

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
OCTOBER 28, 2019**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:40PM by **Cncl. Pres., Ronald Garbowski** in the Courtroom of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Ronald Garbowski stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Falcone led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Wolfe** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks		Excused
Cncl. Katherine Falcone	Present	
Cncl. Joseph Marino	Present	
Cncl. Cody Miller		Excused
Cncl. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Ronald Garbowski	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Engineer, Kathryn Cornforth	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	
Dir. of Community Affairs, Brandee Derieux		Excused
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Terrance Bannister	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese		Excused
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

PRESENTATIONS / PROCLAMATIONS

- Eagle Scout – Lucas Tobin

Mayor DiLucia and **Cncl. Pres. Garbowski** presented Lucas Tobin of **Boy Scout Troop #234** with a Certificate of Recognition for completing his Eagle Leadership Project “Organizing the Assembly of 30 Dog Beds for Greyhound Angels Adoption of New Jersey” and attaining the highest and most coveted rank in scouting “Eagle Scout”.

SPOTLIGHT ON BUSINESS

- Pink Harbor Certified Public Accounting

Michael Mellace, a CPA with the Pink Harbor CPA expressed his appreciation to the Mayor and Council for everything they are doing for the residents of Monroe Township. Pink Harbor CPA celebrated their 1 year anniversary this past September. He said, choosing to come to

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A.) OPENING CEREMONIES (cont'd)

Monroe Township was not easy, however, they knew they wanted to come into a town that would support them, and from the time they chose Williamstown as their location, the support they have received has been absolutely incredible. Monroe Township has really become an integral part of his business and his family. Mr. Mellace stated that he is a Certified Public Accountant and his partner, Jeff Chapman, has his Master's in taxation. They did not want to open an accounting firm that was just "okay", they wanted to be the best and that is what they are. Pink Harbor CPA provides a full range of services including, tax preparation, accounting, consulting, non-profit services, tax problem resolutions and governmental services. Not only do they provide these services in the traditional way, but also in a virtual way. Mr. Mellace said, Monroe Township has fully embraced them and Pink Harbor CPA fully embraces Monroe Township back, and they will do whatever they can for the Township.

APPROVAL OF MINUTES

Cncl. Marino made a motion to approve the minutes as submitted of the Work Session of September 23, 2019, the Regular Council Meeting of September 23, 2019 and the Special Council Meeting of October 2, 2019. The motion was seconded by **Cncl. Wolfe** and approved by members of Council in attendance.

MAYOR APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointment:

Planning Board – Michael Laughlin – Alternate Member #2 – Unexpired Term 12/31/2019

B.) CORRESPONDENCE - None

C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Marino made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Marino** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

Solicitor Trimble asked for a motion to table Resolution R:241-2019 and Resolution R:244-2019. **Cncl. Wolfe** made a motion to table Resolution R:241-2019 and Resolution R:244-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

Cncl. Marino made a motion to bracket for approval, by Consent Agenda, Resolutions R:238-2019, R:239-2019, R:240-2019, R:242-2019, R:243-2019, R:245-2019 and R:246-2019. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

**CONSENT AGENDA RESOLUTIONS R:238-2019, R:239-2019, R:240-2019, R:242-2019,
R:243-2019, R:245-2019 and R:246-2019.**

R:238-2019 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute An Agreement With Virtua Health, Inc.

R:239-2019 Resolution Approving The Bill List And Paid List For The Council Meeting Of October 28, 2019

R:240-2019 Resolution Of The Township Council Of The Township Of Monroe Authorizing A Lien Be Placed On Various Properties For Failure To Comply With Chapter 295 Of The Code Of The Township Of Monroe

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:241-2019 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Acceptance Of A Maintenance Bond In The Amount Of \$60,144.74 For The Construction Of Forest Drive, Phase II Within The Township Of Monroe – **TABLED**

R:242-2019 Resolution Authorizing The Execution Of Change Order No. 1 For South State, Inc. In The Decreased Amount Of \$42,742.41 For Services Associated With The Forest Drive, Phase II Improvements Project In The Township Of Monroe, County Of Gloucester, State Of New Jersey

R:243-2019 A Resolution Adopting Technology Risk Management Standards In Compliance With The New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One Requirements

R:244-2019 Resolution Authorizing The Township Of Monroe To Award The Bid Submission For The 2019-2020 Supplemental Snow Removal Services To Neri's Construction & Rental, Inc. And Authorization To Enter Into A Contract – **TABLED**

R:245-2019 Resolution Of The Township Of Monroe Authorizing The Mayor To Execute Agreements Relating To The County Route 655, A.K.A. Fries Mill Road And State Highway Route 322 Project

R:246-2019 Resolution Authorizing The Township Of Monroe To Award A Third Party Title Processing Service To Facilitate The Transfer Of Vehicle Title Certificates For Unclaimed/Abandoned Vehicles Within The Township Of Monroe

Cncl. Pres. Garbowski made a motion to approve Resolutions R:238-2019, R:239-2019, R:240-2019, R:242-2019, R:243-2019, R:245-2019 and R:246-2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance.

D.) ORDINANCES

Cncl. Pres. Garbowski turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

Cncl. Wolfe made a motion to open the meeting to the public for Ordinances listed on the agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance. With no one wishing to speak on the Ordinances for Second Reading, **Cncl. Wolfe** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

O:44-2019 An Ordinance Of The Township Council Of The Township Of Monroe Authorizing The Purchase Of Real Property Known And Designated As Tax Block 13901, Lot 15 On The Tax And Assessment Map Of The Township Of Monroe And Located At 1052 Sykes Lane In The Township Of Monroe, County Of Gloucester And State Of New Jersey (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. O'Reilly made a motion to approve Ordinance O:44-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:44-2019 FOR SECOND READING
AND PUBLIC HEARING –**

5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino, 2 ABSENT (Dilks, Miller)

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance **O:44-2019** was duly approved for Second Reading and Public Hearing.

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D.) ORDINANCES (cont'd)

O:45-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled "Fees" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Falcone made a motion to approve Ordinance O:45-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:45-2019 FOR SECOND READING
AND PUBLIC HEARING –
5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino, 2 ABSENT (Dilks, Miller)**

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance **O:45-2019** was duly approved for Second Reading and Public Hearing.

O:46-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Wolfe made a motion to approve Ordinance O:46-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:46-2019 FOR SECOND READING
AND PUBLIC HEARING –
5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino, 2 ABSENT (Dilks, Miller)**

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance **O:46-2019** was duly approved for Second Reading and Public Hearing.

O:47-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Wolfe made a motion to approve Ordinance O:47-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:47-2019 FOR SECOND READING
AND PUBLIC HEARING –
5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino, 2 ABSENT (Dilks, Miller)**

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance **O:47-2019** was duly approved for Second Reading and Public Hearing.

O:48-2019 An Ordinance Of The Township Council Of The Township Of Monroe Repealing Ordinance O:38-2019 (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

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D.) ORDINANCES (cont'd)

Cncl. Pres. Garbowski made a motion to approve Ordinance O:48-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:48-2019 FOR SECOND READING
AND PUBLIC HEARING –
5 AYES (Falcone, Garbowski, O'Reilly, Wolfe, Marino, 2 ABSENT (Dilks, Miller)**

Tally: 5 Ayes, 0 Nays, 0 Abstain, 2 Absent. Ordinance **O:48-2019** was duly approved for Second Reading and Public Hearing.

E.) REPORTS AND OTHER MATTERS

Cncl. Marino attended the Halloween Parade on October 19th and he thanked Cncl. Falcone and all of her helpers for decorating the Courtroom; what they did was out of this world. He thanked Brandee Derieux, Terry Bannister and all of Parks and Recreation for all of their hard work with the Halloween Parade; it was the biggest, busiest parade that he has ever seen. He attended the MUA meeting on October 16th where they appointed Bakey Engineering Services for their solar study. The MUA Board tabled the Bond Reduction for Whitehall Road as a sign to the residents that they are watching things and would like the road repaired. Cncl. Marino attended his first Trunk or Treat last Friday at the Pfeiffer Community Center. It was a really nice event and the parking lot was packed with so many decorated trunks. He thanked his wife and daughter for decorating his trunk for the event.

Cncl. Wolfe attended the Parks and Recreation Meeting on October 16th and the Fall Festival at Owens Memorial Park on October 19th which lead into the Halloween Parade. He thanked the Parks and Recreation Commission for all of their hard work and volunteering their time for both the Fall Festival and the Halloween Parade. He thanked the Parks and Recreation Employees for the fantastic job cleaning up after the parade. Cncl. Wolfe congratulated all of the winners of the parade, the Scarecrow Contest and the 1st Annual Pumpkin Dessert Contest. He attended the Public Safety Meeting on October 23rd. As a lot of residents know, the parade was changed due to public safety concerns, with the firetrucks and EMS being in the front of the parade, which allowed them to gain access if there was a call. He attended the Eagle Court of Honor for two Boy Scouts, Brett and Peter Gaidis who received their Eagle Scout Awards. He, members of Council, and Mayor DiLucia attended the Duffy Re-Sign Dedication at Mary Mazza Duffy Park on October 5th.

Mayor DiLucia attended the sign dedication at Mary Mazza Duffy Park. He attended the Halloween Parade and it was the largest attended parade in his recollection. He was very impressed with the behavior of all of the children along the parade route. Mayor DiLucia explained the decision to perform the cleanup on Monday morning, instead of Sunday, which was due to the rain, the cost of double overtime to have a crew out on Sunday cleaning up, and the service times of the churches located on Main Street. He promised the residents on Main Street that next year, the cleanup will be done immediately following the parade. He was asked to make a tough decision, to move the Halloween Day Festivities to Wednesday, due to the impending rain in the forecast; and after much consideration, he has decided Halloween will remain on October 31st.

Deputy Mayor DiLolle reported that the Mock Nightmare Before Christmas Council Meeting was very well attended. He thanked Cncl. Falcone and Brandee Derieux for a job well done.

Director of Public Works, Nicholas Mercado reported that at the recent Shred Event and E-Waste Collection, they collected 2.3 tons of recyclable paper and 2 tons of E-Waste. The leaf pickup dates have been posted on the Township website and he asked that everyone please look at where their development falls on the schedule. Mr. Mercado said, they are beginning to prepare for snow removal and have recently started refurbishing two trucks to outfit the fleet, with one new truck that will be available in a few weeks, along with outfitting three trash trucks with plows.

Police Chief DeHart advised that the curfew for Mischief Night and Halloween is 8pm and there will be additional officers out both nights. During the month of October, he and the Officers wore pink in support of Breast Cancer Awareness, along with many of the employees throughout

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E.) REPORTS AND OTHER MATTERS (cont'd)

town hall. He said, it was really great to see everyone come together for such a great cause. Beginning in November, the Police Department is going to participate in "No Shave November" in support of Prostate Cancer.

Cncl. Pres., Garbowski attended the Mock Nightmare Before Christmas Council Meeting and the Halloween Parade. He thanked Parks and Recreation, the Police Department, and the Road Department for all of their hard work with the events. It was the largest and best attended Halloween Parade that he has ever seen. Cncl. Pres. Garbowski wished everyone a Happy Halloween and asked that everyone be careful while trick or treating.


F.) GENERAL PUBLIC DISCUSSION

Cncl. Marino made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Falcone** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council in attendance.


G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Wolfe** made a motion to adjourn the Regular Council Meeting of October 28, 2019. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Aileen Chiselko
Municipal Clerk



Donald T. Garbowski
Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of October 28, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted _____
Approved as corrected _____

Date 11-25-19
Date _____