

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
FEBRUARY 3, 2021**

A.) OPENING CEREMONIES

CALL TO ORDER

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Chairman, Cncl. Ronald Garbowski** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

SALUTE TO THE FLAG

Cncl. Garbowski led the Assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Katherine Falcone	Present
Cncl. Carolann Fox	Present
Cncl. Ronald Garbowski	Present
Cncl. Steven McKinney	Present
Cncl. Chelsea Valcourt	Present
Cncl. Vice-Pres. Gregory Wolfe	Present
Cncl. Pres. Patrick O'Reilly	Present
Mayor Richard DiLucia	Present
Solicitor, John Trimble	Present
Engineer, Joseph Raday	Present (arrived @ 7:06pm)
Dir. of Code Enforcement, Joseph Broderick	Present
Dir. of Public Safety, Joseph Kurz	Present
Captain Craig Monahan	Present
Deputy Municipal Clerk, Jennifer Harbison	Present

B.) APPROVAL OF MINUTES

Cncl. Vice-Pres. Wolfe made a motion to approve the minutes as submitted of the Ordinance Committee Meeting of October 7, 2020 and the Ordinance Committee Meeting of November 5, 2020. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council with the exception of **Cncl. Garbowski**, who Abstained from voting on the minutes of the Ordinance Committee Meeting of November 5, 2020 and **Cncl. McKinney and Cncl. Valcourt**, who Abstained from voting on the minutes of the Ordinance Committee Meeting of October 7, 2020 and the Ordinance Committee Meeting of November 5, 2020.

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C.) ORDINANCES FOR REVIEW

- **Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A CAP Bank**

Cncl. Pres. O'Reilly made a motion to move forward the Draft Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank for First Reading at the Regular Council Meeting of February 8, 2021. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

- **Salary Ordinance**

Cncl. Vice-Pres. Wolfe asked, where the increase amounts listed on the Ordinance are derived from. **Mayor DiLucia** explained, the CFO did a 3% increase across the board per the basic contract increase, with the exception of the Court Bailiff which was raised to \$125 per the Chief of Police's recommendation. **Cncl. Vice-Pres. Wolfe** questioned the amount of the salaries in each department and asked if there is a need to increase the full 3% on every salary. He noted, if the employees are not at their max salaries, why is there a need to increase the salary max line. **Mayor DiLucia** spoke regarding his understanding of the Salary Ordinance and the Collective Bargaining Agreement. **Cncl. Vice-Pres. Wolfe** feels that there should an additional column added, showing the current rates, to help determine which ones should be increased or held. **Cncl. Pres. O'Reilly** asked if the CAP needs to be changed. **Cncl. Garbowski** suggested obtaining a printout of all of the salaries and compare those to the Salary Ordinance. **Cncl. Vice-Pres. Wolfe** stated he would like to review the actual salaries before he votes for any increases, if the actual salaries are nowhere near the maximum. The Mayor explained the various positions, those salaries associated and how they are listed and affected by the increase in the Salary Ordinance. A discussion ensued regarding how the salary ranges are determined and the past practice concerning the Salary Ordinance. **Cncl. Garbowski** suggested tabling the Ordinance until the next Ordinance Committee Meeting in March. He noted, he will meet with the CFO and obtain the information that **Cncl. Vice-Pres. Wolfe** is looking for. **Cncl. Vice-Pres. Wolfe** made a motion to table the Draft Salary Ordinance until the Ordinance Committee Meeting of March 3, 2021. The motion was seconded by **Cncl. Pres. O'Reilly** and unanimously approved by all members of Council.

- **Chapter 175 "Land Management" – Stormwater Management**

Cncl. Garbowski advised this Draft Ordinance has been updated in order to be in compliance with the State regulations. **Solicitor Trimble** believes, this update needs to be completed by March 31, 2021. He explained that this is an update of the state regulations and the portions which relate to the Pinelands, have not changed. **Cncl. Pres. O'Reilly** spoke regarding basin regulations, maintenance and design. He asked Engineer, Joseph Raday, if there is state approval for all-natural basins and what are the Township's obligations with regards to basins. **Mr. Raday** noted, he is not aware of state approval for all-natural basins. A discussion ensued regarding the various basins in town and the benefits of keeping the basins natural. **Cncl. Vice-Pres. Wolfe** made a motion to move forward the Draft Ordinance for Chapter 175 "Land

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C.) ORDINANCES FOR REVIEW (cont'd)

Management” – “Stormwater Management” for First Reading at the Regular Council Meeting of February 8, 2021. The motion was seconded by **Cncl. Pres. O'Reilly** and unanimously approved by all members of Council.

- **Police Rules and Regulations**

Cncl. Vice-Pres. Wolfe made a motion to move forward the Draft Ordinance regarding Police Rules and Regulations for First Reading at the Regular Council Meeting of February 8, 2021. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

D.) MATTERS FOR DISCUSSION

- **Chapter 213 “Noise”**

Cncl. Garbowski explained that Zoning Officer, Tara Nelms had emailed recommending that Chapter 213 “Noise” be amended to state that a noise control investigator or designee may respond to a plainly audible complaint. **Solicitor Trimble** noted, Chapter 213 “Noise” is very solid, with all of the tools for enforcement in place and he believes that Mrs. Nelms’ recommendation will be yet another tool. He would like to research her recommendation to ensure it is appropriate. **Mayor DiLucia** spoke regarding the noise complaints he has received and what is involved with those complaints being determined as an annoyance. A discussion ensued regarding the complaints received and how with the recently purchased equipment and training, they can be handled going forward. **Cncl. Garbowski** polled Council and all were in favor of having Solicitor Trimble research and prepare the amendments to the Code. **Cncl. Vice-Pres. Wolfe** made a motion to move forward Chapter 213 “Noise” for First Reading at the Regular Council Meeting of February 8, 2021. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

- **Chapter 239-6 “Refuse Collection, Recycling and Source Separation**

Joe Broderick spoke on behalf of the residents of Holiday City, noting that they are requesting a dispensation to Chapter 239-6 “Refuse Collection, Recycling and Source Separation” of the Township Code. He noted, Holiday City has bylaws in place which mimic those rules of the Township. He explained, Holiday City is a 55 and over development and some of the residents have trouble putting out their trash at the specified times. Mr. Broderick asked if the code can be relaxed for the 55 and over developments. **Cncl. Garbowski** stated, he has spoken with the Director of Public Works, Nicholas Mercado and he has agreed that there will be limited enforcement in 55 and over developments.

E.) NEW BUSINESS - None

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F.) OLD BUSINESS

Cncl. Vice-Pres. Wolfe asked Solicitor Trimble if he had done any research with regards to hunting on Township owned property, to which Solicitor Trimble replied he has not had an opportunity to do so. **Cncl. Pres. O'Reilly** stated, he will do the research and report back.

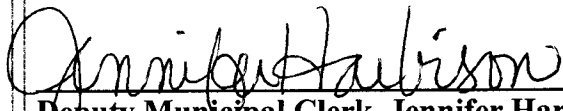
G.) PUBLIC PORTION

Cncl. Vice-Pres. Wolfe made a motion to open the Public Portion. The motion was seconded by **Cncl. Pres. O'Reilly** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Fox** made a motion to close the Public Portion. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

H.) ADJOURNMENT

With nothing further to discuss, **Cncl. Fox** made a motion to adjourn the Ordinance Committee Meeting of February 3, 2021. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

Respectfully submitted,



Deputy Municipal Clerk, Jennifer Harbison



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings and hand-written notes taken during the Ordinance Committee Meeting of February 3, 2021 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted _____  _____ Date 3/3/2021
Approved as corrected _____ Date _____