

**MINUTES  
ORDINANCE COMMITTEE MEETING  
TOWNSHIP OF MONROE  
NOVEMBER 5, 2020**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Chairman, Cncl. Greg Wolfe** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**SALUTE TO THE FLAG**

**Cncl. Fox** led the Assembly in the Pledge of Allegiance to Our Flag.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Carolann Fox	Present	
Cncl. Ronald Garbowski		Excused
Cncl. Pres. Joseph Marino		Excused
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Mayor Richard DiLucia	Present	
Solicitor, John Trimble	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Real Estate, Angelina Matese	Present	
Zoning Officer, Tara Park	Present	
Deputy Police Chief Michael Rebecca	Present	
Deputy Municipal Clerk, Jennifer Harbison	Present	

**B.) RESOLUTIONS**

**Cncl. Dilks** made a motion to open the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Fox** made a motion to close the public portion for Resolutions scheduled. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

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**B.) RESOLUTIONS (cont'd)**

**R:173-2020** Resolution of the Township of Monroe Authorizing an Award of Contract to Arawak Paving Co., Inc. for the Monroe Township 2020 Road Program Project

**Cncl. Dilks** made a motion to approve Resolution R:173-2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

**C.) ORDINANCES FOR REVIEW**

- **An Ordinance of the Township Council of the Township of Monroe Authorizing the Sale of Township Owned Land**

**Solicitor Trimble** advised, another Land Sale has been scheduled, as the Township has taken ownership of twenty-nine additional properties through foreclosure. The Land Sale will follow the same process as last year's sale with the only difference being, notices will go out to the contiguous property owners and those notices will be sent out prior to the Second Reading of the Ordinance.

**Cncl. Fox** made a motion to move forward the Draft Ordinance Authorizing the "Sale of Township Owned Land" for First Reading at the Regular Council Meeting of November 9, 2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

**D.) MATTERS FOR DISCUSSION**

- **Chapter 213 "Noise"**

**Mayor DiLucia** noted, there are three facilities, Racks Pub & Grill, The Estates at Monroe and the former American Training Services Site that need to be monitored for noise complaints. The County has been helping the Township monitor the noise and will continue until the Township purchases the sound equipment and receives the required certified training. The County has interrupted the Township Code to say that if someone said the noise annoyed them, it would be grounds for shutting a business down or sighting them with a violation. The Mayor expressed his concerns with how the Police Department will handle the enforcement of this type of violation, if it is in the ears of the beholder. **Solicitor Trimble** noted, he has reviewed the Code and finds it to be very detailed, setting the decibel levels and meeting the criteria needed for enforcement. He believes, the best way to enforce the complaints is to have the sound measurements from a certified machine and certified officer. The Mayor mentioned there are people who have issues with certain types of music, not just the decibel level. He spoke regarding the many types of complaints he has received and his concerns with how the Township can handle that enforcement. A discussion ensued regarding the allowed decibel levels and ways

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**D.) MATTERS FOR DISCUSSION (cont'd)**

to maintain control and enforcement of the noise complaints. **Director of Public Safety, Joseph Kurz** asked the Mayor if he would like just the Police trained and certified or if the Zoning Officer should also be trained and certified. **Mayor DiLucia** stated, since the Zoning Officer always gets called in on the complaints, she should also be trained and certified along with the Police Officers. **Cncl. Wolfe** stated, the Code is good the way that it is written, the Township just needs to obtain the noise equipment and training.

- **Chapter 230 “Peddling and Soliciting”**

**Cncl. Wolfe** spoke regarding Chapter 230 “Peddling and Soliciting” Code. He noted, he is looking to help the local business owners who would like to distribute flyers spontaneously when the weather and work conditions are in line. As the Code currently reads, the local business owners can be exempt from the application process, however, they still need to go through a criminal background and schedule a time to distribute which requires a thirty-day notice. He questioned, if language can be added to the Code which would exempt the local business owners not only from the application fees but also the background checks and thirty-day process and possibly just contact the Chief of Police to advise they are going out to distribute. **Solicitor Trimble** questioned, if a call or email to the Chief of Police would be enough to meet the public safety standards. **Mayor DiLucia** explained the background on how the Code was originally created. He suggested, that the local business owners also place a call to the homeowner associations to advise they will be in the area. **Solicitor Trimble** read aloud Chapter 230-9, where exemptions to the process are listed. The Mayor noted, the reason the Code was created was to stop crime and not to prevent business owners from distributing flyers. **Cncl. Vice-Pres. O’Reilly** suggested creating an email specifically for solicitation and have the local business owners send an email stating when and where they are planning to distribute flyers. **Zoning Officer, Tara Park** explained the Peddling and Soliciting Application process. She questioned, since the Zoning Office does not have anything to do with the process except to accept the application and fees on behalf of the Police Department, if it can be handled solely by the Police Department. A discussion ensued regarding the application process, the fees associated, ways to possibly streamline the process and what would qualify as a local business. **Solicitor Trimble** is going to work on revamping the Code and will present it for further discussion at a later meeting.

**E.) NEW BUSINESS - None**

**F.) OLD BUSINESS - None**

**G.) PUBLIC PORTION**

**Cncl. Fox** made a motion to open the Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance. With no one

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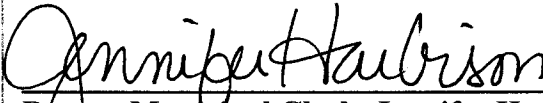
**G.) PUBLIC PORTION (cont'd)**


wishing to speak, **Cncl. Vice-Pres. O'Reilly** made a motion to close the Public Portion. The motion was seconded by **Cncl. Fox** and unanimously approved by all members of Council in attendance.

**H.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Falcone** made a motion to adjourn the Ordinance Committee Meeting of November 5, 2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

**Respectfully submitted,**

  
\_\_\_\_\_  
**Deputy Municipal Clerk, Jennifer Harbison**

  
\_\_\_\_\_  
**Presiding Officer**

*These minutes were prepared from excerpts of the recorded proceedings and hand-written notes taken during the Ordinance Committee Meeting of November 5, 2020 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted \_\_\_\_\_  \_\_\_\_\_ Date 2/3/2021  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_