

**MINUTES
OPEN SPACE ADVISORY COMMITTEE
TOWNSHIP OF MONROE
JANUARY 10, 2022**

The Reorganization Meeting of the Monroe Township Open Space Advisory Committee was called to order by the secretary, Jenn Harbison at 7:00pm. Adequate notice of this meeting was given as required by the annual notice of meetings.

Jenn Harbison led the Commission in the salute to our flag.

ROLL CALL

Present: Anthony Bundi, Alan Dodd, Leonard Fritz, Mark Kozachyn, Tracy Lavin, Tushar Patel and Cncl. Patrick O'Reilly

Absent: Autumn Baidouri and Brent Salvadori

NOMINATIONS & ELECTIONS

Len Fritz made a motion to open the floor for nominations for the 2022 Chairperson and Vice Chairperson of the Open Space Advisory Committee. The motion was seconded by Tracy Lavin and approved by all members of the Committee in attendance.

Alan Dodd nominated Len Fritz as Chairperson. The nomination was seconded by Tushar Patel and approved by all members of the Committee in attendance. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF LEONARD FRITZ AS 2022 CHAIRPERSON OF
THE OPEN SPACE ADVISORY COMMITTEE - ALL AYES
6 AYES (Bundi, Dodd, Fritz, Kozachyn, Lavin, Patel) 2 ABSENT (Baidouri, Salvadori)
Tally: 6 Ayes, 0 Nays, 0 Abstain, 2 Absent**

Leonard Fritz was appointed as 2022 Chairperson to the Monroe Township
Open Space Advisory Committee.

Tracy Lavin nominated Autumn Baidouri as Vice-Chairperson. The nomination was seconded by Len Fritz and approved by all members of the Committee in attendance. No other nominations were made.

**ROLL CALL VOTE ON NOMINATION OF AUTUMN BAIDOURI AS
2022 VICE - CHAIRPERSON OF THE OPEN SPACE ADVISORY COMMITTEE - ALL AYES
6 AYES (Bundi, Dodd, Fritz, Kozachyn, Lavin, Patel) 2 ABSENT (Baidouri, Salvadori)
Tally: 6 Ayes, 0 Nays, 0 Abstain, 2 Absent**

Autumn Baidouri was appointed as 2022 Vice-Chairperson to the Monroe Township
Open Space Advisory Committee.

Len Fritz made a motion to close the floor for nominations. The motion was seconded by Anthony Bundi and approved by all members of the Committee in attendance.

APPROVAL OF MINUTES

Tracy Lavin made a motion to approve the minutes as submitted of the Open Space Advisory Committee Meeting of December 6, 2021. The motion was seconded by Tushar Patel and approved by all members of the Committee in attendance.

CORRESPONDENCE, REPORTS AND OTHER MATTERS

• **Liaison Reports**

Parks & Recreation – Alan reported that the last Parks & Recreation meeting took place prior to the last Open Space Advisory Committee Meeting, so there is nothing new to report at this time.

• **Sykes Lane Lot**

Len noted, there is nothing new to report at this time, as it was last reported at the December meeting, it was a matter of the weather for the Public Works Department to be able to begin any work at the Sykes Lane property and that still holds true. He knows that the project will get done.

• **Allocation of Funds for the Preservation of Open Space within Monroe Township**

Len explained the Funding Resolution that is on the Agenda for approval to forward to Council, which was distributed to all of the members in the meeting packet to review. Len explained that it is 40% of the .02 cents that is allocated out of the taxes to be preserved for open space and not be used for any other projects. Cncl. O’Reilly said the money can also be used for any needed repairs to Township’s tot lots and projects that fall within the open space criteria.

Anthony Bundi made a motion to approve the Funding Resolution to be forwarded to Council. The motion was seconded by Tracy Lavin and approved by all members of the Committee in attendance.

**ROLL CALL VOTE TO APPROVE ALLOCATION OF FUNDS PERTAINING TO
OPEN SPACE WITHIN MONROE TOWNSHIP
6 AYES (Bundi, Dodd, Fritz, Kozachyn, Lavin, Patel) 2 ABSENT (Baidouri, Salvadori)
Tally: 6 Ayes, 0 Nays, 0 Abstain, 2 Absent**

OPEN DISCUSSION

Len went over the 2022 Meeting Schedule with the members present.

Mark asked how the Open Space monies are spent, to which Cncl. O’Reilly explained the process followed in order to use any of the monies allocated for open space. Cncl. O’Reilly provided the history of how the open space funds were and are currently obtained along with the process of how those monies can be spent. Cncl. O’Reilly and Len explained the requirements for open space designation within the township and what is considered open space.

GENERAL PUBLIC DISCUSSION

Mark Kozachyn made a motion to open the Public Portion. The motion was seconded by Anthony Bundi and unanimously approved by all members of the Commission in attendance. With no one wishing to speak and no public comment received, Anthony Bundi made a motion to close the Public Portion. The motion was seconded by Tracy Lavin and unanimously approved by all members of Commission in attendance.

ADJOURNMENT

With no further business to discuss, Chairperson Leonard Fritz asked for a motion to adjourn. Tracy Lavin made a motion to adjourn the Monroe Township Open Space Advisory Committee Reorganization Meeting of January 10, 2022. The motion was seconded by Alan Dodd and unanimously all in favor by all members of the Commission.

Respectfully submitted,

Jenn Harbison, Secretary

The next scheduled Monroe Township Open Space Advisory Committee meeting is Monday, February 7, 2022 at 7:00pm.

These minutes were prepared from excerpts of the tape-recorded proceedings of the Reorganization Open Space Advisory Committee Meeting of January 10, 2022 and serve as only a synopsis of the proceedings.

Approved as submitted _____ Date _____
Approved as corrected _____ Date _____