

**MINUTES
COUNCIL MEETING
TOWNSHIP OF MONROE
MARCH 13, 2023**

A.) OPENING CEREMONIES

CALL TO ORDER

The Council Meeting of the Township of Monroe was called to order at 7 p.m. by **Cncl. Patrick O'Reilly** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Patrick O'Reilly stated, the Clerk has placed a sign-in sheet in the rear of the meeting room. If anyone would like to address Council, please sign-in and raise your hand and you will be asked to come forward to the microphone. Kindly state your name and address for the record.

SALUTE TO THE FLAG

Cncl. McKinney led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Heverly** offered the Invocation.

ROLL CALL

| | | |
|--|---------|---------|
| Cncl. Denise Adams | Present | |
| Cncl. Ronald Garbowski | Present | |
| Cncl. Donald Heverly | Present | |
| Cncl. Steven McKinney | Present | |
| Cncl. Patrick O'Reilly | Present | |
| Cncl. Vice-Pres. Chelsea Valcourt | | Excused |
| Cncl. Pres. Carolann Fox | | Excused |
| | | |
| Mayor Gregory A. Wolfe | Present | |
| Deputy Mayor, Joseph Kurz | | Excused |
| Solicitor, Nicholas Sullivan | Present | |
| Business Administrator, James V. DeHart, III | Present | |
| Dir. of Code Enforcement, William Sebastian | Present | |
| Dir. of Community Affairs, Donna Park | Present | |
| Dir. of Community Development, Joseph Marino | | Excused |
| Dir. of Finance, Lorraine Boyer | | Excused |
| Dir. of Parks & Recreation, Brian Cope | Present | |
| Dir. of Public Safety, Jon Rumpf | Present | |
| Dir. of Public Works, Marvin Dilks | Present | |
| Dir. of Real Estate, Jennifer Pesotski | Present | |
| Police Chief Craig Monahan | Present | |
| Municipal Clerk, Aileen Chiselko | Present | |

At this time, Municipal Clerk, Aileen Chiselko advised, due to Cncl. Pres. Fox and Cncl. Vice-Pres. Valcourt not being able to attend this evening's Council Meeting, a Motion and Second is required to appoint Cncl. O'Reilly as the Presiding Officer of the Council Meeting of March 13, 2023. **Cncl. Garbowski** made a motion to appoint Cncl. O'Reilly as the Presiding Officer of the Council Meeting of March 13, 2023. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPOINT CNCL. PATRICK O'REILLY AS
PRESIDING OFFICER OF THE COUNCIL MEETING OF MARCH 13, 2023
5 AYES (Adams, Garbowski, Heverly, McKinney, O'Reilly), 2 ABSENTS (Fox, Valcourt)**

Tally: 5 Ayes, 0 Nay, 0 Abstain, 2 Absents. Appointment of Cncl. Patrick O'Reilly as Presiding Officer of the Council Meeting of March 13, 2023 was duly approved.

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B.) MAYOR'S APPOINTMENTS

Mayor Wolfe made the following appointment:

Municipal Alliance Commission – Brandee Derieux – Unexpired Term 12/31/2024

**ROLL CALL VOTE ON THE MAYOR'S APPOINTMENT OF BRANDEE DERIEUX
TO THE MUNICIPAL ALLIANCE COMMISSION, WHICH REQUIRES
ADVICE AND CONSENT OF COUNCIL**

5 AYES (Adams, Garbowski, Heverly, McKinney, O'Reilly), 2 ABSENTS (Fox, Valcourt)

Tally: 5 Ayes, 0 Nay, 0 Abstain, 2 Absents. Mayor's appointment of Brandee Derieux to the Municipal Alliance Commission was duly approved by Council.

C.) PRESENTATIONS / PROCLAMATIONS

- Gloucester County Board of Commissioners – D/Sgt Kevin Bielski, 11 Years of Service on the SWAT Team

Gloucester County Commissioner Director Frank DiMarco presented a Certificate of Recognition to Detective Sergeant Kevin Bielski for his eleven (11) years of service on the SWAT Team. **Mayor Wolfe** thanked Detective Sergeant Bielski for all of his years of service and dedication, noting he is a tremendous asset to not only the Police Department, but to all of the residents of Monroe Township.

D.) MATTERS FOR DISCUSSION – None

E.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED

Cncl. McKinney spoke in reference to Resolution R:93-2023, asking if the Shared Services Agreement is for uplift services, as it is stated in the Resolution title that the agreement is for mechanical services. **Business Administrator, James DeHart** explained, the Township has been using Mantua Township for uplifting the vehicles with lights and radios. Mantua Township has their own mechanic who specializes in these electrical services, noting the diesel and heavy engine work will continue to be performed by our mechanics. **Mayor Wolfe** stated, he has spoken with Monroe Township's head mechanic and this Shared Services Agreement is simply for the electrical upfitting services, the mechanic work is still performed by our mechanics, noting the rates being paid to Mantua are much less expensive than if the work was sent out to a private company. He noted, apparently Monroe Township has been working with Mantua Township for the last couple of years and this shared services agreement is allowing the Township to work properly with Mantua Township for these services.

F.) QUESTIONS REGARDING ORDINANCES SCHEDULED – None

G.) APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Council Meeting of February 27, 2023. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

H.) CORRESPONDENCE – None

**MINUTES
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I.) RESOLUTIONS

Cncl. Garbowski made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Heverly** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council in attendance.

Cncl. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolutions R:87-2023 through R:95-2023. The motion was seconded by **Cncl. Heverly** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA RESOLUTIONS R:87-2023 THROUGH R:95-2023

R:87-2023 Emergency Temporary Resolution Prior to Adoption of the 2023 Budget for the Township of Monroe, County of Gloucester

R:88-2023 Resolution Approving the Bill List and Paid List for the Council Meeting of March 13, 2023

R:89-2023 Resolution Adjusting Township of Monroe Tax Records

R:90-2023 Resolution of the Township Council of the Township of Monroe Authorizing the Waiver of All Application Fees, Construction Fees and Other Associated Permit Fees in Conjunction with Carnival Permits for the Applicant, Our Lady of Peace Parish, within the Township of Monroe

R:91-2023 Resolution of the Township of Monroe Authorizing the Sale of Surplus Personal Property, No Longer Needed for Public Use, On an Open Public Auction

R:92-2023 Resolution Authorizing a Lease Agreement Between the County of Gloucester and the Township of Monroe

R:93-2023 A Resolution of the Township of Monroe Authorizing Participation in a Shared Services Agreement with the Mantua Fire District No. 1 for Mechanic Services

R:94-2023 Resolution of the Township Council of the Township of Monroe Authorizing Deed of Sight Easement to the County of Gloucester

R:95-2023 A Resolution of the Monroe Township Council in Support of the Location and Operation of a Class 5 Cannabis Retail Facility by Blue Violet, LLC

Cncl. Garbowski made a motion to approve Resolutions R:87-2023 through R:95-2023. The motion was seconded by **Cncl. Adams** and unanimously approved by all members of Council in attendance.

J.) ORDINANCES

O:07-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 74 of the Code of the Township of Monroe, Entitled "Fees"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:07-2023 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

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J.) ORDINANCES *(cont'd)*

O:08-2023 An Ordinance by the Township Council of the Township of Monroe Amending the Township Code of Ordinances to Repeal Chapter 144; to Adopt a New Chapter 144; to Adopt Flood Hazard Maps; to Designate a Floodplain Administrator; and providing for Severability and an Effective Date

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:08-2023 for First Reading and Publication. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

O:09-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 141 of the Code of the Township of Monroe, Entitled "Fire Prevention"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:09-2023 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

O:10-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 162 of the Code of the Township of Monroe, Entitled "Housing Standards"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:10-2023 for First Reading and Publication. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

O:11-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 267 of the Code of the Township of Monroe, Entitled "Vehicles and Traffic" (§267-45 Schedule XII: No-Passing Zones)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:11-2023 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

O:12-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 4 of the Code of the Township of Monroe, Entitled "Administrative Code"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:12-2023 for First Reading and Publication. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

O:13-2023 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 4, Article XIA of the Code of the Township of Monroe, Entitled "Department of Parks and Recreation"

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J.) ORDINANCES (cont'd)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:13-2023 for First Reading and Publication. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council in attendance.

K.) NEW BUSINESS – None

L.) UNFINISHED BUSINESS – None

M.) REPORTS AND OTHER MATTERS

Police Chief Monahan congratulated Captain Chris Tomasetto on his retirement after twenty-five (25) years of service. The Chief reported, at the Council Meeting of March 27th, the following promotions will take place: John McBride will be promoted to the rank of Captain, Sgt. Andy Pease will be promoted to Lieutenant, Officer Brian Reeve will be promoted to Sergeant. Chief Monahan congratulated the officers who have been serving in their positions since January 2023 and will be sworn-in at the next Council Meeting. He asked for prayers for Officer Shisler from the Deptford Township Police Department, who is on a long road to recovery.

Cncl. McKinney attended the Historical Society Meeting on March 2nd. The Ireland Hofer House will be open during the Arts and Crafts Festival on March 25th. The Historical Society is in the process of finalizing their school tour schedules for April, May and June. On May 6th, from 1:00pm to 4:00pm, they will be opening the nurse's room, which is corresponding with National Nurses Week.


N.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Heverly** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Heverly** and unanimously approved by all members of Council in attendance.

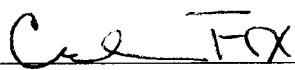
O.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Council Meeting of March 13, 2023. The motion was seconded by **Cncl. Heverly** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Aileen Chiselko
Municipal Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of March 13, 2023, and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted Asc
Approved as corrected _____

Date 3/27/2023
Date _____