

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
FEBRUARY 24, 2020**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Joseph P. Marino, III** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Joseph P. Marino, III stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. O'Reilly led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Wolfe** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Cody Miller	Present	
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Joseph P. Marino, III	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado		Excused
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

PRESENTATIONS / PROCLAMATIONS

- Certificate of Recognition – “Miss Cape Shores’ Outstanding Teen of 2020” – Alyssa Peacock

Mayor DiLucia and Cncl. Pres. Marino presented a proclamation to **Alyssa Peacock** in recognition of earning the title of Miss Cape Shores’ Outstanding Teen of 2020.

SPOTLIGHT ON BUSINESS

- Cross Keys Coach – Don Kensey

Don Kensey, Cross Keys Coach thanked the Mayor and Council for the opportunity to present his business at this evening’s meeting. He mentioned, he has been a resident of Monroe Township since 1971. He has been in business for 28 years, offering a fleet of sedans, SUVs, limousines, vans, and limo buses. Cross Keys Coach provides service for weddings, proms, airport travel including Philadelphia, Newark, JFK, corporate outings, concerts, casinos, sporting events among many other events. They are located at 375 N. Main Street, Suite A1, Williamstown, NJ.

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A.) OPENING CEREMONIES (cont'd)

APPROVAL OF MINUTES

Cncl. Wolfe made a motion to approve the minutes as submitted of the Work Session of February 10, 2020 and the Regular Council Meeting of February 10, 2020. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council, with the exception of **Cncl. Garbowski**, who Abstained.

MAYOR'S APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointment:

Seniors Commission – Doreen Rizzo – Unexpired Term 12/31/2021

B.) CORRESPONDENCE - None

C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Garbowski made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Wolfe** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

Cncl. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolutions R:57-2020 through R:64-2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

CONSENT AGENDA RESOLUTIONS R:57-2020 THROUGH R:64-2020

R:57-2020 Resolution Of The Township Council Of The Township Of Monroe Amending Resolution R:32-2020 Transferring Funds For The Budget Year 2019

R:58-2020 Resolution Of The Township Council Of The Township Of Monroe Designating A Public Agency Compliance Officer For The Township Of Monroe

R:59-2020 Resolution Authorizing A Lease Agreement Among The Township Of Monroe And Franklin Fann And The Giver's Place, Inc.

R:60-2020 Resolution Authorizing The Township To Solicit Bids For Alterations And Additions To The Cecil Fire Station

R:61-2020 Resolution Approving The Bill List And Paid List For The Council Meeting Of February 24, 2020

R:62-2020 Resolution Adjusting Township Of Monroe Tax Records

R:63-2020 Resolution Authorizing The Mayor To Execute A Proposal To Provide Professional Services For The Preparation Of A New Monroe Township Master Plan From Maser Consulting, P.A.

R:64-2020 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute An Escrow Agreement With WBHP, LLC

Cncl. Miller made a motion to approve Resolutions R:57-2020 through R:64-2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

Solicitor Trimble stated that Resolution R:65-2020 is being added on to this evening's Regular Council Meeting Agenda as approved at the Work Session.

R:65-2020 Resolution Of The Township Of Monroe

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

Cncl. Garbowski made a motion to approve Resolution R:65-2020. The motion was seconded by **Cncl. Falcone** and approved by all members of Council.

D.) ORDINANCES

Cncl. Pres. Marino turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Wolfe**.

Cncl. Garbowski made a motion to open the meeting to the public for ordinances listed on the agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council. With no one wishing to speak on the Ordinances for Second Reading, **Cncl. Dilks** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

O:01-2020 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40A: 4-45.14)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:01-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:01-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:01-2020** was duly approved for Second Reading and Public Hearing.

O:02-2020 Ordinance Of The Township Of Monroe, County Of Gloucester, New Jersey Canceling Certain Funded Appropriation Balances Heretofore Provided For Capital Improvements And Reappropriating Such Funded Appropriation Balances For Other Capital Projects (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:02-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:02-2020 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:02-2020** was duly approved for Second Reading and Public Hearing.

O:03-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**Second Reading & Public Hearing**)

Solicitor Trimble stated that as noted in this evening's Work Session, the Ordinance will be amended as follows: in section D.(1), the last sentence shall read "...such attendance record may constitute cause for dismissal..." and in section D.(2), the last sentence shall read "...such attendance record may constitute cause for dismissal of the position...". These amendments were agreed to during the Work Session.

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

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D.) ORDINANCES (cont'd)

Cncl. Falcone made a motion to approve Ordinance O:03-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:03-2020 FOR SECOND READING
AND PUBLIC HEARING –
7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:03-2020** was duly approved for Second Reading and Public Hearing.

O:04-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled "Fees" & Corresponding Chapters As Noted (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Pres. Marino made a motion to approve Ordinance O:04-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:04-2020 FOR SECOND READING
AND PUBLIC HEARING –
7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:04-2020** was duly approved for Second Reading and Public Hearing.

O:05-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:05-2020 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:05-2020 FOR SECOND READING
AND PUBLIC HEARING –
7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)**

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:05-2020** was duly approved for Second Reading and Public Hearing.

E.) REPORTS AND OTHER MATTERS

Cncl. Dilks attended the Board of Health Meeting on February 12th, where they discussed the Free Rabies Vaccination Clinic that was held in January, and also discussed the certified mail process.

Cncl. Falcone announced a program for real estate professionals, mortgage lenders, and potential home buyers called RENEW with Monroe. RENEW with Monroe is an opportunity for homeownership for low to moderate income households; up to \$30,000 can be provided for down payment and closing costs. The program will be held on Wednesday, March 11th at the Pfeiffer Community Center at 7:00pm.

Cncl. Miller attended the Sustainable Monroe Meeting. He noted that the Williamstown Community Garden is open and anyone interested in registering for a garden lot, can visit the Williamstown Organic Community Garden page for more information. Public Works will be holding a recycling and shredding event on Saturday, April 4th from 9:00am to 12:00pm at the Public

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E.) REPORTS AND OTHER MATTERS (cont'd)

Works Yard, 1040 Glassboro Road. Cncl. Miller thanked Chief DeHart for his recommendation and conversation with the Board of Education regarding increasing the amount of officers at the schools. He noted that the Board of Education seemed to be on board, and hopefully it will be moved forward so there will be additional security in the schools.

Cncl. Vice-Pres. O'Reilly reported that the demolition of the abandoned house on the newly acquired Sykes Lane property will be starting along with the start of the construction of the bike path municipal parking lot. He noted, the goal is to try and have this up and running in the late spring/early summer, so the residents have an area to park when accessing the bike trail, instead of parking on the side of the road. Cncl. Vice-Pres. O'Reilly advised that the actual construction of the energy efficiency upgrades on the various facilities around town will be starting soon, with the public library being done first. The Solar Landfill Meeting was held last week and everything is looking promising to be able to have a shovel in the ground by the end of this year.

Cncl. Wolfe congratulated Lead the Way for their Helping Hands Hoagie Sale, held on Superbowl Sunday, that helped them raise over \$11,000.00 for the children within our community who are sick or in need. On February 12th, he attended the Parks and Recreation Commission Meeting. The Easter Egg Hunt is scheduled for Saturday, April 4th beginning at 12:00pm at Owens Park, with a rain date of Sunday, April 5th at 12:00pm. The Easter Bunny will be there for pictures and there will be face painting for the children. There are over 10,000 eggs that will be placed in the fields and the children will be divided into different age brackets, along with a special needs group. On February 19th, he attended the quarterly JIF Safety Meeting and the Public Safety Meeting which included all of the Chiefs of each public safety department to discuss needs and concerns.

Mayor DiLucia attended the Cecil Fire Company's Annual Installation of Officers, where he swore-in the new officers. The Mayor spoke regarding the Dog Park and stated that he will be meeting with the engineer on Wednesday to review the conceptual plans. He noted that the original grant that the town received five years ago, financially is back dated, the bid for the project far exceeded the grant, so a decision was made to do the majority of the work in-house. He is hopeful that the Dog Park will be ready before the end of the year. The Mayor, along with Deputy Mayor DiLolle and Business Administrator, Jill McCrea, attended the County Mayor's Meeting where there was supposed to be a Census Presentation, but that presentation had to be rescheduled to the next meeting. Mayor DiLucia noted that the current Administration made redevelopment a priority for the town, particularly to making it appealing for businesses. Most recently, Grindstone Restaurant opened on Main Street and Cinder Bar opened on Cross Keys Road. He has had many discussions with other developers who are also interested in coming to the town. Currently, he is in discussions with a company that is a medical type business which will support assistant living and long term care, and they are able to employ approximately 400 people. The company is awaiting bonding before they can move forward. Recently, a business that he had been in discussions with has consummated and closed on the property on Sicklerville Road, where there is the potential for five businesses. He reported that there are a lot in its early stages of discussion that he believes will be fruitful to the town and he will continue to report as things develop. The Mayor wants the residents to know that the Administration is trying to find an economic balance by insisting that any development in this area which require new homes, will have to also bring along businesses. He believes that in order to be able to continue to keep the taxes at a zero increase, the growth in town has to be in the area of businesses. Mayor DiLucia invited everyone to attend the Polar Plunge that will take place on Saturday, February 29th at Hospitality Creek. He mentioned that he is grateful for Rocco and The Estates of Monroe and their commitment to the town by providing free dinners quarterly at the Pfeiffer Community Center to the residents of Monroe Township.

Director of Community Affairs, Ms. Derieux stated that Lead the Way will hold a Polar Plunge on Saturday, February 29th beginning at 12:00pm at Hospitality Creek. The cost is \$10 for Children and \$20 for Adults with all of the proceeds benefitting people with rare diseases. On March 8th from 2:00pm to 4:00pm at the Pfeiffer Community Center will be the next quarterly dinner, hosted and sponsored by The Estates of Monroe. She invited everyone to sign-up online or by calling her directly at 856-728-9841.

Police Chief DeHart mentioned, at the end of last year, the Department of Health put together a program for Police Departments to be able to have Narcan in all of their cars at no expense to the Township. He reported that the Police Department has just received their shipment and now every police vehicle, from the Chief to the newest officer, now has Narcan available. Chief DeHart

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E.) REPORTS AND OTHER MATTERS (cont'd)

reported that recently they have spoken with the Public Library and on the third Thursday of every month the Police Department will be involved with their Children's Program, developing better relationships with the children in the community during their storybook hour. The Chief spoke regarding the S.L.E.O. II positions. He had a very good meeting with the Board of Education and he is hopeful that things are working in the direction that he will be able to fill some S.L.E.O. II positions for the next school year. He is waiting for the State Aid information that should be released shortly. He is hopeful that, next month, he will be able to provide a full report that they will be able to have more officers in the school.

Cncl. Pres. Marino attended the MUA Reorganization Meeting on February 19th. Joseph DiLolle, Jr. was reappointed as Chairperson, Hank Callaway was reappointed as Vice-Chairperson, Ralph Manfredi was reappointed as Secretary and the Treasurers are Bob Simone and Tony Neri. He thanked Council and Mayor for Resolution R:60-2020 and R:63-2020. Resolution R:60-2020 is for the Cecil Firehouse Renovation advertising the RFP with bids being due April 1st and Resolution R:63-2020 is for the Master Plan approving the Mayor to sign contracts with Maser Consulting, P.A. The Master Plan will help shape the way the town looks over the next decade.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Miller made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

Nicholas Magner, 327 Pine Street, thanked Council and the Mayor for their support in passing the Second Amendment Resolution.

Dave Milliner, co-owner of Helpsy, addressed Council to advise that Monroe Township discards 3 million pounds of clothes every year which causes the Township to pay \$162,000.00 worth of tipping fees. Last year, Helpsy collected 198,000 pounds of clothes, which helped to reduce the Township's cost by \$6,400.00, as well as raised money for the AMVETS Association in New Jersey. Mr. Milliner expressed his concerns with the Township's Ordinance O:20-2009, regarding Charitable Clothing Bins. He noted that they are working with Economic Development and would like to offer the Township the opportunity to partner with Helpsy in order to control all of the donation bins that are placed within the town and also offer on demand pickup for clothing and other items that can be reused and recycled. **Cncl. Falcone** asked if Helpsy was a non-profit or a for-profit company. Mr. Milliner stated they are a for-profit company. **Cncl. Falcone** advised that he should meet with the Economic Development Consultant, Shannon Morgan-Leonen, along with the Redevelopment Committee to present their business plan. **Cncl. Marino** stated that the Solicitor and the Ordinance Chair will review the Ordinance and discuss it with Council.

Alyssa Peacock, thanked Council and the Mayor for recognizing her title. She mentioned that her platform is about adopting dogs from animal shelters and volunteering at the shelters. She then offered the Mayor help with the dog park.

With no one else wishing to speak, **Cncl. Miller** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council.

G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Miller** made a motion to adjourn the Regular Council Meeting of February 24, 2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

Respectfully submitted,



Aileen Chiselko, RMC
Municipal Clerk



Presiding Officer

