

**MINUTES
OPEN SPACE ADVISORY COMMITTEE
TOWNSHIP OF MONROE
JANUARY 9, 2023**

The Reorganization Meeting of the Monroe Township Open Space Advisory Committee was called to order by the secretary, Jenn Harbison at 7:00pm. Adequate notice of this meeting was given as required by the annual notice of meetings.

Jenn Harbison led the Commission in the salute to our flag.

ROLL CALL

Present: Anthony Bundi, Alan Dodd, Crystal Fox, Leonard Fritz, Mark Kozachyn, Tracy Lavin, and Tushar Patel

Absent: Cncl. Chelsea Valcourt

NOMINATIONS & ELECTIONS

Tracy Lavin made a motion to open the floor for nominations for the 2023 Chairperson and Vice Chairperson of the Open Space Advisory Committee. The motion was seconded by Anthony Bundi and approved by all members of the Committee.

Tracy Lavin nominated Len Fritz as Chairperson. The nomination was seconded by Mark Kozachyn and approved by all members of the Committee. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF LEONARD FRITZ AS 2023 CHAIRPERSON OF
THE OPEN SPACE ADVISORY COMMITTEE - ALL AYES
7 AYES (Bundi, Dodd, Fox, Fritz, Kozachyn, Lavin, Patel)**

Leonard Fritz was appointed as 2023 Chairperson to the Monroe Township
Open Space Advisory Committee.

Tracy Lavin nominated Mark Kozachyn as Vice-Chairperson. The nomination was seconded by Alan Dodd.

Mark Kozachyn nominated Tracy Lavin as Vice-Chairperson. The nomination was seconded by Tushar Patel. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF TRACY LAVIN AS
2023 VICE - CHAIRPERSON OF THE OPEN SPACE ADVISORY COMMITTEE
4 AYES (Bundi, Dodd, Fox, Kozachyn)**

Tracy Lavin was appointed as 2023 Vice-Chairperson to the Monroe Township
Open Space Advisory Committee.

Len Fritz made a motion to close the floor for nominations. The motion was seconded by Crystal Fox and approved by all members of the Committee.

APPROVAL OF MINUTES

Tracy Lavin made a motion to approve the minutes as submitted of the Open Space Advisory Committee Meeting of December 5, 2022. The motion was seconded by Mark Kozachyn and approved by all members of the Committee.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

- **2023 Recommendations to Council**

Len said that since the December meeting when the recommendations were tabled, he and Mark have met, discussed and finalized the 2023 Recommendations to Council. Len will be presenting them to Council at the next scheduled Council meeting.

Len went over the 2023 Recommendations to Council to bring everyone up to speed.

- **Allocation of Funds for the Preservation of Open Space within Monroe Township**

Len noted, he is waiting for the CFO to supply him with an up to date Fund Report and once he receives that he will advise the Committee.

- **Prioritize Project for 2023**

- **Sykes Lane Lot**

Len spoke regarding the Sykes Lane Lot in order to bring Crystal up to speed on the project. A discussion followed regarding the Sykes Lane Lot property and what projects the members would like to see done at the property this year, including the fence installation, planting wild flowers and installing signage along the trail.

- **Connector Trails**

With regards to the trail that will connect to the opposite side of the Black Horse Pike, Len suggested that the Committee create some type of public awareness or a type of questionnaire prior to having any further discussions on plans for the trail, as he believes it will be beneficial to the creation and construction of the trail. Tracy offered, when the time is right, she will create an online survey to help engage with the residents, which can be placed on the Committee’s Social Media and the Township website. A discussion followed regarding the proposed connector trail that would connect the bike trail to both sides of the Black Horse Pike along with the possibly of, in the future creating another connector trail to the Camden County trails.

OPEN DISCUSSION

Len mentioned scheduling another “tour around town” for the Committee in the spring, noting how beneficial last year’s “tour” was for the members.

Len spoke regarding the possibility of creating an additional parking lot for the bike trail on the current grassy lot located by the Church Street Fields, which is another trailhead to the bike trail. A discussion followed regarding the pros and cons of creating this parking lot.

GENERAL PUBLIC DISCUSSION

Mark Kozachyn made a motion to open the Public Portion. The motion was seconded by Tracy Lavin and unanimously approved by all members. With no one wishing to speak and no public comment received, Crystal Fox made a motion to close the Public Portion. The motion was seconded by Tracy Lavin and unanimously approved by all members of Committee.

ADJOURNMENT

With no further business to discuss, Chairperson Leonard Fritz asked for a motion to adjourn. Crystal Fox made a motion to adjourn the Monroe Township Open Space Advisory Committee Reorganization Meeting of January 9, 2023. The motion was seconded by Tushar Patel and unanimously all in favor by all members of the Committee.

Respectfully submitted,

Jenn Harbison, Secretary

The next scheduled Monroe Township Open Space Advisory Committee meeting is Monday, February 6, 2023 at 7:00pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Reorganization Open Space Advisory Committee Meeting of January 9, 2023 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____