

**Call to Order:**

The regular meeting of the Monroe Township Planning Board was called to order at 7:04 p.m. by Chairman Schwaiger. The Board saluted the flag. Roll call was as follows:

Present – Mayor DiLucia, Mr. J. Garbowski, Mr. Helsel, Mr. Kozak, Mr. Masterson, Mr. O’Brien, Mr. Scardino, Mr. Schwaiger. Absent – Mr. Crane, (excused), Mr. Cotton, (excused), Mr. R. Garbowski, (excused), Ms. Pellegrini, (excused), Mr. DeFrank, (excused). Also present – Mr. Boraske, Solicitor, Mrs. Farrell, Secretary, Mrs. Orbaczewski, Clerk Transcriber.

Proper notice of this meeting was given as required by the Open Public Meetings Act in the Annual Notice of Meetings on January 4, 2019.

Chairman Schwaiger read the following statement: “Be advised, no new item of business will be started after 10:30 p. m. and the meeting shall terminate no later than 11:00 p.m.”.

**Memorialization of Resolutions:**

1. PB-28-19 – App. #WSP-07-19 – Evangelos Giannakaris – Site Plan Waiver Approved

Motion by Mr. Scardino, seconded by Mr. O’Brien to adopt resolution PB-28-19. Roll call vote: Ayes – Mayor DiLucia, Mr. J. Garbowski, Mr. Kozak, Mr. O’Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

2. PB-29-19 – App. #392-SP – Summerfields West, LLC – Final Major Site Plan Approved

Motion by Mr. Scardino, seconded by Mr. Kozak to adopt resolution PB-29-19. Roll call vote: Ayes – Mayor DiLucia, Mr. J. Garbowski, Mr. Kozak, Mr. O’Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

**Public Portion:**

Motion passed to open the meeting to the public. There being none, motion passed to close the meeting to the public.

**Approval of Minutes:**

6/27/19 regular meeting.

Motion by Mr. Scardino, seconded by Mr. J. Garbowski to approve the minutes from the June 27, 2019 regular meeting. Voice vote; all ayes, motion passed.

**Reports:**

1. Mrs. Farrell informed the Board that there aren't any applications scheduled for the July 25, 2019 meeting due to the advertising timeline; there will be an application scheduled on the first meeting in August. She asked the Board if they would like to cancel the meeting or if they still wanted to meet to discuss other business. The Board was in agreement that the meeting should be cancelled. She also stated that Council will be moving forward with the Master Plan and that will be before the Board very soon.

2. Mr. Schwaiger inquired about the class that the new members have to attend. Mrs. Farrell stated that the fall classes are all being held in North Jersey so she is waiting to see if any classes will be held at the League of Municipalities in November. When that information becomes available and if there are classes being held, she will inform the new Board members. It was noted that the new members have eighteen months to attend a class.

3. Mayor DiLucia asked if the Board should be doing anything in preparation for the Master Plan. Mrs. Farrell stated that the Planning Board is charged with doing the Master Plan. There was discussion on whether there will just be a committee to handle the Master Plan, in which case there cannot be a quorum from any one Board, or if it will be handled by the whole Planning Board at special meetings. Mayor DiLucia commented that it will most likely take about a year to complete the Master Plan.

4. Mayor DiLucia informed the Board that Council voted to only consider the main corridors in town for rehabilitation areas as opposed to the entire town. They want to concentrate more on businesses and mixed use as it applies to the abatement possibilities.

**Adjournment:**

The meeting was adjourned at 7:16 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Respectfully submitted by: Ninette Orbaczewski, Clerk Transcriber.