

**MONROE TOWNSHIP BOARD OF HEALTH
REGULAR MEETING**

September 09, 2021

VICKI MACHULSKY, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Rene Pandola	X		
David Scales	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky		X	
Diana Salvadori	X		
Cncl. Ronald Garbowski			X
Sherrie Kennedy	X		
Marie Sheridan	X		
Ben Jones			X
Debra Valcourt-Sherman	X		

PUBLIC PORTION: No Public Present

APPROVAL OF MINUTES:

RENE PANDOLA made a motion to approve the minutes from the June 9th, 2021 meeting of the Monroe Township Board of Health. The motion was seconded **DEBRA VALCOURT-SHERMAN**. All members agreed to approving the minutes.

DAVID SCALES: The total cash settlement for June, July and August of 2021 was \$9,129.33

REPORTS:

CHARLOTTE RUDOLPH: Stated the only thing we needed to discuss was the issues with Lisa Nameth and her additional service dog.

DAVID SCALES: Dave told the board that Lisa recently moved into town and was within her limit of Dogs and she has 2 dogs that are pets and 1 service dog. The one service dog has cancer and will most likely not make it to the end of the year so she needed to get another service dog to train with the one who was going to be retiring. There was a neighbor who reported her for having 4 dogs and when she came in to try to license the other dog she was told she could not have 4 dogs. She was initially told she had to apply for a variance for the 4th dog and after some research we determined that the 4th dog would fall under the Americans with Disabilities Act. The Board had a full discussion on the matter and came to an agreement that we would re-write the ordinance, have the Township Solicitor review it and present it to the Ordinance Committee. **DAN KOZAK** also stated that since this is usually a long process and the time it would take to write the new verbiage, have the solicitor review it, get it to Council and have Council vote on it over the required 2 meetings we would have Lisa on the Agenda for February of 2022. **DAN KOZAK** also said that in the mean time we needed documentation from Lisa that all of her dogs were up to date on all shots. There was a long discussion in reference to this matter and the Board was all in agreement.

DAN KOZAK: Made a motion to postpone the Lisa Nameth situation until February of 2022 to give the Board time to reword the Ordinance, get it reviewed by the Solicitor and have Ordinance Committee review and vote on the changes. **SHERRIE KENNEDY** 2nd the motion, all members present agreed.

MARIE SHERIDAN: Nothing to report.

RENE PANDOLA: Nothing to report. But had a question as to why the County Board of Health wanted to come to the meeting. **CHARLOTTE RUDOLPH** stated that she spoke with **SHERRIE MCILVAINE** and the county just wanted to come in and talk about the new personnel they have and the new programs and to see if there was anything they could help with. There was a discussion in reference to this topic.

DEBRA VALCOURT-SHERMAN: Nothing to report.

DAN KOZAK: Nothing to report.

DIANA SALVADORI: Nothing to report.

SHERRIE KENNEDY: Nothing to report.

RONALD GARBOWSKI: Not present.

DAVID SCALES: Nothing to report

BEN JONES: Not Present

DAVID SCALES: With no further business to discuss, **DAVID SCALES** asked for a motion to adjourn and **MARIE SHERIDAN** made a motion to adjourn the Monroe Township Board of Health meeting of September 8, 2021 the motion was seconded by **DAN KOZAK**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____

Approved as corrected _____ Date _____

REGULAR MEETING OF THE BOARD OF HEALTH

October 13, 2021
MUNICIPAL BUILDING, SECOND FLOOR

**Meeting
called by:
Type of
meeting:**

Chairperson/David Scales
Regular Board of Health Meeting

Attendees:

Board of Health Members, Code Enforcement Officer, Secretary, Clerk Transcriber,
Council Liaison

Agenda topics

Call to order

Salute to the flag

Roll call

Public Portion

Approval of Minutes of September 08, 2021

Total Cash Settlement for September 2021 was \$3,428.00

Reports from Board of Health Secretary

Reports from Code Enforcement Officer

Reports from Board Members

Reports from Council Liaison

Adjournment

MONROE TOWNSHIP ATTENDANCE RECORD 2021

ORGANIZATION: Board of Health

MEETING HELD: October 13, 2021

MONTH ENDING
(TO DATE)

NAME	TERM EXPIRES	NO. HELD	NO. ATTENDED	PERCENT ATTENDED	REASON FOR ABSENCE
Benjamin Jones	12/31/22	7	2	28	
Sherrie Kennedy	12/31/22	7	5	71	
Dan Kozak	12/31/21	7	6	90	
Rene Pandola	12/31/22	7	6	90	
Diana Salvadori	12/31/21	7	7	100	
David Scales	12/31/21	7	7	100	
Marie Sheridan	12/31/23	7	6	90	
Debra Valcourt-Sherman	12/31/23	7	6	90	
Cncl. Ron Garbowski		7	3	43	
Vicki Taylor-Machulsky		7	2	28	1

Submit to Mayor's Office five (5) working days after end of month.

List vacancies, if applicable.

If official was appointed after Jan. 1, "Number of meetings held" should be only those number of meetings since that official's date of appointment.

To get Percentage attended- Divide number of meetings attended by number of meetings held.

CODE NUMBERS OF ABSENCES

- 1 - Illness
- 2 - Work
- 3 - Attendance required at a meeting
- 4 - Other reason
- 5 - No reason

Chairperson

Date

This report must be emailed Monthly (as an attachment) to the Department of Revenue and Finance

TOWNSHIP OF MONROE SUMMARY OF DEPOSIT REPORT

Month of **SEPTEMBER** 2021
Department of **Board of Health**
Division of

I, Victoria Taylor-Machulsky do hereby certify the amount collected and shown
on the books of this Department for the month referenced above is **\$3,428.00** collected as follows:

ACCT. #	REVENUE SOURCE	AMOUNT
0-01-08-105-610	Certified Marriage Certificate	798.00
0-01-08-105-611	Certified Death Certificates	0.00
0-01-08-105-611	Certified Death Certificates/AD	1,694.00
0-01-08-104-611	Retail Food	40.00
R-01-55-103-000-801	Marriage Trust	800.00
R-01-55-103-000-800	Civil Union Trust	0.00
R-01-55-103-000-802	Domestic Partner Trust	0.00
0-01-08-104-614	Domestic Partner License	0.00
0-01-08-105-613	Birth Certificates	0.00
0-01-08-104-609	Campground	0.00
0-01-08-104-610	Kennel & Pet Shop	0.00
R-01-55-103-000-804	Burial Permit Trust	0.00
0-01-08-104-605	Swine	0.00
0-01-08-105-601	Mobile Home	0.00
0-01-08-104-608	Marriage License	96.00
0-01-08-104-613	Tattoo License	0.00
0-01-16-600-618	Property Maintenance Reimbursement	0.00
0-01-08-105-625	Returned Check Fee	0.00
0-01-08-104-615	Civil Union Certified Certificate	0.00
0-01-08-105-619	Variance Fee - Dog/Cat	0.00
0-01-16-600-612	Misc.-DOMESTIC PARTNER CERTIFIED COPY	0.00
		0.00
0-01-22-210-210-529	****RELOCATION & OTHER HOUSING ISSUES REIMBURSED	
	TOTAL	\$3,428.00

as shown on the Daily Revenue Turnover Sheets filed with the Treasurer and for which I hold receipt of the Treasurer.

Sig. of Dept. Head: Victoria Taylor-Machulsky
Certified Municipal Registrar

I hereby certify I have given receipt to
for
as above and same is entered as receipts for the above referenced month.

Sig. of Treasurer: Betty Schurter