

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
APRIL 23, 2019**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Ronald Garbowski** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Garbowski stated, the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign-in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Marino led the Assembly in the Pledge of Allegiance to Our Flag and offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Joseph Marino	Present	
Cncl. Cody Miller	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Ronald Garbowski	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Engineer, Kathryn Cornforth	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	(Arrived 8:14pm)
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer	Present	
Dir. of Parks & Recreation, Terrance Bannister	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief John McKeown	Present	
Municipal Clerk, Aileen Chiselko	Present	

PRESENTATIONS / PROCLAMATIONS

• **2018-2019 Teacher of the Year Recipients**

Cncl. Pres. Garbowski and **Mayor DiLucia** presented Certificates of Recognition to Elizabeth LaPalomato of Williamstown High School, Michelle Schill of Williamstown Middle School, Michelle Brower of Holly Glen Elementary School, Cheryl Batchelor of Oak Knoll Elementary School, Holly Phomsavath of Radix Elementary School and Kathleen Ungvarsky of Whitehall Elementary School for being recipients of the Gloucester County Teacher Recognition Program for the 2018-2019 School Year.

• **Williamstown Football Team – 2018 South Sectional Group V Championship**

Cncl. Pres. Garbowski, Mayor DiLucia, Cncl. Marino and **Cncl. Wolfe** presented the Williamstown High School Football Team and their Coaches with a Proclamation, on behalf of the Mayor and Council, for their 2018 South Sectional Group V Championship.

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A.) OPENING CEREMONIES (cont'd)

SPOTLIGHT ON BUSINESS

• **AFC Urgent Care**

Julia Coleman, a provider at AFC Urgent Care, and **Danielle Campanella**, Center Manager, stated they were honored to have AFC Urgent Care recognized and thanked Council for the opportunity to have their business spotlighted. AFC Urgent Care is located at 165 South Black Horse Pike, in Williamstown, and is open Monday through Sunday 8am to 8pm with a doctor always on staff. Ms. Coleman said, she has always had a heart for the community and being a provider, she realizes how much she sees and interacts with the community on a regular basis. Ms. Campanella explained there are four AFC locations within South Jersey and all the facilities accept New Jersey Medicaid and all other insurances. They have a provider on staff seven days a week to perform DOT physical appointments. Within the last six months, they have brought on an entirely new staff of providers and clerical staff to better help the community.

APPROVAL OF MINUTES

Cncl. Marino made a motion to approve the minutes as submitted of the Council Work Session of March 11, 2019, the Regular Council Meeting of March 11, 2019 and the Closed Executive Session Meeting of March 11, 2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

MAYOR'S APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointments:

- Open Space Advisory Committee** – Carolann Fox - Unexpired Term - 12/31/2020
- Open Space Advisory Committee, Alternate #1 Member** – Tracy Lavin - 3 Year Term - 12/31/2021
- Municipal Alliance Commission** – Michael Beckford - 3 Year Term - 12/31/2021
- Municipal Alliance Commission** – Sherrie Kennedy - Unexpired Term - 12/31/2020

Cncl. Miller made a motion to approve the appointment of Michael Beckford to the **Municipal Alliance Commission**, term expiring 12/31/2021 and Sherrie Kennedy to the **Municipal Alliance Commission**, term expiring 12/31/2020. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

B.) CORRESPONDENCE – None

C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Wolfe made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

With no one wishing to speak, **Cncl. Marino** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

R:116-2019 Resolution Adjusting Township Of Monroe Tax Records

Cncl. Marino made a motion to approve Resolution R:116-2019. The motion was seconded by **Cncl. Dilks** and approved by all members of Council.

R:117-2019 Resolution Approving The Bill List And Paid List For The Council Meeting Of April 23, 2019

Cncl. Marino made a motion to approve Resolution R:117-2019. The motion was seconded by **Cncl. Wolfe** and approved by all members of Council.

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:118-2019 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Township Of Monroe To Enter Into A Contract With Triad Advisory Services, Inc. For Grant Consultant Services For The Township Of Monroe, County Of Gloucester State Of New Jersey

Cncl. Miller made a motion to approve Resolution R:118-2019. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

R:119-2019 Emergency Temporary Resolution Prior To Adoption Of The Budget For The Township Of Monroe, County Of Gloucester

Cncl. Wolfe made a motion to approve Resolution R:119-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

R:120-2019 Resolution Of The Township Of Monroe For Approval To Submit A Grant Application To The Pinelands Commission Pinelands Infrastructure Trust Fund (PITF) For The Williamstown Square Redevelopment Area Traffic And Access Improvements Project And Statement Of Local Match

Cncl. Marino made a motion to approve Resolution R:120-2019. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

R:121-2019 Resolution Of The Township Of Monroe Authorizing The Mayor To Execute The Shared Services Agreement With The Gloucester County Improvement Authority And The Township Of Monroe – **REMOVED FROM AGENDA**

D.) ORDINANCES

Cncl. Pres. Garbowski turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

Cncl. Wolfe made a motion to open the meeting to the public for ordinances listed on the agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

With no one wishing to speak on the Ordinances for Second Reading, **Cncl. Miller** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

O:11-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 262 Of The Code Of The Township Of Monroe, Entitled "Towing" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Wolfe made a motion to approve Ordinance O:11-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:11-2019 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:11-2019** was duly approved for Second Reading and Public Hearing.

O:12-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management" (**Second Reading & Public Hearing**)

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D.) ORDINANCES (cont'd)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Pres. Garbowski made a motion to approve Ordinance O:12-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:12-2019 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance O:12-2019 was duly approved for Second Reading and Public Hearing.

E.) REPORTS AND OTHER MATTERS

Cncl. Falcone reported that an upscale brick oven pizza restaurant is coming to South Main Street. It will be located across the street from 13th Child Brewery and it will be a BYOB eat-in restaurant. They will be overhauling the entire building and the top floor is slated for residential rentals. They are hoping to be open sometime in October of 2019. Mrs. Falcone reported that 13th Child Brewery is looking to have a beer garden, behind their building, and are hoping to have this ready sometime in May. She invited everyone to attend the Main Street Arts Festival which will take place Saturday, April 27th on Main Street from 12pm to 5pm.

Cncl. Marino attended the MUA meeting and reported that the MUA has recently extended the water line to the Veteran's Memorial, to be able to water the flowers, and discussed doing additional landscaping. The MUA is currently upgrading all the watermains along Main Street ahead of the reconstruction that is currently going on along Main Street to Lake Avenue. He also attended the Board of Education Meeting where they approved the partnership between themselves and the Township, which Council had previously approved. Cncl. Marino congratulated the teachers of the year along with the high school football team.

Cncl. Miller attended the Historical Society Meeting. He invited everyone to take a tour of the Ireland Hoffer House which will be open during the Main Street Arts Festival.

Cncl. O'Reilly advised that the Joint Solar Energy Consultant RFI has been posted and he has already started to receive feedback. He is hopeful to have all the participants' information collected by next week and he will work with the MUA to choose a consultant who will help drive the Township to the next steps in the solar initiatives.

Cncl. Wolfe attended the Parks and Recreation Meeting on April 10th. The Easter Egg Hunt had a great turnout with several hundred smiling children attending. He thanked the Williamstown Fire Department for allowing the Parks and Recreation Commission to use their ladder truck to video the event and the Braves Youth Football Cheerleading Program for loaning the Commission their sound system for the event. Unfortunately, Little League had to cancel their Opening Day Ceremonies due to the weather, however, their season has started. He commended the Parks and Recreation employees for preparing the fields. Also, he thanked the residents in town for supporting both local Fire Departments in their recent fundraising events.

Mayor DiLucia recognized the Police Department, stating they are very important and many times unappreciated. Unfortunately for the Township, both Chief John McKeown and Deputy Chief Stephen Farrell have decided to retire after close to thirty years of service to the Township and their retirement will become effective July 1, 2019. On behalf of the Council and himself, he thanked both Chief McKeown and Deputy Chief Farrell for their many years of service and appreciates them leaving the department in good shape. He said, it has been a pleasure working with both and wishes them the best of luck. **Chief McKeown** thanked Mayor DiLucia for his kind words and said, although they have only worked together for the past six years, it has been not only the most rewarding of his career but also the most challenging. Mayor DiLucia reported that he was invited to attend a Palm Sunday Mass at St. Matthew's Baptist Church where he spoke to the congregation and found it very enjoyable and appreciated the warm welcome he received. He is very proud of the

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E.) REPORTS AND OTHER MATTERS (cont'd)

Church, all their members and hard work within the community. Mayor DiLucia spoke regarding the municipality's budget, specifically the area of recycling, saying it had always paid for itself and brought revenue to the town, however, it now costs the Township money. He explained, last year, it cost the town \$25,000 a month and if it continues at the present rate it will total \$300,000 this year, which represents more than 1% of the tax dollars. He has spoken with the Director of Public Works, Nick Mercado along with the Director of Code Enforcement and Community Development, Ralph Manfredi and together they are in the process of trying to find a way to minimize the cost. Mayor DiLucia congratulated the Williamstown High School Football, their coaches and the teachers who received awards this evening.

Deputy Mayor DiLolle reported that the MUA has changed their billing procedures from a postcard to a paper bill and they are looking into the possibility of including a flyer with the paper bill to help educate the residents about recycling.

Director of Community Affairs, Brandee Derieux reported that the Pfeiffer Community Center now hosts up to approximately sixty to seventy seniors a week who come in and utilize the center. She has a full activity week planned, adding to the scheduled lunch. They now have board games, card games, bingo, crafts and out of the center activities. On April 30th, they will be having lunch at Peter's Diner followed by a movie at the movie theatre. Every Monday, for \$7 at 10:30am the bus will take the seniors to the Brunswick Bowling Alley. On May 15th, there is a free trip to Peddler's Village scheduled. Ms. Derieux reported that new vending machines have been installed at both the Municipal Building and the Pfeiffer Community Center. She invited everyone to the Main Street Arts Festival, which is taking place this Saturday, April 27th from 12pm to 5pm. She mentioned that Applebee's Restaurant has donated five hundred coupons toward free kids' meals for the children in the community and they will be hosting a pancake breakfast to help raise money to be donated to the Pfeiffer Community Center for a project Ms. Derieux is working on.

Director of Public Safety, Joseph Kurz reported, unfortunately, there have been three fatal accidents in the town and reminded everyone of the importance of distracted driving. He reported that the new rescue pumper for the Williamstown Fire Department will be delivered tomorrow. Mr. Kurz congratulated Chief McKeown on a job well done and on his retirement.

Director of Public Works, Nicholas Mercado invited everyone to the E-Waste Shred event that is scheduled for May 4th. He said, with the help of the Parks and Recreation Commission, there will be an informational tent at the Music Fest, which will be able to provide the residents with much-needed education about recycling.

Cncl. Pres. Garbowski reported that he has recently spoken with Senator Madden's office regarding Corkery Lane and Route 322, and NJDOT has scheduled an inspection of that intersection. He has requested that they provide Council with a cost estimate to upgrade that intersection with a left-hand turn traffic signal, which the township will be required to cover twenty-five percent of. Cncl. Pres. Garbowski noted that the Resolution for the Pinelands Infrastructure Grant, which was passed this evening, could possibly bring a total of \$3,962,000 to the Township. Also, regarding the Resolution to bring on a grant writer, which was also passed, that grant writer has brought close to a billion dollars to surrounding communities through federal, state and local grants. Cncl. Pres. Garbowski congratulated the teachers and the football team for a job well done.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Miller made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

With no one wishing to speak **Cncl. Miller** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

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G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Miller** made a motion to adjourn the Regular Council Meeting of April 23, 2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

Respectfully submitted,



Aileen Chiselko, RMC
Township Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of April 23, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted asc
Approved as corrected _____

Date 6/24/19
Date _____