

**MINUTES
OPEN SPACE ADVISORY COMMITTEE
TOWNSHIP OF MONROE
AUGUST 1, 2022**

The meeting of the Monroe Township Open Space Advisory Committee was called to order by the Chairman, Len Fritz at 7:03pm. Adequate notice of this meeting was given as required by the annual notice of meetings.

Chairman, Len Fritz led the Commission in the salute to our flag.

ROLL CALL

Present: Autumn Baidouri, Anthony Bundi, Alan Dodd, Leonard Fritz, Tracy Lavin, Tushar Patel, Brent Salvadori, and Cncl. Patrick O'Reilly

Absent: Mark Kozachyn

APPROVAL OF MINUTES

Autumn Baidouri made a motion to approve the minutes as submitted of the Open Space Advisory Committee Meeting of July 11, 2022. The motion was seconded by Tushar Patel and approved by all members of the Committee in attendance.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

- Liaison Reports

Council - Cncl. O'Reilly spoke regarding the Sykes Lane property, noting he spoke with the MMUA and they are 100% on board with helping the Committee with the water fountain system. He believes it will potentially be a late fall project.

Parks & Rec – Alan Dodd and Brent Salvadori said that the Parks and Recreation Commission do not meet in the summer, so there is nothing new to report at this time. Their next big event is the Fall Festival in October.

- Subcommittee Report/Social Media

Autumn and Tracy stated that there is nothing new to report at this time.

- Sykes Lane Lot

Len said the parking signs have been installed on the road leading to the parking lot. Alan noted, he has not received a response with regards to the bike repair station. Len said, he has reached out to the schools regarding a possible contest and he was advised to wait until late August. Len spoke regarding the fence for the property, expressing his concerns with the donated fence being used, to which Tracy said she will reach out and see what kind of possible discounts she can obtain for new fence panels. The neighbor next to the parking lot has replaced his fence on three (3) sides with new vinyl fencing, leaving the side directly next to the parking lot without new fence. Cncl. O'Reilly explained that the current fence which remains on the property should have been torn down when the property was demolished, however since it was the only means of separating the property lines, it was left to be replaced at a later time. A discussion followed regarding the fence that needs to be replaced and installed to match the neighbor's fence and possible donation and fundraising ideas. Alan asked when the fence need to be installed by, to which Len said as soon as possible. Cncl. O'Reilly said, he does not believe there is a rush on having the fence

installed, noting he will confirm a timeline with the homeowner of the property next door to the parking lot. Alan suggested creating a timeline to have the fence completed by, so that it does not get unintentionally pushed back. Tracy offered to perform some fact-finding to create a schedule of how many panels are needed, the cost and installation. Cncl. O'Reilly said, he has the machine available to perform the fence installation, noting that Cncl. Wolfe previously ran a fence company and knows how to set up the fence. He suggested having the fence completed by the end of the year. He will touch base with Cncl. Wolfe and report back to the Committee. A discussion continued regarding donation ideas and the removal and the installation of the fence.

- Press Release for the Williamstown Sun

Len suggested waiting until after the fence project is completed before preparing the press release, to which everyone agreed.

- Duffy Fields Trail

Len stated there is nothing new to report at this time.

- Wagner / Olympic Field

Len suggested tabling Wagner Field discussions until next year, so that the Committee is able to get the trail around Duffy Fields "off the ground".

- Township Parks & Open Space Tour

A discussion ensued regarding the last tour around town and the places the Committee would like to see this time around. Autumn suggested scheduling the tour on Saturday, September 10th at 10:00am, to which everyone in attendance agreed.

GENERAL PUBLIC DISCUSSION

Autumn Baidouri made a motion to open the Public Portion. The motion was seconded by Brent Salvadori and unanimously approved by all members of the Commission in attendance. With no one wishing to speak and no public comment received, Brent Salvadori made a motion to close the Public Portion. The motion was seconded by Tracy Lavin and unanimously approved by all members of Commission in attendance.

ADJOURNMENT

With no further business to discuss, Chairperson Leonard Fritz asked for a motion to adjourn. Autumn Baidouri made a motion to adjourn the Monroe Township Open Space Advisory Committee Meeting of August 1, 2022. The motion was seconded by Tracy Lavin and unanimously all in favor by all members of the Commission in attendance.

Respectfully submitted,

Jenn Harbison, Secretary

The next scheduled Monroe Township Open Space Advisory Committee meeting is Monday, September 12, 2022 at 7:00pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Open Space Advisory Committee Meeting of August 1, 2022 and serve as only a synopsis of the proceedings.

Approved as submitted _____ **Date** _____
Approved as corrected _____ **Date** _____