

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
FEBRUARY 8, 2021**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at 7:56PM by **Cncl. Pres., Patrick O'Reilly** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Patrick O'Reilly stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Garbowski led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Vice-Pres. Wolfe** offered the Invocation.

ROLL CALL

Cncl. Katherine Falcone	Present	
Cncl. Carolann Fox	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Steven McKinney	Present	
Cncl. Chelsea Valcourt	Present	
Cncl. Vice-Pres. Gregory Wolfe	Present	
Cncl. Pres. Patrick O'Reilly	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle		Excused
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enforcement, Joseph Broderick	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief David Dailey	Present	
Municipal Clerk, Aileen Chiselko	Present	

MAYOR'S APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointments:

Parks & Recreation Commission – Matthew Scardino – Unexpired Term 12/31/2024
Open Space Advisory Committee – Tushar Patel – 3-Year Term 12/31/2023

Cncl. Vice-Pres. Wolfe made a motion to approve the appointment of Matthew Scardino to the **Parks & Recreation Commission**, unexpired term of 12/31/2024. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

B.) APPROVAL OF MINUTES

Cncl. Vice-Pres. Wolfe stated that he believed the vote count for Resolution R:31-2021, on page 12 of the January 4, 2021 Reorganization Meeting Minutes, was incorrect, noting Cncl.

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B.) APPROVAL OF MINUTES (cont'd)

Valcourt had voted Nay and not Aye. **Municipal Clerk, Aileen Chiselko** said, during the vote, she asked Council to confirm who voted Nay. She heard Cncl. Wolfe, Cncl. O'Reilly and Cncl. Fox confirm that their vote was Nay. While listening to the meeting audio, it was not audible that Cncl. Valcourt voted Nay. **Cncl. Valcourt** informed the Municipal Clerk that she did vote Nay on Resolution R:31-2021. Solicitor **Trimble** advised that he will review the audio and report back. **Cncl. Wolfe** made a motion to Table the minutes as submitted of the Reorganization Meeting of January 4, 2021. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

C.) CORRESPONDENCE – None

D.) RESOLUTIONS

Cncl. Vice-Pres. Wolfe made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Vice-Pres. Wolfe** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

Cncl. Fox made a motion to bracket for approval, by Consent Agenda, Resolutions R:52-2021 through R:56-2021. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

CONSENT AGENDA RESOLUTIONS R:52-2021 THROUGH R:56-2021

R:52-2021 Emergency Temporary Resolution Prior to Adoption of the 2021 Budget for the Township of Monroe, County of Gloucester

R:53-2021 Resolution Approving the Bill List and Paid List for the Council Meeting of February 8, 2021

R:54-2021 Resolution Temporarily Waiving COVID-19 Related Application & Permit Fees Until March 31, 2021

R:55-2021 Resolution Adjusting Township of Monroe Tax Records

R:56-2021 Resolution Authorizing Closed Executive Session of the Township Council of the Township of Monroe to Discuss Matters Falling Under Pending or Anticipated Litigation Subject to Attorney-Client Privilege Pursuant To N.J.S.A. 10:4-12b(7)

Cncl. Fox made a motion to approve Resolutions R:52-2021 through R:56-2021. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

R:57-2021 Resolution Appointing Member to the Monroe Township Zoning Board of Adjustment

Cncl. Garbowski made a motion to approve Resolution R:57-2021. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

Cncl. Falcone nominated **Fernando Powers** as a Member of the Monroe Township Zoning Board of Adjustment. No other nominations were made.

Cncl. Garbowski made a motion to close nominations. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF FERNANDO POWERS
AS A MEMBER TO THE MONROE TOWNSHIP ZONING BOARD OF ADJUSTMENT
6 AYES (Falcone, Garbowski, McKinney, O'Reilly, Valcourt, Wolfe), 1 NAY (Fox)**

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D.) RESOLUTIONS (cont'd)

Tally: 6 Ayes, 1 Nay, 0 Abstain, 0 Absent. Fernando Powers was duly approved as a Member to the Monroe Township Zoning Board of Adjustment.

R:58-2021 Resolution Appointing Alternate #1 Member to the Monroe Township Zoning Board of Adjustment

Cncl. Garbowski made a motion to approve Resolution R:58-2021. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

Cncl. Fox nominated **George Adams** as Alternate #1 Member to the Monroe Township Zoning Board of Adjustment. **Cncl. Vice-Pres. Wolfe** seconded the nomination.

Cncl. Garbowski nominated **Kenneth Collins** as Alternate #1 Member to the Monroe Township Zoning Board of Adjustment. **Cncl. McKinney** seconded the nomination. No other nominations were made.

Cncl. Vice-Pres. Wolfe made a motion to close nominations. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF GEORGE ADAMS
AS ALTERNATE #1 MEMBER TO THE MONROE TOWNSHIP
ZONING BOARD OF ADJUSTMENT**

4 AYES (Fox, O'Reilly, Valcourt, Wolfe), 3 NAYS (Falcone, Garbowski, McKinney)

Tally: 4 Ayes, 3 Nays, 0 Abstain, 0 Absent. George Adams was duly approved as Alternate #1 Member to the Monroe Township Zoning Board of Adjustment.

R:59-2021 Resolution Appointing Member to the Monroe Municipal Utilities Authority

Cncl. Vice-Pres. Wolfe made a motion to approve Resolution R:59-2021. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

Cncl. Falcone nominated **Janet Schaeffer** as a Member to the Monroe Municipal Utilities Authority. **Cncl. Garbowski** seconded the nomination.

Cncl. Fox nominated **Marvin Dilks** as a Member to the Monroe Municipal Utilities Authority. **Cncl. Vice-Pres. Wolfe** seconded the nomination. No other nominations were made.

Cncl. Vice-Pres. Wolfe made a motion to close nominations. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE NOMINATION OF JANET SCHAEFFER
AS A MEMBER TO THE MONROE MUNICIPAL UTILITIES AUTHORITY
3 AYES (Falcone, Garbowski, McKinney), 4 NAYS (Fox, O'Reilly, Valcourt, Wolfe)**

Tally: 3 Ayes, 4 Nays, 0 Abstain, 0 Absent. Nomination of Janet Schaeffer as a Member to the Monroe Municipal Utilities Authority does not carry.

**ROLL CALL VOTE TO APPROVE NOMINATION OF MARVIN DILKS
AS A MEMBER TO THE MONROE MUNICIPAL UTILITIES AUTHORITY
6 AYES (Fox, Garbowski, McKinney, O'Reilly, Valcourt, Wolfe), 1 NAY (Falcone)**

Tally: 6 Ayes, 1 Nay, 0 Abstain, 0 Absent. Marvin Dilks was duly approved as a Member to the Monroe Municipal Utilities Authority.

E.) ORDINANCES

Cncl. Pres. O'Reilly turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Garbowski**.

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E.) ORDINANCES (cont'd)

O:01-2021 Calendar Year 2021 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres. O'Reilly made a motion to approve Ordinance O:01-2021 for First Reading and Publication. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

O:02-2021 Ordinance of the Township Council of the Township of Monroe, County of Gloucester, State of New Jersey Adopting the Rules and Regulations for the Monroe Township Police Department

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Valcourt made a motion to approve Ordinance O:02-2021 for First Reading and Publication. The motion was seconded by **Cncl. Pres. O'Reilly** and unanimously approved by all members of Council.

O:03-2021 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 175 of the Code of the Township of Monroe, Entitled "Land Management"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Falcone made a motion to approve Ordinance O:03-2021 for First Reading and Publication. The motion was seconded by **Cncl. Valcourt** and unanimously approved by all members of Council.

O:04-2021 An Ordinance of the Township Council of the Township of Monroe to Amend Chapter 213 of the Code of the Township of Monroe, Entitled "Noise"

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Fox made a motion to approve Ordinance O:04-2021 for First Reading and Publication. The motion was seconded by **Cncl. Pres. O'Reilly** and unanimously approved by all members of Council.

F.) NEW BUSINESS – None

G.) OLD BUSINESS – None

H.) REPORTS AND OTHER MATTERS

Mayor DiLucia thanked Director of Public Works, Nicholas Mercado for the tremendous job with the snow removal.

Business Administrator, Ms. McCrea spoke regarding the redevelopment account, noting that in 2018 the budget account line item was created for redevelopment.

Director of Public Safety, Mr. Kurz provided an update on the Williamstown Fire Company Building Project. He noted, there was an issue relating to the Pinelands, regarding the property line between the Township-owned property and the neighboring property, which the solicitor's office and the architect's office are working to resolve. The architect's drawings are approximately 50% completed and as long as everything stays on track, the Township should be advertising for an RFP in April or early May for bids for the projects. Mr. Kurz reported that the

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H.) REPORTS AND OTHER MATTERS (cont'd)

building renovations for the Cecil Fire Company should be completed by March 5th pending the final walk through. Mr. Kurz reported, Police Chief Dailey has submitted his retirement paperwork.

Cncl. Valcourt commended the snow removal team for a job well done.

Cncl. Pres. O'Reilly commended the Public Works employees for a job well done, working tirelessly with the snow removal.

I.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

Cncl. Pres. O'Reilly spoke regarding a concern the Clerk's Office received by a resident, Dorothy Spaulding, who was unable to attend this evening's meeting. Dorothy Spaulding is a member of the Williamstown Civic Group, which is a non-profit organization, and they are not in favor of the \$20 fee that they are now being charged to hold their monthly meetings at the Pfeiffer Community Center. **Director of Community Affairs, Brandee Derieux** explained the reason for the fee charged to use the Pfeiffer Community Center. She noted that residents were never allowed to use the building for parties or affairs, only non-profit organizations and sports clubs were allowed to use it and they were allowed to use it free of charge. The Township performed all of the day to day up-keep for the building and the building was in-need of repairs, however, the Township did not receive any compensation for the use of the building. Ms. Derieux noted, after researching the policies from neighboring municipalities, she found that they are charging higher rates for the use of their municipal buildings. Ms. Derieux advised, she kept the Township's fee at the bare minimum, with a \$20 donation for all of the non-profit organizations and no charge for the sports teams. The \$20 donation goes towards the cleaning and upkeep of the building. Ms. Derieux advised, she has already spoken to and explained the reason for the charge to Ms. Spaulding. **Cncl. Vice-Pres. Wolfe** noted, there was a lot of thought put into the charge for the use of the building prior to adding it to the Township's Code. He explained that one of the considerations as to why the sports organizations are not charged to use the building, is that they share the cost of the field maintenance throughout the year.

With no one else wishing to speak, **Cncl. Vice-Pres. Wolfe** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

Cncl. Pres. O'Reilly advised that Council will be going into Closed Session to discuss pending litigation and there will be no action taken on it.


CLOSED EXECUTIVE SESSION

Cncl. Pres. O'Reilly reported a Closed Executive Session was just concluded. During the Closed Session, the Township's Special Conflict Attorney, Patrick Madden updated Council and the Mayor regarding anticipated litigation. No formal action is being taken at this time.

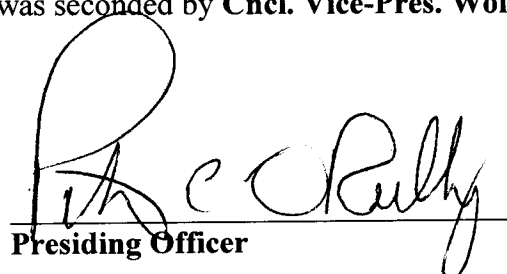
J.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Regular Council Meeting of February 8, 2021. The motion was seconded by **Cncl. Vice-Pres. Wolfe** and unanimously approved by all members of Council.

Respectfully submitted,



Aileen Chiselko
Municipal Clerk



Patrick Madden
Presiding Officer

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These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of February 8, 2021 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted Doc
Approved as corrected _____

Date 3/8/2021
Date _____