

**MINUTES  
WORK SESSION AND REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
APRIL 14, 2020**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

By way of electronic communication/live streaming, the Council Meeting of the Township of Monroe was called to order at approximately 7:00PM by **Cncl. Pres., Joseph P. Marino, III.**

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County).

A public notice was posted on the Township's website on Wednesday, April 8, 2020 advising that a public meeting will be held on Tuesday, April 14, 2020 at 7:00PM by way of electronic communication/live streaming pursuant to *N.J.S.A. 10:4-8(b)* consistent with Executive Order 103 signed by Governor Murphy on March 9, 2020 in an abundance of caution and to help prevent the spread of COVID-19.

Said Public Notice stated that all regular business that was scheduled to be conducted at the 8:00PM Council Meeting will be conducted during the Work Session Meeting previously scheduled to take place on Tuesday, April 14, 2020 at 7:00PM and will be broadcasted live via UberConference.com.

The public was notified that they may access the meeting via URL by downloading the UberConference App or visiting the following website: [uberconference.com/jmccrea3](https://uberconference.com/jmccrea3). By phone only, dial in to (856) 441-3536.

The public was notified that they can participate in said meeting by submitting comments by email to the Clerk, Aileen Chiselko, at [ACHiselko@monroetownshipnj.org](mailto:ACHiselko@monroetownshipnj.org) by 3:00PM the day of the meeting, April 14, 2020. The comments should be limited to 250 words. These comments will be read into the record. This is a temporary policy only put in place due to a public health emergency. The Uber platform we are using tonight will limit the amount of people that can log on to 100, however, this recording will be posted on the Township's website, [www.monroetownshipnj.org](http://www.monroetownshipnj.org), following the meeting.

**SALUTE TO THE FLAG**

**Cncl. O'Reilly** led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Wolfe** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Cody Miller	Present	
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Joseph P. Marino, III	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi		Excused
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado		Excused
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

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**A.) OPENING CEREMONIES (cont'd)**

**APPROVAL OF MINUTES**

**Cncl. Falcone** made a motion to approve the minutes as submitted of the Work Session of March 23, 2020 and the Regular Council Meeting of March 23, 2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**B.) CORRESPONDENCE**

- **Used Car Dealership – Approval Certificate**  
Certified Automotive Sales – 2010 N. Black Horse Pike

**Cncl. Falcone** made a motion to approve a Used Car Dealership Approval Certificate for **Certified Automotive Sales**. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**C.) PUBLIC PORTION**

**Cncl. Pres. Marino** stated, the Public Notice posted on Wednesday, April 8, 2020 advised members of the public to submit comments by email to the Clerk, Aileen Chiselko, at [AChiselko@monroetownshipnj.org](mailto:AChiselko@monroetownshipnj.org) by 3:00PM the day of the meeting, April 14, 2020. **Cncl. Falcone** made a motion to open the Public Portion. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**Cncl. Pres. Marino** read aloud an email regarding Peach Country, which was submitted by Glenn Groves and Jerry Lodge on Monday, April 13, 2020 at 9:04pm. They expressed their concerns regarding an enormous amount of activity over the past four weeks, and given the continuing violations, pending summons, they requested that enforcement officers and Council investigate. They also questioned if this is an essential business with permission to operate as they wish during these times of a public health emergency and quarantine or do limits pertain to them. **Solicitor Trimble** advised that he has forwarded Mr. Groves and Mr. Lodge's email to Police Chief DeHart to investigate the matter further and he will report back to Council with those findings.

With no other public comments submitted by 3:00pm, this afternoon, April 14, 2020, **Cncl. Pres. Marino** asked for a motion to close the Public Portion for Resolutions, Ordinances and General Public Discussion. **Cncl. Falcone** made a motion to close the Public Portion. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**D.) RESOLUTIONS**

**Cncl. Falcone** made a motion to bracket for approval, by Consent Agenda, Resolutions R:83-2020 through R:88-2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTIONS R:83-2020 THROUGH R:88-2020**

**R:83-2020** Resolution Approving The Bill List And Paid List For The Council Meeting Of April 14, 2020

**R:84-2020** Resolution Adjusting Township Of Monroe Tax Records

**R:85-2020** Resolution Appointing Jill McCrea As The Authorized Contact Person For The Employment Practices Liability Attorney Consultation Service Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

**R:86-2020** Resolution Of The Township Of Monroe Authorizing The Execution Of A Participant Release Agreement Between The Monroe Township Police Department And Big Fish Entertainment, LLC

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**D.) RESOLUTIONS (cont'd)**

**R:87-2020** Resolution Of The Township Of Monroe Authorizing An Award Of Contract To Think Pavers Hardscaping, LLC For The Main Street Resurfacing And ADA Curb Ramp Rehabilitation Project

**R:88-2020** Resolution Amending Resolution R:81-2020 Authorizing The Mayor To Execute A Proposal To Provide Professional Services For The Preparation Of A New Monroe Township Master Plan From Maser Consulting, P.A

**Cncl. Falcone** made a motion to approve Resolutions R:83-2020 through R:88-2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**E.) ORDINANCES**

**Cncl. Pres. Marino** turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Wolfe**.

**O:07-2020** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

**Second Reading:** The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Falcone** made a motion to approve Ordinance O:07-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:07-2020 FOR SECOND READING  
AND PUBLIC HEARING –  
7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** Ordinance **O:07-2020** was duly approved for Second Reading and Public Hearing.

**O:08-2020** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 62 Of The Code Of The Township Of Monroe, Entitled "Open Space Advisory Committee"

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Falcone** made a motion to approve Ordinance O:08-2020 for First Reading and Publication. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**F.) NEW BUSINESS – None**

**G.) OLD BUSINESS – None**

**H.) REPORTS AND OTHER MATTERS**

**Cncl. Dilks** wished everyone to stay safe.

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**H.) REPORTS AND OTHER MATTERS (cont'd)**

**Cncl. Falcone** reported, the Economic Development Consultant has been working to complete the internet marketing tool for the Township's website. This tool is critical for developers, entrepreneurs, or anyone interested in coming to Monroe Township. She believes, this tool should be up and running by the end of April. The Economic Development Department is still open for business and Shannon Morgan-Leonen can be reached at 856-728-9800 extension 505. Cncl. Falcone mentioned that since COVID19 started, she has been representing the Township at the weekly county-wide update meetings for businesses. There are many programs in place to help businesses, including the Paycheck Protection Program, which is a loan that can be forgiven if the right criteria is met. She noted, details for this program, along with multiple others, have been listed on the Township's website under the "Announcements" section. Cncl. Falcone said, as a business owner herself, she understands the situations the businesses are in and offered her advice to any business owners. She can be reached by email at [kfalcone@monroetownshipnj.org](mailto:kfalcone@monroetownshipnj.org).

**Cncl. Garbowski** encouraged everyone to stay home and stay safe.

**Cncl. Miller** thanked the Department of Community Affairs Director, Brandee Derieux, and the Williamstown Sunrise Rotary. He noted that over the past few weeks, the Department has been inundated with requests for food assistance within the municipality. He thanked everyone that has donated food. Cncl. Miller stated, the food pantry, located at the Pfeiffer Community Center as a drive up location, will be open every Friday from 9:30am to 11:30am for residents that need food assistance.

**Cncl. Wolfe** advised that the Ordinance Committee Meeting scheduled for May 6, 2020 will remain as scheduled and will be conducted by way of electronic communication/live streaming via [UberConference.com](https://www.uberconference.com). He thanked all of the Township employees and first responders for the great job they are doing. Cncl. Wolfe noted that Police Chief DeHart is posting daily updates pertaining to the COVID19 pandemic on the Township's Facebook page and the Monroe Township Office of Emergency Management's Facebook page. Gloucester County updates and reports can be found on their Facebook page "Gloucester County NJ" and on their website [www.gloucestercountynj.gov](http://www.gloucestercountynj.gov), posted in "Alerts".

**Mayor DiLucia** hopes that everyone is staying safe during this difficult time. He extended his appreciation to Police Chief DeHart, who is putting in countless hours and has been a tremendous resource for Administration. He also thanked the Police Department and the Trash Department for all of their hard work. Mayor DiLucia expressed his appreciation for all of the healthcare workers, nurses, doctors and all those working at the hospitals. The Mayor encouraged everyone to stay safe, practice social distancing and stay home.

**Deputy Mayor DiLolle** wished all of the residents well.

**Director of Public Safety, Mr. Kurz** thanked all of the first responders, Police, Fire, and Ambulance for doing an excellent job.

**Director of Real Estate, Ms. Matese** thanked everyone involved in updating the Monroe Township website along with the other social platforms that are providing helpful information to the residents during this time.

**Cncl. Pres. Marino** thanked all of the public safety and first responders for doing such a great job. He noted that Planner, Tim Kernan, is present for this evening's meeting to discuss and answer any questions pertaining to Resolution R:88-2020, regarding the phases of the new Master Plan. Cncl. Pres. Marino explained, they will be moving around a phase in the Master Plan. Part of the Master Plan is to schedule public meetings where stakeholders and the Planning Board weigh-in on revitalizing the Master Plan and given the current situation, that cannot be done. He explained, by moving forward to Phase VI, Mr. Kernan and his firm will be able to perform more of the recordings needed without having to hold public meetings. Cncl. Pres. Marino advised that the Township is moving forward with the Master Plan, just a little out of order, given the current situation. He thanked the Mayor and everyone involved for Resolution

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**H.) REPORTS AND OTHER MATTERS (cont'd)**

R:87-2020, which pertains to the resurfacing and some repair work on Main Street. **Cncl. Pres. Marino** noted that all Township business is still getting done, even though everyone is working at a distance. He thanked everyone for all of their hard work during this trying time.


**Police Chief DeHart** reported that Monroe Township has the third highest cases of COVID19 in Gloucester County, having fourteen new cases over the last two days. He noted that everyone really needs to do their part with social distancing, following the Governor's Executive Orders and making sure to do everything to help stop the spread of this pandemic. He mentioned, every day the Office of Emergency Management is putting together the daily situation report and posting it to the Township's website and Facebook page. Chief DeHart advised residents to contact the Office of Emergency Management with any questions or for clarification regarding the Governor's Executive Order. Chief DeHart reported that the Police Department, along with the cooperation of Gloucester County Communications, now has an online tool to report minor offenses. If a resident needs to speak to a Police Officer about it and it is not emergent or requiring immediate follow up, residents can now go to the link on the Township's website to report the incident. The direct website is <https://monroe.prophoenix.com>. Chief DeHart thanked the members of the Emergency Management team for doing a great job every day, constantly trying to get more resources for the other first responders. Chief DeHart encouraged everyone to continue doing their part to help flatten the curve and get through this together.

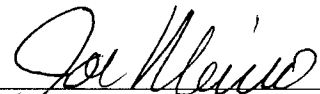
**Cncl. Pres. Marino** thanked the public who logged-on to hear this evening's meeting.

**I.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Falcone** made a motion to adjourn the Work Session and Regular Council Meeting of April 14, 2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

Respectfully submitted,

  
Aileen Chiselko, RMC  
Municipal Clerk

  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of April 14, 2020 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted     *ac*      
Approved as corrected \_\_\_\_\_

Date     4/27/2020      
Date \_\_\_\_\_