

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
JANUARY 27, 2020**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:26PM by **Cncl. Pres., Joseph P. Marino, III** in the Courtroom of the Municipal Complex, located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Adequate notice was placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Joseph P. Marino, III stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Falcone led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Wolfe** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks		Excused
Cncl. Katherine Falcone	Present	
Cncl. Ronald Garbowski	Present	
Cncl. Cody Miller		Excused
Cncl. Vice-Pres. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Joseph P. Marino, III	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle		Excused
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea		Excused
Dir. of Code Enf./Comm. Dev., Ralph Manfredi		Excused
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer	Present	
Dir. of Parks & Recreation, Brent Salvadori	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Deputy Municipal Clerk, Jennifer Harbison	Present	

PRESENTATIONS / PROCLAMATIONS

- Williamstown Middle School's Recycling Presentation

Paul VanHouten, along with several of his students from Williamstown Middle School and **Debbie Bender from the Department of Public Works**, presented a recycling program to Council, which they have started at the Middle School to help with the disposal of single-use plastic bags and plastics that are not #1s and #2s. Mr. VanHouten stated that the students are trying to collect 500lbs of single-use plastic bags to be able to send to a manufacturer, Trex, who will turn the bags into a park bench that will be placed at the school. Ms. Bender offered to post the students' recycling program and plastic bag collection information on the Township's website, to let the residents know how they can donate their single-use plastic bags to the students.

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A.) OPENING CEREMONIES (cont'd)

- Trauma Belt System Presentation

Chief James DeHart stated that in 2019, this country saw the largest amount of mass shootings ever recorded. He explained that Solicitor Trimble came into contact with Community Response & Mitigation and saw the kits that help outfit first responders when dealing with emergencies and had one of the kits given to Chief DeHart to review. Chief DeHart, along with the Township's Fire Chiefs and the EMS Supervisors, reviewed the kit and felt it was something that can greatly help the Township's first responders if they are ever faced with a mass shooting or causality incident. **Jason Innella**, one of the founders of Community Response & Mitigation, stated that Monroe Township, by purchasing the trauma belts, has become the first entity in the country to employ the system. He explained that he, along with co-founder Sean McKinney, found after all of their research that as robust as all of the EMS systems are, during emergency response to any mass causality incident, there is a lack of hemorrhage control. Mr. Innella explained, they created this belt as the flagship product for all first responders to help mitigate the effects of the negativity of the incidents overall. **Chief DeHart** thanked Solicitor Trimble for purchasing the trauma belts and donating them to the Township for use in the firetrucks, the ambulances and police cars.

SPOTLIGHT ON BUSINESS

- RE/MAX Connection – Richard Bradford

Richard Bradford, RE/MAX Connection thanked the Mayor and Council for the opportunity to present his business at this evening's meeting. He is a member of the Williamstown Chamber of Commerce, a fulltime realtor for 18 years and a 15-year resident of Williamstown. Mr. Bradford provided real estate statistics and stated that the current market is a strong sellers' market. Mr. Bradford can be reached directly on his cell at 609-204-0774.

APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Work Session of December 9, 2019, the Regular Council Meeting of December 9, 2019, and the Reorganization Meeting of January 6, 2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

MAYOR'S APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointments:

**Municipal Alliance Commission – Michele Schreffler-Perez
Parks and Recreation Commission – Nikki Hand**

**ROLL CALL VOTE TO APPROVE MICHELE SCHREFFLER-PEREZ AS A MEMBER
TO THE MONROE TOWNSHIP MUNICIPAL ALLIANCE COMMISSION**

5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino) 2 ABSENT (Dilks, Miller)

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Michele Schreffler-Perez was duly approved as a member to the Monroe Township Municipal Alliance Commission.

**ROLL CALL VOTE TO APPROVE NIKKI HAND AS A MEMBER
TO THE MONROE TOWNSHIP PARKS AND RECREATION COMMISSION**

5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino) 2 ABSENT (Dilks, Miller)

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Nikki Hand was duly approved as a member to the Monroe Township Parks and Recreation Commission.

B.) CORRESPONDENCE - None

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Wolfe made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance.

Cncl. Pres. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolutions R:31-2020 through R:51-2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA RESOLUTIONS R:31-2020 THROUGH R:51-2020

R:31-2020 Emergency Temporary Resolution Prior To Adoption Of The 2020 Budget For The Township Of Monroe, County Of Gloucester

R:32-2020 Resolution Of The Township Council Of The Township Of Monroe Transferring Funds For The Budget Year 2019

R:33-2020 Resolution Authorizing The Execution Of A Contract For A Prosecutor Of The Municipal Court To The Township Of Monroe Commencing January 1, 2020

R:34-2020 Resolution Authorizing The Appointment Of Conflicts Prosecutor Of The Municipal Court Of The Township Of Monroe For The Year 2020

R:35-2020 Resolution Authorizing The Execution Of A Contract For A Public Defender Of The Municipal Court Of The Township Of Monroe For The Year 2020

R:36-2020 Resolution Authorizing The Township Of Monroe To Enter Into A Contract With The Substitute Public Defender For The Monroe Township Municipal Court For The Year 2020

R:37-2020 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Township Of Monroe To Enter Into A Contract With Triad Advisory Services, Inc. For Grant Consultant Services For The Township Of Monroe, County Of Gloucester, State Of New Jersey

R:38-2020 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Township Of Monroe To Enter Into A Contract With Triad Advisory Services, Inc. For Affordable Housing Administrative Agent Services For The Township Of Monroe, County Of Gloucester

R:39-2020 Resolution Of The Township Of Monroe Authorizing The Mayor To Execute A Settlement Agreement Between The Township Of Monroe And Marcella Carter

R:40-2020 Resolution Of The Township Of Monroe Authorizing The Mayor To Execute A Settlement Agreement Between The Township Of Monroe And Michelle Huff

R:41-2020 Resolution Authorizing The Execution Of A Redevelopment Agreement, Solar Lease And Solar Power Purchase Agreement Between The Township Of Monroe And Monroe Sicklerville Road LF Solar, LLC

R:42-2020 Resolution Authorizing A Lease Agreement Among The Township Of Monroe And Benjamin King & Joy Community Fellowship Of Williamstown

R:43-2020 Resolution Authorizing A Proposal From Pennoni Associates, Inc. For The Scope Of Services Relating To Cecil Fire Company Renovations, Block 8601, Lot 24 And Block 8708, Lot 1

R:44-2020 Resolution Authorizing The Execution Of Change Order No. 1 For South State, Inc. In The Decreased Amount Of \$104,540.45 For Services Associated With The 2018 Monroe Road Program In The Township Of Monroe, County Of Gloucester, State Of New Jersey

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:45-2020 Resolution Of The Township Council Of The Township Of Monroe, County Of Gloucester Accepting An Emergency Management Agency Assistance Program Grant

R:46-2020 Resolution Authorizing The Mayor Of The Township Of Monroe To Enter Into A Contract With The Township Physician For The Year 2020

R:47-2020 A Resolution Of The Township Of Monroe, County Of Gloucester, State Of New Jersey, Recognizing The Importance Of The 2020 Census

R:48-2020 Resolution Adjusting Township Of Monroe Tax Records

R:49-2020 Resolution Approving The Bill List And Paid List For The Council Meeting Of January 27, 2020

R:50-2020 Resolution Reducing The Performance Guarantee For Monroe Pointe (f/k/a/Spring Ridge), Subdivision #1734-1 (Block 3704, Lots 2, 3 & 7)

R:51-2020 Resolution Of The Township Of Monroe Authorizing The Reduction Of An Irrevocable Standby Letter Of Credit For Whitehall Gardens #1739, Sec. 1 (Block 8001, Lot 28)

Cncl. Wolfe made a motion to approve Resolutions R:31-2020 through R:51-2020. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance with the exemption of **Cncl. Garbowski**, who abstained from voting on Resolution R:43-2020.

D.) ORDINANCES

Cncl. Pres. Marino turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Wolfe**.

Cncl. Garbowski made a motion to open the meeting to the public for Ordinances listed on the agenda for First Reading. The motion was seconded by **Cncl. Pres. Marino** and unanimously approved by all members of Council in attendance. With no one wishing to speak on the Ordinances for First Reading, **Cncl. Garbowski** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

O:01-2020 Calendar Year 2020 Ordinance To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (*N.J.S.A. 40A:4-45.14*) (**First Reading & Publication**)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:01-2020 for First Reading and Publication. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

O:02-2020 Ordinance Of The Township Of Monroe, County Of Gloucester, New Jersey Canceling Certain Funded Appropriation Balances Heretofore Provided For Capital Improvements And Reappropriating Such Funded Appropriation Balances For Other Capital Projects (**First Reading & Publication**)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres. Marino made a motion to approve Ordinance O:02-2020 for First Reading and Publication. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

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D.) ORDINANCES (cont'd)

O:03-2020 An Ordinance Of The Township Council Of The Township Of Monroe to Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**First Reading & Publication**)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:03-2020 for First Reading and Publication. The motion was seconded by **Cncl. Pres. Marino** and unanimously approved by all members of Council in attendance.

O:04-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled "Fees" & Corresponding Chapters As Noted (**First Reading & Publication**)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Pres. Marino made a motion to approve Ordinance O:04-2020 for First Reading and Publication. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

O:05-2020 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management" (**First Reading & Publication**)

First Reading: A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:05-2020 for First Reading and Publication. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

E.) REPORTS AND OTHER MATTERS

Cncl. Garbowski attended the Planning Board Reorganization Meeting on January 9th where Andrew Schwaiger was sworn in as Chairman and Cornelius "Obie" O'Brien as Vice-Chairman. He attended the Library Reorganization Meeting on January 15th where Suzanne King was sworn-in as President and Joan Betterly as Vice-President.

Cncl. Vice-Pres. O'Reilly reported that the Open Space Advisory Committee has purchased and officially closed on a property located on Sykes Lane, immediately adjacent to the bike trail. This property will serve as a municipal parking lot, allowing residents using the bike trail to have a place to safely park their cars. Cncl. O'Reilly thanked the Mayor, Council and the Administration for their support with the solar lease, Resolution R:41-2020. He and Solicitor Trimble worked hard on the negotiations with support from the Technology Committee. Cncl. O'Reilly stressed the importance of the solar lease and stated that it is the first step towards the energy reductions plans for the Township.

Cncl. Wolfe attended a Firehouse Committee meeting on January 13th along with Cncl. Pres. Marino and Cncl. Garbowski. The Cecil Firehouse is moving along with the plans for their new firehouse. On January 14th, he attended the Sports Advisory Board meeting, where Frank Kopaczewski was sworn-in as President and Meredith Foley as Vice-President. He noted that this is a newly formed board and everything is running well. On January 15th, he attended the Parks and Recreation Commission meeting where Donna Park was elected as Chairperson and Matt Scardino was elected as the Vice-Chairperson. The Commission is preparing for this year's events with the next event being the Easter Egg Hunt. Cncl. Wolfe suggested visiting the Parks and Recreation website at www.mtprnj.org for more information. On January 16th, he attended a ribbon cutting ceremony at the Battle of the Axes, along with the Chamber of Commerce, Cncl. Miller and Deputy

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E.) REPORTS AND OTHER MATTERS (cont'd)

Mayor DiLolle. This is a new business that is located within the business park on Route 322, directly across from the Public Works Building. **Cncl. Wolfe** wished the owners much success. On January 27th, he, Mayor DiLucia, Deputy Mayor DiLolle, Cncl. Pres. Marino, Cncl. Vice-Pres. O'Reilly, Cncl. Dilks, Cncl. Miller and Cncl. Falcone attended the fundraiser breakfast for the Williamstown High School Football Team at Applebees. Cncl. Wolfe invited everyone to attend the Parade of Champions, which will be held on Wednesday, January 29th at 6pm. The parade will begin at the Williamstown Firehouse, traveling down Main Street, making a left onto Clayton Road, and finishing at the 5/6 entrance of the Williamstown Middle School where all of the participants will go onto the Williamstown High School Football Field where a celebration and presentations will follow. They will be honoring the State Champion Williamstown High School Football Team, the State Champion Williamstown High School Girls Volleyball Team and the Sophomore Monroe Township Youth Football Program for their World Championship at the Pro Football Hall of Fame. Cncl. Wolfe thanked Brandee Derieux for assisting with the setup for this event.

Mayor DiLucia mentioned that he performed two weddings this past month. He reported, almost every disabled and elder person received their Social Security this month with an increase of 1.6%, however, the cost of their portion of Medicare also increased 9%, which takes away any increase that they may have received from Social Security. Mayor DiLucia urged all of the voters, with the Primary Election fast approaching, to study all of the candidates and look closely at what they promise. He feels that Medicare and Social Security are very important issues and he is hopeful that both are around for a long time, because it is the only thing that the working person has to depend on upon retirement. The Mayor thanked Solicitor Trimble for his kind contribution of the Trauma Belts to the Township. He noted that there are a lot of other businesses within the town that are giving back in a lot of ways.

Director of Finance, Ms. Boyer thanked Solicitor Trimble on behalf of the Township for his donation of the Trauma Belts.

Director of Parks & Recreation, Mr. Salvadori thanked Mayor DiLucia and Council for providing him the opportunity to serve the residents. He thanked Brandee Derieux for helping him hit the ground running. Mr. Salvadori attended the Sports Advisory Board Meeting, along with Cncl. Wolfe. He stated that he is looking forward to working for and serving the residents of Monroe Township and he believes it is going to be a very productive year.

Director of Public Safety, Mr. Kurz reported that in 2019, 5 new officers were added to the Police Department throughout inter-departmental transfers. These new officers will enable the Department to get closer to their manpower goal. Williamstown Fire Department welcomed 11 new volunteers and Cecil Fire Department welcomed 3 new volunteers. He said that the fire departments are doing an outstanding job providing volunteer services to the Township. Mr. Kurz mentioned, in June of 2019, the administration initiated a fully-paid EMS service for the Township, which is working very successfully. The Office of Emergency Management Department has continued to maintain a consistent state of readiness. He advised that they are working on a new Office of Emergency Management response vehicle that will assist the Fire Departments, EMS and the Police Department.

Director of Public Works, Mr. Mercado congratulated Debbie Bender on a job well done working with the middle school students on recycling. He noted that the Township's E-Waste and Shredding Event will take place this year at the Public Works facility with a date to be determined in late April or May. He will keep everyone informed of the date the event will be scheduled for. Mr. Mercado reported, he has been working on a fleet listing of all of the vehicles that are currently owned by the Township; once it is finalized, he will provide it to Administration for review.

Cncl. Pres., Mr. Marino mentioned the solar lease and said that Cncl. Vice-Pres. O'Reilly worked tirelessly, along with Administration, to finally have the landfill closed properly. He stated that this is a big win for the Township. With the landfill closure and solar being placed onsite, it will provide a revenue share to the Township. Cncl. Pres. Marino also attended the firehouse meeting and they are looking to advertise the RFP for the architect at the end of February. Cncl. Pres. Marino spoke regarding the Township Engineer not being in attendance at this evening's meeting. He explained that the Engineer will provide a report prior to every Regular Council Meeting, but will not be attending the meetings unless requested to do so; this will serve as a cost savings to the Township.

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E.) REPORTS AND OTHER MATTERS (cont'd)

Cncl. Pres., Mr. Marino mentioned an email that Sean Fallon, the Media Specialist at Whitehall Elementary School, sent to all of Council in December inviting them to read to the students between March 2nd and March 6th. He said that he has read to the students in the past and invited Council to try and schedule a time to do the same this year. At this time, Cncl. Pres. Marino asked Cncl. Wolfe to speak regarding Lead the Way's Hoagie Sale, which will be taking place on Super Bowl Sunday. **Cncl. Wolfe** explained that all of the proceeds from the Hoagie Sale benefit the children within our community who are suffering from illness. Residents can visit www.wtef-nj.com to order their hoagies. He asked that when placing the orders, to please make sure to select Williamstown as their pickup location.

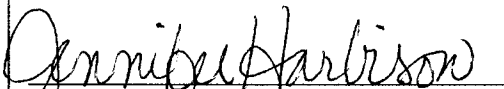
F.) GENERAL PUBLIC DISCUSSION

Cncl. Vice-Pres. O'Reilly made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Wolfe** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Regular Council Meeting of January 27, 2020. The motion was seconded by **Cncl. Vice-Pres. O'Reilly** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Jennifer Harbison
Deputy Municipal Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of January 27, 2020 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted _____
Approved as corrected _____

Date 2-10-2020
Date _____