

**MINUTES
WORK SESSION MEETING
TOWNSHIP OF MONROE
FEBRUARY 22, 2021**

A.) OPENING CEREMONIES

CALL TO ORDER

The Work Session Meeting of the Township of Monroe was called to order at approximately 7:00PM by **Cncl. Pres., Patrick O'Reilly** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

SALUTE TO THE FLAG

Cncl. McKinney led the Assembly in the Pledge of Allegiance to our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Katherine Falcone	Present	
Cncl. Carolann Fox	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Steven McKinney	Present	
Cncl. Chelsea Valcourt	Present	
Cncl. Vice-Pres. Gregory Wolfe	Present	
Cncl. Pres. Patrick O'Reilly	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle		Excused
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enforcement, Joseph Broderick	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese		Excused
Police Chief Dailey	Present	
Municipal Clerk, Aileen Chiselko	Present	

B.) MATTERS FOR DISCUSSION

- **Council Work Sessions / Sample Council Meeting Agenda**

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B.) MATTERS FOR DISCUSSION (cont'd)

Municipal Clerk, Mrs. Chiselko spoke in reference to having only the Regular Council Meeting instead of having both the Work Session and Regular Council Meeting, now that all of the meetings are held in the courtroom and several of the agenda items are duplicated. She provided a sample agenda to Council for their review. **Cncl. Pres. O'Reilly** explained, the Council Meeting would start at 7:00PM and would be a blended meeting which would include items from both the Work Session and Council Meeting. **Cncl. Pres. O'Reilly** polled Council and all were in favor of combining the Work Session and Regular Council Meetings into one Council Meeting that will begin at 7:00PM. **Mrs. Chiselko** stated, at the next scheduled meeting, she will amend the schedule of meetings notice to reflect the amendments.

- **Cecil Fire Department, Past Chief Jim Soloman**

Past Cecil Fire Chief, Jim Soloman provided an update on the Cecil Fire Department's building renovations, noting that the building is slated to be turned back over to the members by March 5, 2021, as long as everything continues to go well. He is excited to see the building becoming what they have been planning for, for quite some time. **Mr. Soloman** expressed his thanks on behalf of the members of the Cecil Fire Department to the Mayor and Council for all of their support throughout the project. **Cncl. Pres. O'Reilly** asked, when the project went out for bid, was the original design kept or were modifications done, to which **Mr. Soloman** confirmed that the footprint of what was designed, remains identically the same.

C.) PUBLIC PORTION

Cncl. Vice-Pres. Wolfe made a motion to open the Public Portion. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council.

Robert Marks, 1809 N. Black Horse Pike, addressed Council and the Mayor to request an extension on a letter dated January 29, 2021, that he received from Zoning Officer, **Tara Nelms**, listing violations on his property. **Mr. Marks** stated that he is the sole manager of the Williamstown Pavilions, LLC and has owned and operated the property since 2003. **Mr. Marks** noted, he is having a hard time working with **Mrs. Nelms**. He hand-delivered a letter, requesting an extension, to **Mrs. Nelms** on February 17, 2021 and has not received a reply back. He stated that many of the violations have been addressed and a lot of progress has been made. **Solicitor Trimble** advised, the extension request letter was received on Wednesday and he is currently conferring with **Mrs. Nelms** to provide a response. He explained, the County Board of Health is also involved and that is what triggered the Township's involvement.

Ray Zane, 254 Tamerlane, Sicklerville, addressed Council to show his support of **Mr. Marks'** request for an extension. **Mr. Zane** is a tenant of **Mr. Marks**, in Unit B1, and has been a tenant of the Williamstown Pavilions since 1999.

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C.) PUBLIC PORTION (cont'd)

With no one else wishing to speak, **Cncl. Fox** made a motion to close the Public Portion. The motion was seconded by **Cncl. McKinney** and unanimously approved by all members of Council.

D.) NEW BUSINESS

Cncl. Falcone noted, she would like to see plexiglass installed on the dais, so that all of Council can return to sitting at the dais during meetings. She believes for safety reasons, the plexiglass would be a nice option to bring all of Council back to the dais. **Cncl. Pres. O'Reilly** explained, the options for seating at the meetings are to leave everything as it is currently or to bring Council and Mayor back up to the dais with plexiglass installed. **Cncl. McKinney** said, he is in favor of keeping the seating as it is currently and continuing to social distance. **Cncl. Fox** said, she will go with the majority. **Cncl. Valcourt** said, she will side with whatever the lowest comfort level is, because when it comes to health, she feels they should cater to those who are at risk or are afraid. **Cncl. Vice-Pres. Wolfe** said, he will support and defer to the consensus of the Council members who are sitting at the tables and are closest to the public. **Cncl. Garbowski** noted, he is indifferent and will support what everyone wants. **Mayor DiLucia** said, he is comfortable with whatever the decision is. **Cncl. Pres. O'Reilly** polled the Directors to confirm how they felt about possibly moving back to the front tables. **Director of Code Enforcement, Joe Broderick** said, he is fine either way, however, he feels the way they are seated now is better and he feels the plexiglass may be a bit of overkill. **Cncl. Falcone** explained, while Council is seated at the dais, they will all have their own microphones as opposed to sharing a microphone at the table. **Mr. Broderick** stated, there should be more microphones placed on the tables to which **Cncl. Falcone** and **Cncl. Pres. O'Reilly** agreed. **Director of Community Affairs, Brandee Derieux, Director of Parks & Recreation, Brent Salvadori, Director of Public Safety, Joseph Kurz and Director of Public Works, Nicholas Mercado** stated that they are fine with what is decided. **Cncl. Falcone** will put together a diagram and gather pricing information to discuss further. **Cncl. Vice-Pres. Wolfe** spoke regarding obtaining more microphones for the tables.

E.) OLD BUSINESS - None

F.) COMMITTEE REPORTS - None


G.) QUESTIONS REGARDING RESOLUTIONS SCHEDULED – None

H.) QUESTIONS REGARDING ORDINANCES SCHEDULED – None

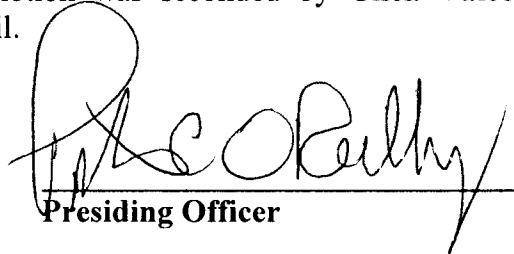
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I.) ADJOURNMENT

With nothing further to discuss, **Cncl. Falcone** made a motion to adjourn the Council Work Session of February 22, 2021. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.



Aileen Chiselko, RMC
Municipal Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Work Session of February 22, 2021 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted asc
Approved as corrected _____

Date 3/22/21
Date _____