



ZONING PERMIT APPLICATION

~Please be sure to read checklist before completing and submitting application~

OFFICE USE ONLY:		
DATE APP COMPLETE _____	ZONE _____	APP # _____

TOWNSHIP OF MONROE
 Zoning Department
 125 Virginia Avenue
 Williamstown, NJ 08094
www.monroetownshipnj.org
 (856)728-9800 ext. 237, 222
 RESIDENTIAL FEE - \$50
 NON-RESIDENTIAL FEE - \$100
 RESUBMISSION/CHANGE FEE - \$25

A Zoning Permit must be obtained prior to the construction, restoration, addition to, or alteration of **any** structure within the Township of Monroe, **and prior to the issuance of a building permit. (Monroe Twp Code 175-3A)**

Work Site Information:			
Work Site Address:	Block:	Lot:	Qualifier:
Property & Owner Information		Tenant/Contractor Information (if Applicable)	
Owner Name:		Contractor Name:	
Owner Mailing Address:		Contractor Address:	
Owner Phone #:		Contractor Phone #:	
The property has (Circle One/Answer all):		Business Tenant Name:	
Pinelands: Yes or No	Wetlands: Yes or No	Tenant Address Outside of Location:	
HOA: Yes or No	Easement: Yes or No		
Variance Approval: Yes or No If yes, Resolution #		Tenant Phone #:	

Commercial Applicants must submit Business Questionnaire in addition to Zoning Permit Application

Did you attach a copy of your **Survey / Plot Plan** as directed on the checklist with setbacks stated? Yes _____ No _____

Email address where any questions, status change and approval or denial can be sent _____

PROPOSED USE/STRUCTURE/IMPROVEMENT - Please state first what you are requesting an approval for, and then include as much detail as possible, including all dimensions including height of structures, solar panel count and sq. ft. of concrete when applicable.

Certification in Lieu of Oath

I hereby certify that I am the owner of record and am authorized to make the application. I further understand that it is the owner's responsibility to verify with the state that no wetlands and/or flood hazard areas or conservation easements are being disturbed by the proposed activity/activities. The owner is also responsible for any repairs that may result from patio/deck/pool installations/enlargements that encroach upon any easement.

I also understand that the Zoning Permit will expire ONE YEAR from the date of issuance, unless extended by the date stated on the permit. All permits require closure, by either a UCC Certificate or notification by the Owner of the Property or Contractor.

Property Owner ONLY - Print: _____ Signature: _____ Date: _____

OFFICE USE ONLY BELOW:

PAYMENT INFORMATION:				
Fee Collected:	Check #:	Cash:	MO#:	Received:
ENGINEERING		& INSPECTION		INFORMATION ONLY
ENGINEERING REQUIRED		Rec'd Approval		Rec'd Final Compliance
GRADING WAIVER GRANTED		Rec'd Approval		ENGINEERING NOT REQUIRED
Inspection Date Performed & Findings:				
Permit Closure Document and Date:				

APPROVED BY ZONING OFFICER: _____ Date _____