

**MINUTES
WORK SESSION AND REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
MAY 26, 2020**

A.) OPENING CEREMONIES

CALL TO ORDER

By way of electronic communication/live streaming, the Council Meeting of the Township of Monroe was called to order at approximately 7:00PM by **Cncl. Pres., Joseph P. Marino, III**.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County).

A public notice was posted on the Township's website on Thursday, May 21, 2020 advising that a public meeting will be held on Tuesday, May 26, 2020 at 7:00PM by way of electronic communication/live streaming pursuant to *N.J.S.A. 10:4-8(b)* consistent with Executive Order 103 signed by Governor Murphy on March 9, 2020 in an abundance of caution and to help prevent the spread of COVID-19.

Said Public Notice stated that all regular business that was scheduled to be conducted at the 8:00PM Council Meeting will be conducted during the Work Session Meeting previously scheduled to take place on Tuesday, May 26, 2020 at 7:00PM and will be broadcasted live via UberConference.com.

The public was notified that they may access the meeting via URL by downloading the UberConference App or visiting the following website: uberconference.com/jmccrea3. By phone only, dial in to (856) 441-3536.

The public was notified that they can participate in said meeting by submitting comments by email to the Municipal Clerk, Aileen Chiselko, at AChiselko@monroetownshipnj.org by 3:00PM the day of the meeting, May 26, 2020. The comments should be limited to 250 words. These comments will be read into the record. This is a temporary policy only put in place due to a public health emergency. The Uber platform we are using tonight will limit the amount of people that can log on to 100, however, this recording will be posted on the Township's website, www.monroetownshipnj.org, following the meeting.

SALUTE TO THE FLAG

Cncl. Dilks led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Wolfe** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Cody Miller	Present	
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Joseph P. Marino, III	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi		Excused
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

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A.) OPENING CEREMONIES (cont'd)

APPROVAL OF MINUTES

Cncl. Vice-Pres. O'Reilly made a motion to approve the minutes as submitted of the Work Session and Regular Council Meeting of May 11, 2020. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

B.) CORRESPONDENCE

- **Amusement Licenses** – Extend 2019-2020 License from June 1, 2020 to August 31, 2020
Applebee's Neighborhood Grill & Bar Mirarchi's Williamstown Inn
Geets Diner Rack's Pub & Grill
Hospitality Creek Campground Sharky's Sports Bar & Grill
John & Doug's Liquors Trio Tavern

Cncl. Pres. Marino explained that some bars and restaurants in the Township, who have amusement devices on their premises, possess Amusement Licenses issued by the Township. These licenses expire May 31st of each year and are renewed yearly. The Municipal Clerk had addressed this matter with Cncl. Pres. Marino, informing him that due to these bars and restaurants being closed to the public during this global health pandemic, the coronavirus (COVID-19), most applicants had not submitted their applications and fee payments on time, as being closed to the public may have resulted in the negative financial impact of their businesses. Cncl. Pres. Marino advised to extend their 2019-2020 Amusement License to August 31, 2020.

**ROLL CALL VOTE TO APPROVE EXTENDING 2019-2020 AMUSEMENT LICENSES
FROM JUNE 1, 2020 TO AUGUST 31, 2020 –
7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Extending 2019-2020 Amusement Licenses from June 1, 2020 to August 31, 2020 was duly approved.

C.) MATTERS FOR DISCUSSION

- A Resolution Of The Township Of Monroe, County Of Gloucester, State Of New Jersey, Supporting The Enactment Of Assembly Bill No. 3971 And Senate Bill No. 2475 To Authorize The Issuance Of Coronavirus Relief Bonds By Municipalities And Counties

Cncl. Pres. Marino explained, he would like to move this Resolution forward for approval to show support of the Assembly and Senate Bill. **Cncl. Miller** noted that the municipality strongly endorses this Bill. He explained, it is directly attributed to COVID-19 and will allow municipalities to address revenue shortfalls and increases due to the expenses from COVID-19. He believes, this Bill is a step in the right direction and he is hopeful that by showing support the Legislatures will also move it forward.

Cncl. Miller made a motion to have this Resolution numbered R:100-2020 and moved forward to Resolutions scheduled for this evening. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

D.) PUBLIC PORTION

Cncl. Pres. Marino stated, the Public Notice posted on Thursday, May 21, 2020 advised members of the public to submit comments by email to the Clerk, Aileen Chiselko, at AChiselko@monroetownshipnj.org by 3:00PM the day of the meeting, May 26, 2020. **Cncl. Vice-Pres. O'Reilly** made a motion to open the Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

Solicitor Trimble read aloud an email submitted to the Municipal Clerk by Steve and Alysia Paparo on Tuesday, May 26, 2020 at 1:49pm. Mr. and Mrs. Paparo asked, due to the COVID-19 pandemic, does the Township have any plans to schedule/host a virtual Planning Board meeting, and if so, when will the meeting take place? They had submitted a bulk variance application on May 6th

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D.) PUBLIC PORTION (cont'd)

to the Township for a rear setback for their property at 908 Shetland Lane and their project is on hold because meetings are not being held. **Cncl. Pres. Marino** said, the Planning and Zoning Board Secretary, Dawn Farrell, has advised that they are trying to schedule a meeting on June 9, 2020. Ms. Farrell will email Mr. and Mrs. Paparo to confirm the date and time of the meeting.

With no other public comments submitted by 3:00pm, this afternoon, May 26, 2020, **Cncl. Pres. Marino** asked for a motion to close the Public Portion for Resolutions, Ordinances and General Public Discussion. **Cncl. Vice-Pres. O'Reilly** made a motion to close the Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

E.) RESOLUTIONS

Cncl. Vice-Pres. O'Reilly made a motion to bracket for approval, by Consent Agenda, Resolutions R:96-2020 through R:100-2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

CONSENT AGENDA RESOLUTIONS R:96-2020 THROUGH R:100-2020

R:96-2020 Resolution Approving The Bill List And Paid List For The Council Meeting Of May 26, 2020

R:97-2020 Resolution Adjusting Township Of Monroe Tax Records

R:98-2020 Resolution Of The Township Of Monroe Authorizing Cancellation Of Monroe Township Board Of Health Property Maintenance Charges On Various Township-Owned Properties

R:99-2020 Resolution Of The Township Of Monroe Authorizing An Award Of Contract To South State, Inc. For The NJDOT FY2020 Municipal Aid Forest Drive Phase III Project

R:100-2020 Resolution Of The Township Of Monroe, County Of Gloucester, State Of New Jersey, Supporting The Enactment Of Assembly Bill No. 3971 And Senate Bill No. 2475 To Authorize The Issuance Of Coronavirus Relief Bonds By Municipalities And Counties

Cncl. Vice-Pres. O'Reilly made a motion to approve Resolutions R:96-2020 through R:100-2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

F.) ORDINANCES

Cncl. Pres. Marino turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Wolfe**.

O:09-2020 An Ordinance Providing For The Implementation In The Township Of Monroe Of The "Five Year Tax Exemption And Abatement Law" Pursuant To *N.J.S.A. 40A:21-1 Et Seq.* And Approving Property Tax Agreement Between The Township Of Monroe And Autumn Lake Winery For 870 W. Malaga Road, Block 9801, Lot 7.07

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:09-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:09-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

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F.) ORDINANCES (cont'd)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance **O:09-2020** was duly approved for Second Reading and Public Hearing.

O:10-2020 An Ordinance Providing For The Implementation In The Township Of Monroe Of The "Five Year Tax Exemption And Abatement Law" Pursuant To *N.J.S.A. 40A:21-1 Et Seq.* And Approving Property Tax Agreement Between The Township Of Monroe And Alma Group, LLC D/B/A Grindstone Restaurant, 348 S. Main Street, Block 3205, Lot 9

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:10-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:10-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance **O:10-2020** was duly approved for Second Reading and Public Hearing.

O:11-2020 An Ordinance Providing For The Implementation In The Township Of Monroe Of The "Five Year Tax Exemption And Abatement Law" Pursuant To *N.J.S.A. 40A:21-1 Et Seq.* And Approving Property Tax Agreement Between The Township Of Monroe And M3 Hotel Developers, LLC, 1151 N. Black Horse Pike, Block 1202, Lot 23

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:11-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:11-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance **O:11-2020** was duly approved for Second Reading and Public Hearing.

O:12-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 280 Of The Code Of The Township Of Monroe, Entitled "Animal Control"

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:12-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:12-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance **O:12-2020** was duly approved for Second Reading and Public Hearing.

O:13-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 252 Of The Code Of The Township Of Monroe, Entitled "Taxation"

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F.) ORDINANCES (cont'd)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:13-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:13-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance O:13-2020 was duly approved for Second Reading and Public Hearing.

O:14-2020 An Ordinance Of The Township Council Of The Township Of Monroe Establishing Chapter 148 Of The Code Of The Township Of Monroe, Entitled "Games Of Chance"

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Vice-Pres. O'Reilly made a motion to approve Ordinance O:14-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:14-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nay, 0 Abstain, 0 Absent. Ordinance O:14-2020 was duly approved for Second Reading and Public Hearing.

G.) NEW BUSINESS – None

H.) OLD BUSINESS – None

I.) REPORTS AND OTHER MATTERS

Cncl. Falcone spoke regarding the Paycheck Protection Program. She noted that many businesses in Monroe Township may have received this type of loan. There is an actual loan forgiveness calculation application form that helps figure out the percentages spent on expenses, which can be found on the FCA.gov website. **Cncl. Falcone** reported that currently the Chamber of Commerce is on hiatus until the Board reconvenes with a possible new Board of Directors. Many businesses currently find themselves recreating themselves and discovering their new normal, learning how to provide during this pandemic time. She noted that there are still new businesses coming into Monroe Township. **Cncl. Falcone** believes, even with all that has been going on, the Township will emerge stronger and united together.

Cncl. Vice-Pres. O'Reilly reported that the demolition of the bike path parking lot on Sykes Lane has been completed. He noted, the continuation of the project will be delayed a few weeks because the Gloucester County Utilities Authority will be temporarily using the Sykes Lane property for the safe keeping of their equipment while they replace a sewer line that runs along the bike path. He said, when the project is complete, the Township will have a nice parking lot for the bike path. Sustainable Monroe has secured a grant for a bike repair station to be installed at the parking lot. **Cncl. Vice-Pres. O'Reilly** spoke regarding the Joint Solar Initiatives with the Municipal Utilities Authority and the Board of Education. He noted, they have been working together around the clock these past few weeks and are hoping to be able to bring the developer out of committee to present to the various boards by the end of the week. **Cncl. Pres. Marino** mentioned that the demolition on Sykes Lane was a combined effort between the Municipal Utilities Authority and Public Works,

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I.) REPORTS AND OTHER MATTERS (cont'd)

providing no cost for the project to the Township. **Cncl. Vice-Pres. O'Reilly** noted, the only cost incurred was the occasional landfill dumping charges from the house itself. **Cncl. Pres. Marino** thanked both the MUA and Public Works for their help with the project.

Cncl. Wolfe congratulated the Cecil Fire Department on their ground breaking this past Saturday. **Cncl. Wolfe** thanked all of the First Responders for their hard work and dedication during this pandemic.

Deputy Mayor DiLolle thanked the Cecil Fire Department for the invitation to their ground breaking and for all of the hard work that they do for the Township. He is excited to see the new firehouse come to fruition.


Police Chief DeHart reported that last week, Monroe Township had its best numbers since the last week of March as far as new positive cases. He commended everyone for keeping up the good work and is hopeful that the numbers will continue to go down so everyone can go back to a new normalcy.

Cncl. Pres. Marino thanked the Municipal Clerk for working from home, working from the office, alternating shifts, and in the end, working every day. He also thanked the rest of the staff of the Clerk's Office for all their hard work. **Cncl. Pres. Marino** reported that due to COVID-19, the annual Memorial Day Parade was cancelled. He thanked Jeff Simpler, the VFW and the American Legion for placing flags out at all of the local cemeteries, and for their efforts. He thanked all of the Veterans and active members of the military for their service. **Cncl. Pres. Marino** spoke regarding Resolution R:99-2020, regarding the Phase III paving for Forest Drive. He thanked the Township Engineer, Solicitor, Mr. Mercado and everyone involved with this project for reviewing the received bid packets and being able to award the bid at this evening's Council Meeting. **Cncl. Pres. Marino** spoke regarding the Cecil Firehouse ground breaking. He noted, the architect, Robbie Conley has done a great job with the building design and staying on budget. He thanked the previous and current Cecil Fire Chiefs, along with the Building Committee, for all of the time they have put into this project. He thanked Council for their support of the project. **Cncl. Pres. Marino** noted that everyone from Council was in attendance at the ground breaking.

J.) ADJOURNMENT

With nothing further to discuss, **Cncl. Vice-Pres. O'Reilly** made a motion to adjourn the Work Session and Regular Council Meeting of May 26, 2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

Respectfully submitted,


Aileen Chiselko, RMC
Municipal Clerk


Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of May 26, 2020 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted *abc*
Approved as corrected _____

Date 6/23/2020
Date _____