

MONROE TOWNSHIP BOARD OF HEALTH

FEBRUARY 12, 2020

DAVID SCALES, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Rene Pandola	X		
David Scales	X		
Jerry Conte	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Diana Salvadori	X		
Cncl. Marvin Dilks	X		
Sherrie Kennedy		X	
Kathleen Manfredi		X	
Ben Jones	X		

NO PUBLIC PRESENT:

APPROVAL OF MINUTES:

RENE PANDOLA made a motion to approve the minutes from the January 8, 2020 meeting of the Monroe Township Board of Health. The motion was seconded by **JERRY CONTE**.

DAVID SCALES: The total cash settlement for January of 2020 was \$5,159.80.

REPORTS:

VICKI MACHULSKY: Stated that the Township had its Rabies Clinic January 25, 2020 in the rain from 12pm to 2pm and instead of having over 200 dogs and cats there were only 135 dogs and 33 cats that received rabies vaccine for a total of 168. Vicki said she called over to Clayton to see how theirs went and they stated that they only did 128 and they normally do about 160 and East Greenwich did 99 and they were excited because they do not have to license their cats in their town but this year she had 16 cats come and the usually only have 3. There was a brief discussion about this subject.

VICKI MACHULSKY: Asked if anyone was able to open the document she sent from Paw's Healing Hero's. The Board members said they were unable to open it. Vicki stated that she Googled it and was able to see the guy on the Rachel Ray show about his program. Vicki said the gentleman's name is Mark and he is from Glassboro and he has a service dog and a Veterinarian told Rachel Ray about it and they had him on the show with 5 other Veterans that he has trained dogs for. Vicki stated that he is training dogs at 3647 Old Black Horse Pike, there is almost 6 acres and what he does is rescues the dogs from shelters and then trains them. He offered to come in and talk to the Board but Vicki said he doesn't need an approval from us for doing this. He went to planning and zoning and he is in the process of getting his permits for electrical and heating and plumbing. Vicki said unfortunately we have an ordinance for extreme weather conditions and he stated that there is heat and air conditioning. There was a discussion about the detail of the program.

VICKI MACHULSKY: Certified Mail with Return Receipt Requested. This for when someone comes in and asks for a Variance we ask them to send out to every residence or every property owner within 200 feet of their property to notify them that they want to have 6 dogs instead of they want to have 8 cats instead of 3 etc. So, they come to the Board of Health for a Variance so Vicki said she tells them what they need to do to obtain the list from the Gloucester County Assessors office. Then they need to send notice to all the property owners within 200 feet from their property by way of regular mail and Certified Mail with Return Receipt. The cost of using the green cards for return receipt is costing the US Postal Service more money so they are increasing the fee to \$2.85 per mailing. Vicki said she found out when she was reading other minutes from other Boards are town, that they are doing away with the green cards. Vicki stated that we can use what is called an Electronic Return Receipt Signature. She stated that you can also look at the tracking history for the Certified letters as documentation of where the letter has been. The Township and the other Boards agree that the other options are good enough to prove that the person notified the property owners within 200 feet. There was a discussion about this matter and the pricing. Vicki asked if it is alright with the Board to rewrite the Ordinance to remove the green card and add in the other options. All Board Members were in favor of the change.

DAN KOZAK: Nothing to report.

BEN JONES: Nothing to report.

RENE PANDOLA: Nothing to report.

JERRY CONTE: Nothing to report.

SHERRIE KENNEDY: Not present.

DIANA SALVADORI: Nothing to report.

KATHLEEN MANFREDI: Not present.

DAVID SCALES: Nothing to report.

MARVIN DILKS: Nothing to report.

DAVID SCALES: With no further business to discuss, **DAVID SCALES** asked for a motion to adjourn and **JERRY CONTE** made a motion to adjourn the Monroe Township Board of Health meeting of February 12, 2020 the motion was seconded by **DIANA SALVADORI**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted _____ Date _____

Approved as corrected _____ Date _____