

**MINUTES  
WORK SESSION AND REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
MARCH 23, 2020**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

By way of electronic communication/live streaming, the Council Meeting of the Township of Monroe was called to order at approximately 7:00PM by **Cncl. Pres., Joseph P. Marino, III**.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County).

A public notice was posted on the Township's website on Friday, March 20, 2020 advising that a public meeting will be held on Monday, March 23, 2020 at 7:00PM by way of electronic communication/live streaming pursuant to *N.J.S.A. 10:4-8(b)* consistent with Executive Order 103 signed by Governor Murphy on March 9, 2020 in an abundance of caution and to help prevent the spread of COVID-19.

Said Public Notice stated that all regular business that was scheduled to be conducted at the 8:00PM Council Meeting will be conducted during the Work Session Meeting previously scheduled to take place on Monday, March 23, 2020 at 7:00PM and will be broadcasted live via UberConference.com.

The public was notified that they may access the meeting via URL by downloading the UberConference App or visiting the following website: [uberconference.com/jmccrea3](https://uberconference.com/jmccrea3). By phone only, dial in to (856) 441-3536.

The public was notified that they can participate in said meeting by submitting comments by email to the Clerk, Aileen Chiselko, at [ACHiselko@monroetownshipnj.org](mailto:ACHiselko@monroetownshipnj.org) by 3:00PM the day of the meeting, March 23, 2020. The comments should be limited to 250 words. These comments will be read into the record. This is a temporary policy only put in place due to a public health emergency.

This recording will be posted on the Township's website following the meeting.

**SALUTE TO THE FLAG**

**Cncl. Miller** led the Assembly in the Pledge of Allegiance to Our Flag. **Cncl. Wolfe** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Cody Miller	Present	
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Joseph P. Marino, III	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle		Excused
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi		Excused
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori		Excused
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

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**A.) OPENING CEREMONIES (cont'd)**

**APPROVAL OF MINUTES**

**Cncl. Wolfe** made a motion to approve the minutes as submitted of the Work Session of March 9, 2020 and the Regular Council Meeting of March 9, 2020. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**B.) CORRESPONDENCE – None**

**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION**

**Cncl. Pres. Marino** stated, the Public Notice posted on Friday, March 20, 2020 advised members of the public to submit comments by email to the Clerk, Aileen Chiselko, at AChiselko@monroetownshipnj.org by 3:00PM the day of the meeting, March 23, 2020. No comments were submitted. **Cncl. Pres. Marino** asked for a motion to close the Public Portion for Resolutions, Ordinances and General Public Discussion. **Cncl. Wolfe** made a motion to close the Public Portion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**R:73-2020** Introduction Of 2020 Municipal Budget

**Cncl. Garbowski** made a motion to approve Resolution R:73-2020. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**Cncl. Falcone** made a motion to bracket for approval, by Consent Agenda, Resolutions R:74-2020 through R:82-2020. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTIONS R:74-2020 THROUGH R:82-2020**

**R:74-2020** Resolution Of The Township Of Monroe Authorizing The Mayor To Execute And Record A Termination Statement For The Developer's Agreement Entered Into By The Township Of Monroe With Corkery Plaza, LLC

**R:75-2020** Resolution Of The Township Of Monroe Authorizing The Mayor To Execute The Shared Services Agreement With The Gloucester County Improvement Authority And The Township Of Monroe

**R:76-2020** Resolution Of The Township Of Monroe Authorizing Issuance Of A Request For Professional Services For Solar Photovoltaic System Under The Fair And Open Process

**R:77-2020** Resolution Approving The Proposal To Provide Professional Engineering Services For The Completion Of Phase II Of The Joint Solar Initiative By Bakey Energy Consulting

**R:78-2020** Resolution Of The Township Of Monroe Authorizing The Mayor To Execute The Shared Services Agreement With The Monroe Township Board Of Education And Monroe Municipal Utilities Authority For Designation Of The Township Of Monroe To Advertise A Request For Professional Services For The Joint Solar Initiative

**R:79-2020** Resolution Approving The Bill List And Paid List For The Council Meeting Of March 23, 2020

**R:80-2020** Resolution Adjusting Township Of Monroe Tax Records

**R:81-2020** Resolution Authorizing The Mayor To Execute A Proposal To Provide Professional Services For The Preparation Of A New Monroe Township Master Plan From Maser Consulting, P.A

**R:82-2020** Resolution Appointing Mark Cunard As Interim Fire Official For The Township Of Monroe, County Of Gloucester, State Of New Jersey

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**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)**

**Cncl. Wolfe** made a motion to approve Resolutions R:74-2020 through R:82-2020. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council with the exception of **Cncl. Miller**, who abstained from voting on Resolution R:82-2020.

**D.) ORDINANCES**

**O:06-2020** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 260 Of The Code Of The Township Of Monroe, Entitled "Sale Of Tobacco"

**Second Reading:** The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

**Cncl. Falcone** made a motion to approve Ordinance O:06-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:06-2020 FOR SECOND READING  
AND PUBLIC HEARING –**

**7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** Ordinance **O:06-2020** was duly approved for Second Reading and Public Hearing.

**O:07-2020** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Falcone** made a motion to approve Ordinance O:07-2020 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**E.) REPORTS AND OTHER MATTERS**

**Cncl. Dilks** wished everyone to stay safe and healthy.

**Cncl. Miller** encouraged people to continue to wash their hands and practice social distancing.

**Cncl. Wolfe** thanked all of the essential personnel and Township employees. He asked everyone to please listen to the experts and continue practicing social distancing.

**Mayor DiLucia** thanked the Police Department, Public Works, Road Department, all of the Directors and Supervisors, particularly Business Administrator, Jill McCrea, who has kept the operations running from an Administrative standpoint. He wished everyone to stay well, stay safe and is looking forward to a new beginning.

**Director of Public Safety, Mr. Kurz** thanked Police Chief DeHart.

**Police Chief DeHart** stated, there is a lot going on in town with the COVID-19 preparations. He thanked the Mayor, Township Administration, Cncl. Pres. Marino, Business Administrator, Jill McCrea and Solicitor, John Trimble. He noted, everyone has come together to plan and has attended many meetings and phone conferences in order to do everything possible to keep the Township residents and employees safe. Chief DeHart advised that they have kept town hall running by dividing the staff in each department. If residents have work dealing with the Township, please continue to call in, leave messages or email that department. He noted that the Township is dealing with many different types of emergencies at this time, but the Police, Fire, and EMS are still providing the same professional service. He asked the residents to understand that they may see

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**E.) REPORTS AND OTHER MATTERS (cont'd)**


slightly different responses, for example, they will not be entering homes if they do not need to, as this is to do with their part in social distancing, protecting the residents and first responders. Chief DeHart advised everyone to look for reliable news sources, such as the Township website, the Township's Facebook page, and the State of New Jersey's website [www.covid19.nj.gov](http://www.covid19.nj.gov). The Monroe Township Office of Emergency Management is providing daily updates on both the Township's Facebook page and the Township website. Chief DeHart urged residents to sign up for the Township's free alerting system at [www.gloucesteralert.com](http://www.gloucesteralert.com), where all urgent messages are also being provided. Chief DeHart stated the importance of heeding the warnings that are being provided by the professionals. He believes that by coming together as a community, working and listening to the professionals, we will come through this okay.

**Cncl. Pres. Marino** acknowledged all of the hard work that is being done by the Directors, Administrators, and the Police Chief. There was a meeting held last Sunday and Monday that lasted over three hours, which was attended by the Directors and a lot of the Township employees, in order to review protocols. He mentioned that Gloucester County was impressed by how far ahead of the game Monroe Township is with regards to the planning. He said, a lot of that credit needs to go to the Police Chief and Business Administrator for being so ahead of the curve. Cncl. Pres. Marino noted, the reason the Council Meeting is taking place this evening and was not cancelled is because there are quite a few important matters on the agenda, which are important in moving the Township forward, such as the Joint Solar Initiative, the Master Plan and the introduction of the Municipal Budget.

**F.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Miller** made a motion to adjourn the Regular Council Meeting of March 23, 2020. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

Respectfully submitted,

  
Aileen Chiselko, RMC  
Municipal Clerk

  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Council Meeting of March 23, 2020 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted Asc  
Approved as corrected \_\_\_\_\_

Date 4/14/2020  
Date \_\_\_\_\_