

**MONROE TOWNSHIP BOARD OF HEALTH
REGULAR MEETING**

June 09, 2021

VICKI MACHULSKY, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Rene Pandola	X		
David Scales	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky		X	
Diana Salvadori		X	
Cncl. Ronald Garbowski			X
Sherrie Kennedy		X	
Marie Sheridan	X		
Ben Jones			X
Debra Valcourt-Sherman	X		

PUBLIC PORTION: No Public Present

APPROVAL OF MINUTES:

RENE PANDOLA made a motion to approve the minutes from the May 12th, 2021 meeting of the Monroe Township Board of Health. The motion was seconded **MARIE SHERIDAN**. All members agreed to approving the minutes.

DAVID SCALES: The total cash settlement for May of 2021 was \$3,021.00

REPORTS:

CHARLOTTE RUDOLPH: Stated that Sherri asked her to share with the Board about a resident Lisa Nameth who lives at 122 Harrel Avenue. She has 2 dogs that are pets and 1 dog that is a service dog who is ready to retire, she has recently started training the service dogs replacement so she now has 4 dogs. Her neighbor has started to complain about the 4th dog and Sherri advised her that she had to go through the motions to apply for a variance. Charlotte stated that she researched it with the ADA (Americans with Disabilities Act) and service dogs do not count as pets they are working dogs. There was a discussion in reference to this discussion and **DAN KOZAK** recommended that **DAVID SCALES** or **CHARLOTTE RUDOLPH** compose a letter to the Business Administrator and Township Solicitor to get their input on this topic. The board discussed this and agreed to compose the letter and notify Sherri to have Lisa Nameth hold off on the Variance for now.

MARIE SHERIDAN: Nothing to report.

RENE PANDOLA: Nothing to report.

DEBRA VALCOURT-SHERMAN: Was asked by a council person to ask what is the status of the old Garaguso's Karate place on Main Street. She stated that she heard it was condemned and unsafe so she wanted to know why it was not boarded up and taped off and there are still rental signs in the windows. There was a brief discussion in reference to the property which is located on the corner of Washington Avenue and Main Street. It was recommended that they talk to Tara Nelms in Zoning in reference to this property. She also stated that there was a whole column that fell off the Washington Hotel and she contacted Lou in reference to it. Dan Kozak stated that it is under construction and it needs to go to Brian Glaze in Construction.

DAN KOZAK: Nothing to report.

DIANA SALVADORI: Not present.

SHERRIE KENNEDY: Not present.

RONALD GARBOWSKI: Not present.

DAVID SCALES: Reported that he attended to Ordinance meeting and was giving the Board an update on the Back-Yard Hen program. This program has been placed under Zoning and is not a part of the Board of Health at all. There was a brief discussion in reference to this program.

BEN JONES: Not Present

DAVID SCALES: With no further business to discuss, **DAVID SCALES** asked for a motion to adjourn and **DEBRA VALCOURT-SHERMAN** made a motion to adjourn the Monroe Township Board of Health meeting of June 9, 2021 the motion was seconded by **RENA PANDOLA**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____

Approved as corrected _____ Date _____

REGULAR MEETING OF THE BOARD OF HEALTH

September 09, 2021
MUNICIPAL BUILDING, SECOND FLOOR

**Meeting
called by:**
**Type of
meeting:**

Chairperson/David Scales
Regular Board of Health Meeting

Attendees:

Board of Health Members, Code Enforcement Officer, Secretary, Clerk Transcriber,
Council Liaison

Agenda topics

Call to order

Salute to the flag

Roll call

Public Portion

Approval of Minutes of June 09, 2021

Total Cash Settlement for June 2021 \$3,016.33, July 2021 \$3,042.00 & August 2021 \$3,071.00 for a total of
\$9,129.33

Reports from Board of Health Secretary

Reports from Code Enforcement Officer

Reports from Board Members

Reports from Council Liaison

Adjournment

This report must be emailed Monthly (as an attachment) to the Department of Revenue and Finance

TOWNSHIP OF MONROE SUMMARY OF DEPOSIT REPORT

Month of
Department of
Division of

JUNE
Board of Health

2021

I, Victoria Taylor-Machulsky
on the books of this Department for the month referenced above is

do hereby certify the amount collected and shown
\$3,016.00 collected as follows:

ACCT. #	REVENUE SOURCE	AMOUNT
0-01-08-105-610	Certified Marriage Certificate	701.00
0-01-08-105-611	Certified Death Certificates	157.00
0-01-08-105-611	Certified Death Certificates/AD	1,205.00
0-01-08-104-611	Retail Food	0.00
R-01-55-103-000-801	Marriage Trust	475.00
R-01-55-103-000-800	Civil Union Trust	0.00
R-01-55-103-000-802	Domestic Partner Trust	0.00
0-01-08-104-614	Domestic Partner License	0.00
0-01-08-105-613	Birth Certificates	0.00
0-01-08-104-609	Campground	0.00
0-01-08-104-610	Kennel & Pet Shop	0.00
R-01-55-103-000-804	Burial Permit Trust	0.00
0-01-08-104-605	Swine	0.00
0-01-08-105-601	Mobile Home	0.00
0-01-08-104-608	Marriage License	57.00
0-01-08-104-613	Tattoo License	0.00
0-01-16-600-618	Property Maintenance Reimbursement	421.33
0-01-08-105-625	Returned Check Fee	0.00
0-01-08-104-615	Civil Union Certified Certificate	0.00
0-01-08-105-619	Variance Fee - Dog/Cat	0.00
0-01-16-600-612	Misc.-DOMESTIC PARTNER CERTIFIED COPY	0.00
		0.00
0-01-22-210-210-529	****RELOCATION & OTHER HOUSING ISSUES REIMBURSED	
	TOTAL	\$3,016.33

as shown on the Daily Revenue Turnover Sheets filed with the Treasurer and for which I hold receipt of the Treasurer.

Sig. of Dept. Head: Victoria Taylor-Machulsky
Certified Municipal Registrar

I hereby certify I have given receipt to
for
as above and same is entered as receipts for the above referenced month.

Sig. of Treasurer: Betty Schurter

This report must be emailed Monthly (as an attachment) to the Department of Revenue and Finance

TOWNSHIP OF MONROE SUMMARY OF DEPOSIT REPORT

Month of **JULY**
Department of **Board of Health**
Division of

2021

I, **Victoria Taylor-Machulsky**
on the books of this Department for the month referenced above is

do hereby certify the amount collected and shown
\$3,042.00 collected as follows:

ACCT. #	REVENUE SOURCE	AMOUNT
0-01-08-105-610	Certified Marriage Certificate	667.00
0-01-08-105-611	Certified Death Certificates	0.00
0-01-08-105-611	Certified Death Certificates/AD	1,437.00
0-01-08-104-611	Retail Food	40.00
R-01-55-103-000-801	Marriage Trust	400.00
R-01-55-103-000-800	Civil Union Trust	0.00
R-01-55-103-000-802	Domestic Partner Trust	0.00
0-01-08-104-614	Domestic Partner License	0.00
0-01-08-105-613	Birth Certificates	0.00
0-01-08-104-609	Campground	0.00
0-01-08-104-610	Kennel & Pet Shop	40.00
R-01-55-103-000-804	Burial Permit Trust	0.00
0-01-08-104-605	Swine	0.00
0-01-08-105-601	Mobile Home	0.00
0-01-08-104-608	Marriage License	48.00
0-01-08-104-613	Tattoo License	0.00
0-01-16-600-618	Property Maintenance Reimbursement	400.00
0-01-08-105-625	Returned Check Fee	0.00
0-01-08-104-615	Civil Union Certified Certificate	0.00
0-01-08-105-619	Variance Fee - Dog/Cat	10.00
0-01-16-600-612	Misc.-DOMESTIC PARTNER CERTIFIED COPY	0.00
		0.00
0-01-22-210-210-529	****RELOCATION & OTHER HOUSING ISSUES REIMBURSED	
	TOTAL	\$3,042.00

as shown on the Daily Revenue Turnover Sheets filed with the Treasurer and for which I hold receipt of the Treasurer.

Sig. of Dept. Head: Victoria Taylor-Machulsky
Certified Municipal Registrar

I hereby certify I have given receipt to
for
as above and same is entered as receipts for the above referenced month.

Sig. of Treasurer: Betty Schurter

This report must be emailed Monthly (as an attachment) to the Department of Revenue and Finance

TOWNSHIP OF MONROE SUMMARY OF DEPOSIT REPORT

Month of **AUGUST**
Department of **Board of Health**
Division of

2021

I, **Victoria Taylor-Machulsky**, do hereby certify the amount collected and shown
on the books of this Department for the month referenced above is **\$3,071.00** collected as follows:

ACCT. #	REVENUE SOURCE	AMOUNT
0-01-08-105-610	Certified Marriage Certificate	730.00
0-01-08-105-611	Certified Death Certificates	33.00
0-01-08-105-611	Certified Death Certificates/AD	1,485.00
0-01-08-104-611	Retail Food	0.00
R-01-55-103-000-801	Marriage Trust	400.00
R-01-55-103-000-800	Civil Union Trust	0.00
R-01-55-103-000-802	Domestic Partner Trust	0.00
0-01-08-104-614	Domestic Partner License	0.00
0-01-08-105-613	Birth Certificates	0.00
0-01-08-104-609	Campground	0.00
0-01-08-104-610	Kennel & Pet Shop	25.00
R-01-55-103-000-804	Burial Permit Trust	0.00
0-01-08-104-605	Swine	0.00
0-01-08-105-601	Mobile Home	0.00
0-01-08-104-608	Marriage License	48.00
0-01-08-104-613	Tattoo License	0.00
0-01-16-600-618	Property Maintenance Reimbursement	350.00
0-01-08-105-625	Returned Check Fee	0.00
0-01-08-104-615	Civil Union Certified Certificate	0.00
0-01-08-105-619	Variance Fee - Dog/Cat	0.00
0-01-16-600-612	Misc.-DOMESTIC PARTNER CERTIFIED COPY	0.00
		0.00
0-01-22-210-210-529	****RELOCATION & OTHER HOUSING ISSUES REIMBURSED	
TOTAL		\$3,071.00

as shown on the Daily Revenue Turnover Sheets filed with the Treasurer and for which I hold receipt of the Treasurer.

Sig. of Dept. Head: Victoria Taylor-Machulsky
Certified Municipal Registrar

I hereby certify I have given receipt to
for
as above and same is entered as receipts for the above referenced month.

Sig. of Treasurer: Betty Schurter