



## MUNICIPAL ALLIANCE COMMISSION

### TOWNSHIP OF MONROE

May 6, 2019

#### Minutes

I. OPENING CEREMONIES

II. CALL TO ORDER - by Chairperson Donna Gaudio at 6:40 pm and Pledge of Allegiance.

III. Swearing In – Donna swore in Michael Beckford at 6:42pm. Sherrie Kennedy was sworn in at the Clerks Office. Donna asked that each advise why or how they want to assist with Municipal Alliance. **Sherrie** – believes there is a huge epidemic and she is a nurse who oversees a drug and alcohol unit. **Michael** – would like to serve the community and is currently a Rowan Student in Health Promotions.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex.

IV. ROLL CALL – Donna Gaudio, Joe Fisona, Barbara Horcher, Jeanette Remsen, Michele Perez (late), Kathleen Romero, Richard LoRusso, Sherrie Kennedy, Michael Beckford, Ptlm Brian Reeve and Cody Miller. Sue Pace and Carissa Weikel – Sick.

V. APPROVAL OF PREVIOUS MEETING MINUTES - motion was made by Jeanette, seconded by Joe Fisona to approved April 1, 2019 minutes. 5 yes / 3 abstention – **Approved**

VI. TREASURERS REPORT – An emailed letter was submitted from Sue Pace to Jeanette advising that we can't go over \$1,800.00 for food for National Night Out. Jeanette advised she sent an email to Ptlm M Gabbianelli requesting a letter in return. (See attached)

Jeanette advised she has received two separate invoices from Caprioni Port-a-Pots for the same amount with two different PO #'s. She will have to check with Sue and have one cancelled.

Jeanette is still waiting for Purchase Orders to put through so if we have any we need to get them to her.

Tickets for the luncheon will be mailed a week before the event.

See attached for a copy of the budget sheet provided by Jeanette and a copy of a Budget Detail Inquiry of vendors paid since 7/1/17.

VII. OLD BUSINESS – Senior Carnival (Luncheon)

Flyers will be dropped off by the following member and location of drop off:

Rich - Friendly Village and Summerfield, Kathy - Holiday City, Sherrie - Pfeiffer Center, Michele - Tax Office, Joe - Sunny Estates and Barbara - Police Station Lobby

There is a list of participants and contact information going around (see attached) please sign up to contact a vendor.

Carissa will have a mental health table set up from Robins Nest, Michele will contact a dietitian from our local WIC office, and Kathy will reach out to someone from the County for Yoga. Donna gave an overview of how she would like the stations set up. We can arrive at 10:00am to start decorating.

Musicfest – June 1st arrive at 3:00 pm – Cars must be out by 4:15. We are going to work it in shifts and they have been volunteered as follows: 1<sup>st</sup> Shift 5:00 pm – 7:30 pm – Barbara, Kathy and Donna; 2<sup>nd</sup> Shift 7:30 pm – 10:00 pm – Sherrie, Mike and Donna.

National Night Out – August 6<sup>th</sup> – All vendors need a W-9 and BRC. Ptlm Reeve advised he just found out that the Helicopter application was submitted and waiting approval and the BA has given approval to have police man power there to assist. Trophies – Donna advised we order for last year's winners, order for this year's winners and order engraved plates for the plaque. We still need to order trinkets for giveaways. After we advertise, it was noticed that in past years the vendors bombard the township with phone calls. We need a contact to direct any vendors to. Direct everyone to the email address – [MAC@monroetownshipnj.org](mailto:MAC@monroetownshipnj.org). We need to make sure all vendors know they can demonstrate but they cannot sell to attendees. This is a free night for our residents. Banner – Donna received a quote from Two/Two for \$739. Donna advised that Sue will get a quote from Forms and Flyers and she found out that they order theirs online. Lawn signs: Two/Two quoted \$9.00 for two color, two sided but may be able to come down to \$7.00 as long as we are comparing the same. Wicked was \$5.75 but they were blurry last year and \$6.00 from Forms and Flyers. Motion was made by Jeanette to order 150 signs costing no more than \$1,100.00 and Sherrie seconded the motion. 10 In favor – 0 Nay – **Approved**. The Banner - Michele made a motion to amend the previous motion of \$500 to increase it to no more than \$800 and was seconded by Joe. 10 In Favor / 0 Nay – **Approved**.

VIII. NEW BUSINESS – Donna responded back to Marybeth Monroe in reference to an Email sent and everyone thought it was very well written and to the point. Hidden In Plain Sight – Will be June 4<sup>th</sup> and was scheduled so parents picking up students from the returning class trip can attend. Presentation will begin at 6:30 and doors will open at 5:00. A motion was made by Michele to purchase 150 lawn signs from Harry (Forms and Flyers), seconded by Katie. 10 yes / 0 Nay – **Approved**. Baskets are needed as door prizes for NNO – the members in the

past have each donated a basket. It can be simple or as elaborate as each member wishes. Joe advised there is a website that can be set up to solicit donations for the Municipal Alliance and Cody will reach out to Marybeth and check with her. Katie advised we need more of a social media presence. Mike asked what our goal is to involve more High School students on the alliance. Barb advised we do not have much support from the students. Rich advised he attended a presentation at GCIT before Jr Prom and there was a huge student interest and people reached out to Rich after for more information and to thank him. Donna advised there was a contest to submit artwork and would like to eventually frame them and display them at future events. There was a question if we can sponsor a yard sign? - Cody will double check but doubts we can do it. Donna advised we were selected to participate in a new pilot program at the school - S – stop O opioid A abuse P program. Donna will present on May 15<sup>th</sup>. Mike stated that students need other options no just drug counseling. They need culture to inform. We need to get the conversation started.

- IX. GENERAL PUBLIC DISCUSSION – a motion was made by Sherri and seconded by Michele to open up the public portion of the meeting at 8:51 10 yes – 0 no. **Approved** Deb De Felice asked if the M/A would like to participate in the Mental Health Walk on May 18<sup>th</sup>. (See attached flyer). A motion was made by Joe, second by Michele to close the public portion of the meeting at 8:52pm. 10 yes – 0 no. **Approved**

- X. ADJOURNMENT – a motion was made by Michele, second by Joe to adjourn the meeting at 8:57pm. 10yes – 0 no. **Approved**

Next meeting June 3, 2019 at 6:30pm – Monroe Township Public Library, Conference Room A, 713 Marsha Avenue.

Respectfully Submitted

Barbara Horcher, Secretary

These minutes are an extract from proceedings of the Regular Municipal Alliance Commission Meeting that was held on May 6, 2019, and serve only as a synopsis of the proceedings and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_