

Call to Order:

The reorganization meeting of the Monroe Township Planning Board was called to order at 6:02 p.m. by Mrs. Farrell who read the following statement: “Notice of this meeting was given as required by the Open Public Meetings Act and published in the newspaper and posted on the Township website on December 30, 2020.

The Board saluted the flag.

Roll Call:

Present – Mr. Boorstein, Mr. Caspar, Mayor DiLucia, Mr. Garbowski, Mr. Helsel, Mr. Kozak, Mr. Laughlin, Mr. O’Brien, Mr. O’Reilly, Mr. Schwaiger, Mr. Verratti, Mrs. Farrell, Secretary, Mrs. Orbaczewski, Clerk Transcriber.

Reorganization:

1. Appointments to the Board by the Mayor:

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|-------------------|--------------------|-------------------------------|
| a.) Mr. Kozak | Class II Member | 1 yr. term to expire 12/31/21 |
| b.) Mr. O’Reilly | Class III Member | 1 yr. term to expire 12/31/21 |
| c.) Mr. Caspar | Class IV Member | 4 yr. term to expire 12/31/24 |
| d.) Mr. Boorstein | Class IV Member | 4 yr. term to expire 12/31/24 |
| e.) Mr. Verratti | Alternate I Member | 2 yr. term to expire 12/31/22 |

2. Election of Chairman:

Mrs. Farrell opened nominations for the election of a Chairman. Mr. Kozak nominated Mr. O’Brien, seconded by Mr. Boorstein. With no other nominations, Mrs. Farrell cast a vote for Mr. O’Brien as Planning Board Chairman.

3. Election of Vice Chairman:

Mr. O’Brien opened nominations for the election of a Vice Chairman. Mr. Kozak nominated Mr. Garbowski, seconded by Mr. Boorstein. With no other nominations, Mrs. Farrell cast a vote for Mr. Garbowski as Planning Board Vice Chairman.

Reorganization: (continued)

4. Reorganization Resolutions PB-01-21 to PB-08-21:

1. PB-01-21 - Planning Board Secretary

Mr. O'Brien opened nominations for Planning Board Secretary. Mr. Kozak nominated Mrs. Farrell, seconded by Mr. Schwaiger. With no other nominations, Mrs. Farrell cast a vote for herself as Planning Board Secretary.

2. PB-02-21 – Schedule of Meetings

Motion by Mr. Kozak, seconded by Mr. Boorstein to approved the Schedule of Meetings for 2021 Planning Board business. Voice vote; all ayes, motion passed.

3. PB-03-21 – Planning Board Solicitor

Mr. O'Brien opened nominations for Planning Board Solicitor. Mr. Kozak nominated the firm of Holston, MacDonald, Uzdavinis, & Myles, seconded by Mr. Boorstein. Mr. Schwaiger nominated the firm of Florio, Perrucci, Steinhardt, & Cappelli, seconded by Mr. O'Reilly. Roll call on the nomination for Holston, MacDonald, Uzdavinis, & Myles: Ayes – Mr. Boorstein, Mr. Caspar, Mayor DiLucia, Mr. Garbowski, Mr. Helsel, Mr. Kozak, Mr. O'Brien. Nays – Mr. O'Reilly, Mr. Schwaiger. Motion passed to appoint Holston, MacDonald, Uzdavinis, & Myles as Planning Board Solicitor.

Mr. Boraske thanked the Board and stated he enjoyed working for the Planning Board for the last two years. He wished everyone well for the future.

4. PB-04-21 – Planning Board Rules and Regulations

Motion by Mr. Kozak, seconded by Mr. Schwaiger to adopt the Rules and Regulations of the Planning Board. Voice vote; all ayes, motion passed.

5. PB-05-21 – Planning Board Planner

Mr. O'Brien opened nominations for Planning Board Planner. Mr. Kozak nominated the firm of ARH, seconded by Mr. Boorstein. Mr. Schwaiger nominated the firm of Maser Consulting, seconded by Mr. O'Reilly. Roll call on the nomination for ARH: Ayes – Mr. Boorstein, Mr. Caspar, Mayor DiLucia, Mr. Garbowski, Mr. Helsel, Mr. Kozak, Mr. O'Brien. Nays – Mr. O'Reilly, Mr. Schwaiger. Motion passed to appoint the firm of ARH as Planning Board Planner.

Mr. Kernan and Ms. Pellegrini from Maser Consulting, thanked the Board and stated it was a pleasure to serve as the Board's Planners for so many years. They wished the Board well in future endeavors.

Reorganization: (continued)

4. Reorganization Resolutions: (continued)

6. PB-06-21 – Planning Board Engineer

Mr. O'Brien opened nominations for Planning Board Engineer. Mr. Kozak nominated the firm of Alaimo Associates, seconded by Mr. Boorstein. Mr. Schwaiger nominated the firm of T & M Associates, seconded by Mr. O'Reilly. Roll call vote on the nomination of Alaimo Associates: Ayes – Mr. Boorstein, Mr. Caspar, Mayor DiLucia, Mr. Garbowski, Mr. Helsel, Mr. Kozak, Mr. O'Brien. Nays – Mr. O'Reilly, Mr. Schwaiger. Motion passed to appoint the firm of Alaimo Associates as Planning Board Engineer.

7. PB-07-21 – Planning Board Clerk Transcriber

Mr. O'Brien opened up nominations for Planning Board Clerk Transcriber. Mr. Schwaiger nominated Mrs. Orbaczewski, seconded by Mr. O'Reilly. With no other nominations, Mrs. Farrell cast a vote for Mrs. Orbaczewski as Planning Board Clerk Transcriber.

8. PB-08-21 – Planning Board Official Newspapers

Motion by Mr. Garbowski, seconded by Mr. O'Reilly to approve the South Jersey Times and Courier Post as the Planning Board Official Newspapers. Voice vote; all ayes, motion passed.

Public Portion:

Motion passed to open the meeting to the public. There being none, motion passed to close the meeting to the public.

Reports:

Mrs. Farrell stated that with the changeover of the professionals it would be easier if the prior professionals could finalize the applications already reviewed and scheduled for public hearings before the Board. She asked if that was acceptable to the Board to allow the prior professionals to finalize those applications. Mayor DiLucia replied he did not have any issue with the prior professionals completing the short term applications; however, anything that is long term he would like to have transferred to the new professionals. Mayor DiLucia wished everyone a Happy New Year and expressed his hope that new business will be coming into the town.

Reports: (continued)

Mr. O'Brien thanked everyone for their cooperation. He added that in the future there may be applications that come before the Board that some residents may not agree with but the Board has to be very careful on how they vote on applications and go by the land use law; otherwise there will be lawsuits, as there have been in the past, and they are very costly to the taxpayers. He thanked everyone again for their support.

Approval of Minutes:

1. 12/10/2020 regular meeting.

Motion by Mr. Kozak, seconded by Mayor DiLucia to approve the minutes from the December 10, 2020 regular meeting. Voice vote; all ayes, motion passed.

Adjournment:

The meeting was adjourned at 6:23 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Respectfully submitted by: Ninette Orbaczewski, Clerk Transcriber