

**MINUTES  
ORDINANCE COMMITTEE MEETING  
TOWNSHIP OF MONROE  
AUGUST 7, 2019**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Chairman, Cncl. Joe Marino** in the First Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**SALUTE TO THE FLAG**

**Cncl. Falcone** led the Assembly in the Pledge of Allegiance to Our Flag.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present
Cncl. Katherine Falcone	Present
Cncl. Pres. Ronald Garbowski	Present
Cncl. Cody Miller	Present
Cncl. Patrick O'Reilly	Present
Cncl. Gregory Wolfe	Present
Cncl. Joseph Marino	Present
Mayor Richard DiLucia	Present
Solicitor, John Trimble	Present
Dir. of Public Safety, Joseph Kurz	Present
Police Chief DeHart	Present
Deputy Municipal Clerk, Jennifer Harbison	Present

**B.) APPROVAL OF MINUTES**

**Cncl. Falcone** made a motion to approve the minutes as submitted of the Ordinance Committee Meeting of June 6, 2019. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**C.) PUBLIC PORTION**

**Cncl. Dilks** made a motion to open the Public Portion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

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**C.) PUBLIC PORTION (cont'd)**

**Jack Simmermon, A-Jack's Towing and Recovery** addressed Council to ask if he and the other towing applicants need to adhere by the application they received or if they need to adhere to the Ordinance. **Solicitor Trimble** advised that the Ordinance governs. Mr. Simmermon said, he was the only applicant with a completed application this year, he did everything as per the Ordinance and he feels there should only be one towing company this year. Further discussion ensued between Mr. Simmermon and Solicitor Trimble.

With no one else wishing to speak, **Cncl. Pres. Garbowski** made a motion to close the Public Portion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

**D.) ORDINANCES FOR REVIEW**

- **Chapter 69 "Division of Police" – Section 69-22 Compensation of Officers**

**Chief DeHart** explained that this is to correct an oversight in the non-profit section from last year when the Ordinance was changed. **Cncl. Pres. Garbowski** made a motion to move forward the Draft Ordinance for Chapter 69 "Division of Police" Section 69-22 Compensation of Officers for First Reading at the Regular Council meeting of August 26, 2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

- **Chapter 118 "Curfew" – Section 118-4 Notice**

**Chief DeHart** explained, according to the Curfew Ordinance, the first time a juvenile is caught, their name is placed in a log book, and a parent or guardian is given a copy of the Ordinance. Currently, the Police Department is using a Records Management System instead of the log book. The Ordinance amendments brings it up to date with the current technology that is being used. **Cncl. Wolfe** questioned the detainment process of a juvenile, asking if they can be released on the street after an incident instead of being brought back to the station. Chief DeHart advised that the officer always has the opportunity of releasing on the street with the proper paperwork, unless it is a matter of disorderly conduct, which requires the person to be securely handcuffed and brought back to the station for holding. **Cncl. Wolfe** made a motion to move forward the Draft Ordinance for Chapter 118 "Curfew" – Section 118-4 Notice for First Reading at the Regular Council Meeting of August 26, 2019. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

- **Police Rules and Regulations**

**Chief DeHart** explained that when the Rules and Regulations were created, it was listed that the "Director of Public Safety" has to approve them and it states "Director of Public Safety, James Smart". Chief DeHart feels that rather than placing a specific name within the Rules and Regulations, it should be listed by just the title of "Director of Public Safety". **Cncl. Wolfe** made a motion to move forward the Draft Ordinance for Police Rules and Regulations for First Reading at the Regular Council Meeting of August 26, 2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

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**E.) MATTERS FOR DISCUSSION - None**

**F.) NEW BUSINESS - None**

**G.) OLD BUSINESS**

**Cncl. Miller** questioned the previous Ordinance that was passed regarding Chatsford Road. He received a phone call from residents in that area, advising nothing has changed as far as the signs being removed. He asked Deputy Clerk, Jennifer Harbison to verify the date it was published for Public Hearing so that he can advise the residents. She will advise Cncl. Miller of the exact date of publication when she returns to the office the next day. **Cncl. Wolfe** asked that she also advise him as well, so he can give Superintendent of Public Works, Mike Calvello and Sgt. Burton notice for the removal of the signs.

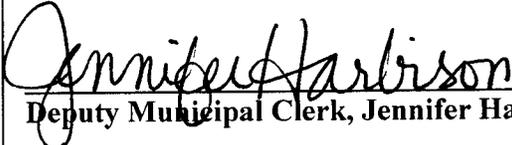
**Cncl. Marino** spoke regarding the Duffy House and the Resolution that was passed last year to have Rodier Ebersberger Architects to create plans for a concession stand. Mr. Rodier has reached out with some questions regarding the type of equipment the town would like to see in the concession stand. Cncl. Marino has talked to Cncl. Wolfe and the Director of Parks and Recreation, Mr. Bannister for feedback. **Cncl. Wolfe** feels that we should not get too far into the concession and just do basic things out of the concession area such as have a couple of freezers, a refrigerator, hot dogs, a soft pretzel machine and candy sales. He said, we have to think about who is going to run the stand, will each individual organization run it while they are there or will the town run it with a part-time employee. He understands there was a discussion about possibly creating meeting rooms and offices on the second floor in the future. Cncl. Marino said, he had a conversation with Tom Duffy who had made a contribution to the Developers Fund, which was to be designated to go towards Duffy Park. **Cncl. O'Reilly** stated that after meeting with the CFO, Lorraine Boyer, they were able to find the donation which had been placed into the Open Space Fund as a straight donation. He said that Ms. Boyer confirmed that the \$37,000 donation can be applied to the Duffy House project. Cncl. Marino said that Mr. Duffy did not have a preference on which project it went for, he just wanted to make sure it went to a project within Duffy Park. **Cncl. Miller** noted, the Community Affairs Department and Parks and Recreation Department are currently limited on space because they are sharing the same office spaces in the Pfeiffer Community Center. He said, the original plan was to move the Parks and Recreation Department to the Duffy House and have the Pfeiffer Community Center as primarily the Community Affairs Department. He questioned if Council was still thinking about going in that direction. Cncl. Marino feels, this is a broader conversation that can be had once the budget for the project is determined. He said, until he receives a conceptional drawing, he will not be able to say what is included in the drawing and what is not included. **Cncl. Dilks** believes that the original plans were supposed to be for the first floor only and not the second floor.

**H.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Wolfe** made a motion to adjourn the Ordinance Committee Meeting of August 7, 2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

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Respectfully submitted,

  
Deputy Municipal Clerk, Jennifer Harbison

  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings and hand-written notes taken during the Ordinance Committee Meeting of August 7, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted  Date 10-2-19  
Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_