

**MINUTES  
REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
OCTOBER 14, 2019**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Ronald Garbowski** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., Ronald Garbowski** stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

**SALUTE TO THE FLAG**

**Cncl. Dilks** led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Wolfe** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Joseph Marino	Present	
Cncl. Cody Miller	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Ronald Garbowski	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea		Excused
Engineer, Mr. Cella	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Terrance Bannister		Excused
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief James DeHart	Present	
Municipal Clerk, Aileen Chiselko	Present	

**APPROVAL OF MINUTES**

**Cncl. Dilks** made a motion to approve the minutes as submitted of the Work Session of September 9, 2019, the Regular Council Meeting of September 9, 2019 and the Closed Executive Session of September 9, 2019. The motion was seconded by **Cncl. Wolfe** and approved by members of Council with the exemption of Cncl. Miller, who Abstained.

**MAYOR APPOINTMENTS**

At this time, **Mayor DiLucia** made the following appointments:

**Planning Board** – Andrew Helsel – Class IV Member – Unexpired Term 12/31/2021

**Planning Board** – Gerald “Jerry” Conte – Alternate Member #1 – Unexpired Term 12/31/2020

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**B.) CORRESPONDENCE** – None

**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION**

**Cncl. Miller** made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

With no one wishing to speak, **Cncl. Wolfe** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**Cncl. Miller** made a motion to bracket for approval, by Consent Agenda, Resolutions R:225-2019 through R:236-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTIONS R:225-2019 THROUGH R:236-2019**

**R:225-2019** Resolution Approving The Bill List And Paid List For The Council Meeting Of October 14, 2019

**R:226-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Acceptance Of A Letter Of Credit In The Amount Of \$996,640.00 For Stirling Glen, Subdivision #1713, Section 4a, Block 14201, Lot 1

**R:227-2019** Resolution Requesting Approval Of Items Of Revenue And Appropriation N.J.S.A. 40a:4-87 2019/2020 Municipal Alliance Grant Program

**R:228-2019** Resolution Of The Township Council Of The Township Of Monroe, County Of Gloucester, To Execute A Grant Application On Behalf Of The Municipal Alliance Program (*Fiscal Grant Cycle July 2020 – June 2025*)

**R:229-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing Participation In The South Jersey Power Cooperative

**Solicitor Trimble** advised, this is subject to final review by the Business Administrator, Jill McCrea.

**R:230-2019** Resolution Of The Township Council Of The Township Of Monroe Accepting Land Sale Bids From Township Owned Property, Authorizing And Ratifying A Contract For Sale Regarding Same Pursuant To N.J.S.A. 40a:12-13(A) And Authorizing The Solicitor To Prepare Deeds Of Conveyance

**Solicitor Trimble** advised, there is a modification to remove the acceptance of Block 8812, Lot 19 due to the failure to notice the combined lots of Lot 19 and Lot 20.

**R:231-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing Fleet Management Services For The Monroe Township Police Department To Enterprise Fleet Management Inc. Under A National Cooperative Purchasing Program, Sourcewell

**R:232-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing Purchase Of Fleet Telematics & Fuel Management For The Monroe Township Department Of Public Works To Service Station Service Inc. Under Gilbarco Veeder-Root's Contract Through National Cooperative Purchasing Program, Sourcewell

**R:233-2019** Resolution Of The Township Of Monroe, County Of Gloucester, Amending The Bylaws Of The Monroe Township Municipal Alliance Commission

**R:234-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Waiver Of All Application Fees, Zoning And Construction Fees And Other Associated Permit Fees In Conjunction With The Eagle Scout Project To Construct A "*Canine Memorial*" Within The Township Of Monroe

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**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)**

**R:235-2019** Resolution Adjusting Township Of Monroe Tax Records

**R:236-2019** Resolution Authorizing The Township Of Monroe To Enter Into An Agreement With Special Counsel For Litigation Of The Township Of Monroe

**Cncl. Pres. Garbowski** made a motion to approve Resolutions R:225-2019 through R:236-2019 as amended and stated on the record. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**D.) ORDINANCES**

**Cncl. Pres. Garbowski** turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

**O:44-2019** An Ordinance Of The Township Council Of The Township Of Monroe Authorizing The Purchase Of Real Property Known And Designated As Tax Block 13901, Lot 15 On The Tax And Assessment Map Of The Township Of Monroe And Located At 1052 Sykes Lane In The Township Of Monroe, County Of Gloucester And State Of New Jersey (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:44-2019 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

**O:45-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 74 Of The Code Of The Township Of Monroe, Entitled "Fees" (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:45-2019 for First Reading and Publication. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

**O:46-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:46-2019 for First Reading and Publication. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**O:47-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code" (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:47-2019 for First Reading and Publication. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

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**D.) ORDINANCES (cont'd)**

**O:48-2019** An Ordinance Of The Township Council Of The Township Of Monroe Repealing Ordinance O:38-2019 (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Wolfe** made a motion to approve Ordinance O:48-2019 for First Reading and Publication. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**E.) REPORTS AND OTHER MATTERS – None**

**F.) GENERAL PUBLIC DISCUSSION**

**Cncl. Miller** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.


**Jack Luby** approached the Mayor and Council regarding the destruction of the entranceway of Forest Hills. He stated that he has received information from the Open Public Records Act Request that he completed and he is not able to find anything that authorizes the destruction of the entranceway of Forest Hills. He believes there are violations with the Local Finance Law and Local Public Contracts Law. Mr. Luby questioned if the 2018 Audit has been presented and approved, to which the **Municipal Clerk, Aileen Chiselko** confirmed. He asked if there was anything mentioned about the entranceway of Forest Hills or the violations with the Local Finance Law and Local Public Contracts Law contained within the Audit. **Solicitor Trimble** stated, he is unable to confirm everything contained within the Audit. Mr. Luby said, he would like to work together with Council to contact the New Jersey State Attorney General's Office Division of Local Finance because of what he feels are outrageous violations. Mr. Luby spoke regarding the Road Department and how the roads in the town are worse than they have been in years. He is concerned that after this winter, the roads will be more deteriorated. Mr. Luby offered some advice to the Mayor and Council regarding bonding for the needed roadwork.


With no one else wishing to speak, **Cncl. Marino** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members.

**G.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Marino** made a motion to adjourn the Regular Council Meeting of October 14, 2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**Respectfully submitted,**

  
\_\_\_\_\_  
**Aileen Chiselko**  
**Municipal Clerk**

  
\_\_\_\_\_  
**Donald T. Darlowski**  
**Presiding Officer**

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of October 14, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted loc  
Approved as corrected \_\_\_\_\_

Date 11/12/19  
Date \_\_\_\_\_