Excused
Deputy Municipal Clerk, Jennifer Harbison	Present	

**B.) RESOLUTIONS**

**Cncl. Heverly** made a motion to open the public portion for Resolution scheduled. The motion was seconded by **Cncl. Vice-Pres. Valcourt** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Heverly** made a motion to close the public portion for Resolution scheduled. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

At this time, **Mayor Wolfe** thanked the Business Administrator, Chief Financial Officer, Auditors, and Budget Committee for taking the time and really putting in the work for this year's budget. He noted, as everyone knows with the rising costs, especially with healthcare and pension payments, and being left with some issues with previously negotiated contracts, he felt

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**B.) RESOLUTIONS (cont'd)**

that the Township was in a little bit of trouble. He stated, because of the work performed by everyone involved, they were able to create a budget that he believes is very responsible. The Mayor stated, thankfully, by working with the school district and the County Commissioners, there will not be an increase to the Monroe Township taxpayers, noting the tax bills will not increase from 2022 to 2023, which was the ultimate goal. He happily reported that the residents of Monroe Township's tax bills will remain the same as they were last year. Mayor Wolfe informed that the Municipal Budget is being introduced this evening and the Public Hearing will be held at the next scheduled Council Meeting of June 26, 2023.

**R:132-2023 Introduction of 2023 Municipal Budget**

**Cncl. Heverly** made a motion to approve Resolution R:132-2023. The motion was seconded by **Cncl. Vice-Pres. Valcourt** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE RESOLUTION R:132-2023  
INTRODUCTION OF 2023 MUNICIPAL BUDGET –  
5 AYES (Fox, Heverly, McKinney, O'Reilly, Valcourt), 2 ABSENT (Adams, Garbowski)**

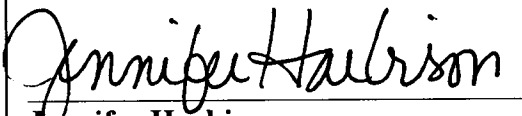
**Tally: 5 Ayes, 0 Nay, 0 Abstain, 2 Absents. Resolution R:132-2023** was duly approved.

**C.) GENERAL PUBLIC DISCUSSION**

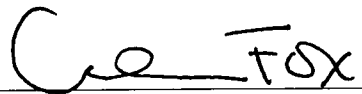
**Cncl. Heverly** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. Valcourt** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Heverly** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

**D.) ADJOURNMENT**

With nothing further to discuss, **Cncl. McKinney** made a motion to adjourn the Special Council Meeting of May 24, 2023. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.




**Jennifer Harbison**  
Deputy Municipal Clerk



**Presiding Officer**

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Special Council Meeting of May 24, 2023 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted   
Approved as corrected \_\_\_\_\_

Date 7/24/2023  
Date \_\_\_\_\_