

**MINUTES  
COUNCIL MEETING  
TOWNSHIP OF MONROE  
MAY 23, 2022**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Council Meeting of the Township of Monroe was called to order at 7 p.m. by **Cncl. Pres., Gregory Wolfe** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., Gregory Wolfe** stated, the Clerk has placed a sign-in sheet in the rear of the meeting room. If anyone would like to address Council, please sign-in and raise your hand and you will be asked to come forward to the microphone. Kindly state your name and address for the record.

**SALUTE TO THE FLAG**

**Cncl. Garbowski** led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Vice-Pres. Fox** offered the Invocation.

**ROLL CALL**

Cncl. Katherine Falcone	Present	
Cncl. Vice-Pres. Carolann Fox	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Steven McKinney	Present	
Cncl. Patrick O'Reilly		Excused
Cncl. Chelsea Valcourt	Present	
Cncl. Pres. Gregory Wolfe	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enforcement, Joseph Broderick	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer	Present	
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Deputy Police Chief Gene Sulzbach	Present	
Municipal Clerk, Aileen Chiselko	Present	

**MAYOR'S APPOINTMENTS**

At this time, **Mayor DiLucia** made the following appointments:

**Library Board – Jeanne Kirsch – 5-Year Term 12/31/2026**

**Library Board – Allison Münch – Mayor's Proxy – Unexpired Term 12/31/2022**

**ROLL CALL VOTE ON THE MAYOR'S APPOINTMENT OF JEANNE KIRSCH  
AS A MEMBER OF THE LIBRARY BOARD  
THAT REQUIRES ADVICE AND CONSENT OF COUNCIL**

**6 AYES (Falcone, Fox, Garbowski, McKinney, Valcourt, Wolfe), 1 ABSENT (O'Reilly)**

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**A.) OPENING CEREMONIES (cont'd)**

**Tally: 6 Ayes, 0 Nay, 0 Abstain, 1 Absent.** Mayor's appointment of Jeanne Kirsch to the Library Board that requires Advice and Consent of Council was duly approved by Council.

**B.) MATTERS FOR DISCUSSION – None**

**C.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED – None**

**D.) QUESTIONS REGARDING ORDINANCES SCHEDULED – None**

**E.) APPROVAL OF MINUTES**

**Cncl. Vice-Pres. Fox** made a motion to approve the minutes as submitted of the Council Meeting of April 25, 2022 and the Council Meeting of May 9, 2022. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council in attendance with the exception of **Cncl. Garbowski**, who abstained from voting on the minutes of the Council Meeting of April 25, 2022.

**F.) CORRESPONDENCE**

• **Amusement Licenses**

Applebee's Neighborhood Grill & Bar	Mirarchi's Williamstown Inn
Geets Diner	Rack's Pub & Grill
Hospitality Creek Campground	Sharky's Sports Bar & Grill
John & Doug's Liquors	Trio Tavern

**Cncl. Garbowski** made a motion to approve the Amusement Licenses for the above listed facilities. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

**G.) RESOLUTIONS**

**Cncl. Garbowski** made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Vice-Pres. Fox** and unanimously approved by all members of Council in attendance.

**Cncl. Garbowski** made a motion to bracket for approval, by Consent Agenda, Resolutions R:127-2022 through R:134-2022. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council in attendance.

**CONSENT AGENDA RESOLUTIONS R:127-2022 THROUGH R:134-2022**

**R:127-2022** Resolution Adjusting Township of Monroe Tax Records

**R:128-2022** Resolution Approving the Bill List and Paid List for the Council Meeting of May 23, 2022

**R:129-2022** Resolution of the Township Council of the Township of Monroe Supporting the Click It Or Ticket Mobilization of May 23 – June 5, 2022

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**G.) RESOLUTIONS (cont'd)**

**R:130-2022** Resolution of the Township Council of the Township of Monroe Accepting a Proposal from Cape Professional Billing, Inc. for Third Party Billing Services for Monroe Township EMS

**R:131-2022** Resolution Approving the 2022 Gloucester County Community Development Block Grant Public Facility and Infrastructure Projects Application for Construction of Sidewalks and ADA Curb Ramps at Various Locations within the Township of Monroe, County of Gloucester, State of New Jersey

**R:132-2022** Resolution Authorizing the Renewal of Certain Plenary Retail Consumption, Plenary Retail Consumption with Broad Package Privilege, Plenary Retail Distribution and Club Licenses within the Township of Monroe, County of Gloucester, State of New Jersey for the Years 2022-2023 License Term

**R:133-2022** Resolution of the Township Council of the Township of Monroe Authorizing the Mayor to Execute Agreement Between the Township of Monroe and Monroe Township Supervisor's Association

**R:134-2022** Resolution of the Township of Monroe Authorizing an Award of Contract to Think Pavers Hardscaping for the 2022 Drainage Improvement Project

**Cncl. Garbowski** made a motion to approve Resolutions R:127-2022 through R:134-2022. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council in attendance.

**H.) ORDINANCES**

**Cncl. Garbowski** made a motion to open the meeting to the public for the Ordinance listed on the agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. Vice-Pres. Fox** and unanimously approved by all members of Council in attendance. With no one wishing to speak on the Ordinance for Second Reading, **Cncl. Garbowski** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Vice-Pres. Fox** and unanimously approved by all members of Council in attendance.

**O:10-2022** An Ordinance Providing for the Implementation in the Township of Monroe of the "Five Year Tax Exemption and Abatement Law" Pursuant to N.J.S.A. 40A:21-1 Et Seq. and Approving Property Tax Agreement Between the Township of Monroe and South Jersey Storage, LLC, 856 Sicklerville Road, Block 2201, Lot 4

**Second Reading:** The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Garbowski** made a motion to approve Ordinance O:10-2022 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:10-2022 FOR SECOND READING  
AND PUBLIC HEARING –  
6 AYES (Falcone, Fox, Garbowski, McKinney, Valcourt, Wolfe), 1 ABSENT (O'Reilly)**

**Tally: 6 Ayes, 0 Nay, 0 Abstain, 1 Absent.** Ordinance **O:10-2022** was duly approved for Second Reading and Public Hearing.

**I.) NEW BUSINESS – None**

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**J.) UNFINISHED BUSINESS – None**

**K.) REPORTS AND OTHER MATTERS**

**Mayor DiLucia** announced, on Monday, May 30<sup>th</sup> at 11:00am, there will be a Memorial Day Parade which will begin at the Municipal Building and end at the monument on Main Street. He encouraged the residents to participate in the parade, as it is a tribute to the veterans within our town and throughout the country and the veterans who gave their lives fighting for our country and our freedom. The annual Music Fest will be held on June 4<sup>th</sup> from 5:00pm to 10:00pm. The Mayor encouraged the residents to partake in the festivities. Mayor DiLucia reported that the Administration has begun the process of negotiating contracts with the unions that represent the Township employees. Earlier this evening, Resolution R:133-2022, regarding the completed Supervisor's Association contract was approved. He believes that the contract is a reasonable contract, providing four (4) years under a contract that will provide a decent increase for the employees and is reasonable for the municipality moving forward. He thanked the supervisors who participated in the negotiations. Mayor DiLucia stated, there are three (3) more contracts to be negotiated, which are for the Police Officers, Police Captains and Local 360 employees. He believes that the Township will be able to reach accord with each of the organizations, which will allow for them to continue to work and be reasonably compensated and to continue to allow the municipality to maintain physical responsibility within the limits of what the taxpayers can afford.

**Director of Code Enforcement, Mr. Broderick** reported, it has been another busy month in the Construction Office, noting in May, there have been one hundred sixty-three (163) Construction permits applied for, which is approximately ten (10) a day.

**Director of Community Affairs, Ms. Derieux** reported, May 27<sup>th</sup>, from 12:30pm to 2:00pm, there will be a Seniors Memorial Day BBQ at the Pfeiffer Community Center. On Monday, May 30<sup>th</sup>, there will a Memorial Day Parade proceeding down Main Street, beginning at the Municipal Building and ending at Church Street to play Taps.

**Director of Parks & Recreation, Mr. Salvadori** reported, the Music Festival will be held on June 4<sup>th</sup> with a rain date of June 5<sup>th</sup>. He is happy to report that things are falling into place very well, noting prior to COVID, the Commission had a year to prepare for the event and this year, they were afforded only approximately ten (10) weeks.

**Director of Public Safety, Mr. Kurz** recognized the Monroe Township Police Unity Team, as they bicycled to Washington D.C. last week in support of fallen police officers. Mr. Kurz noted that last week was EMS Recognition Week and congratulated the EMS for all of their hard work.

**Director of Public Works, Mr. Mercado** reported that he is reviewing the trash and recycling routes, due to increase in population within the town and has begun implementing and changing some of the resources.

**Cncl. Falcone** attended the Office of Emergency Management Meeting, where the Police and EMS reviewed the upcoming township events for safety.

**Cncl. Valcourt** attended Grindstone Restaurant's re-opening. She congratulated the owners on a successful re-opening for both Grindstone Restaurant and Ivy & Main.

**Cncl. Vice-Pres. Fox** wished everyone a safe and happy Memorial Day.

**Cncl. Pres. Wolfe** attended the Cannabis Committee Meeting on May 6<sup>th</sup> to discuss the Township's current Cannabis Ordinance and how to move forward with it. On May 11<sup>th</sup>, he attended the Parks & Recreation Meeting, where they were preparing for the Township Appreciation Day, also known as the Music Festival, which will be held on June 4<sup>th</sup>, beginning at 5:00pm at Owens Memorial Park. He mentioned that there will be a food court with various vendors and food trucks. There will also be vendors in the parking lot, amusements for the

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**K.) REPORTS AND OTHER MATTERS (cont'd)**


children, three (3) stages of live music, with the main stage feature Vocal Velocity, 40 North and the Band Legacy. Fireworks will begin promptly at 10:00pm. The rain date for the event is scheduled for June 5<sup>th</sup>. Cncl. Pres. Wolfe spoke regarding the intersection at Route 322 and Fries Mill Road, reporting that construction and utility work has begun. He noted that he is in receipt of communication, dated February, from the County to the Township Administration, that laid-out a detailed timeline for the project, since the County and the State took over the project. The County Engineer has begun working with the utility companies for relocations and future utility installations. Once the right-a-ways were acquired, the utilities, AC Electric, Verizon, Comcast, SJ Gas, Monroe MUA would begin to relocate their lines; the plan estimated start time was late spring/early summer and it looks like they are on track with their proposed timeline.


**L.) GENERAL PUBLIC DISCUSSION**

Cncl. Valcourt made a motion to open the General Public Discussion. The motion was seconded by Cncl. Garbowski and unanimously approved by all members of Council in attendance. With no one wishing to speak, Cncl. Garbowski made a motion to close the General Public Discussion. The motion was seconded by Cncl. Falcone and unanimously approved by all members of Council in attendance.

**M.) ADJOURNMENT**

With nothing further to discuss, Cncl. Garbowski made a motion to adjourn the Council Meeting of May 23, 2022. The motion was seconded by Cncl. Valcourt and unanimously approved by all members of Council in attendance.

  
\_\_\_\_\_  
Aileen Chiselko  
Municipal Clerk

  
\_\_\_\_\_  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of May 23, 2022 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted asc  
Approved as corrected \_\_\_\_\_

Date 6/27/2022  
Date \_\_\_\_\_