

Call to Order:

The reorganization meeting of the Monroe Township Zoning Board of Adjustment was called to order at 7:15 by Mr. Coe who read the following statement: "Notice of this meeting was given as required by the Open Public Meetings Act on January 8, 2019. A copy was posted on the second floor bulletin board of Town Hall and a copy was given to the Township Clerk. Be advised, no new item of business will be started after 10:30 p.m. and the meeting shall terminate no later than 11:00 p.m.

The Board saluted the flag.

Roll call: Present – Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. McLaughlin, Mr. Mercado, Mr. Salvadori, Mr. Sebastian, Mr. Kozak. Excused – Mr. Rybicki. Also present – Mr. O'Reilly, Council Liaison, Mrs. Farrell, Board Secretary, Mrs. Orbachewski, Clerk Transcriber.

Reorganization:

1. Appointments to the Board by Council:

a.) Mr. Cossabone 12/31/21	Class IV Member	3 yr. term to expire
b.) Mr. Sebastian 12/31/22	Class IV Member	4 yr. term to expire
c.) Mr. Kozak 12/31/20	Alternate I Member	2 yr. term to expire
d.) Mr. Rybicki 12/31/19	Alternate II Member	1 yr. term to expire
e.) Mr. O'Reilly 12/31/19	Council Liaison	1 yr. term to expire

2. Election of Chairman:

Mr. Coe opened nominations for the election of a Chairman. Mr. McLaughlin nominated Mr. Salvadori, seconded by Mr. Sebastian. With no other nominations roll call resulted in Mr. Salvadori being elected as Chairman.

3. Election of Vice Chairman:

Mr. Salvadori opened nominations for the election of a Vice Chairman. Mr. Mercado nominated Mr. McLaughlin, seconded by Mr. Sebastian. With no other nominations roll call resulted in Mr. McLaughlin being elected as Vice Chairman.

Monroe Township

January 15, 2019

Board of Adjustment Reorganization Meeting

Reorganization: (continued)

4. Reorganization Resolutions:

1. ZBA-01-2019 – Appointment of Board Secretary & Assistant Secretary

Motion by Mr. McLaughlin, seconded by Mr. Sebastian to appoint Dawn Farrell as the Zoning Board Secretary and adopt resolution ZBA-01-2019. Roll call vote: Ayes – Mr. McLaughlin, Mr. Sebastian, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Mercado, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

Motion by Mr. Sebastian, seconded by Mr. McLaughlin to appoint Ninette Orbaczewski as Assistant Zoning Board Secretary. Roll call vote: Ayes – Mr. Sebastian, Mr. McLaughlin, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Mercado, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

2. ZBA-02-2019 – Schedule of Meetings

Motion by Mr. McLaughlin, seconded by Mr. Fritz to adopt resolution ZBA-02-2019 Schedule of Meetings. Roll call vote: Ayes – Mr. McLaughlin, Mr. Fritz, Mr. Cossabone, Ms. Fox, Mr. Mercado, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

3. ZBA-03-2019 – Appointment of Zoning Board Solicitor

Motion by Mr. McLaughlin, seconded by Mr. Mercado to appoint Weir & Partners, LLC as Zoning Board Solicitor. Roll call vote: Ayes – Mr. McLaughlin, Mr. Mercado, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

4. ZBA-04-2019 – Zoning Board of Adjustment Rules and Regulations

Motion by Mr. Fritz, seconded by Mr. McLaughlin to adopt resolution ZBA-04-2019 Rules and Regulations. Roll call vote: Ayes – Mr. Fritz, Mr. McLaughlin, Mr. Cossabone, Ms. Fox, Mr. Mercado, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

5. ZBA-05-2019 – Appointment of Zoning Board Planner

Motion by Mr. Fritz, seconded by Mr. Mercado to appoint Maser Consulting as the Zoning Board of Adjustment Planner. Roll call vote: Ayes – Mr. Fritz, Mr. Mercado, Mr. Cossabone, Ms. Fox, Mr. McLaughlin, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

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Board of Adjustment Reorganization Meeting

Reorganization Resolutions: (continued)

4. Reorganization Resolutions: (continued)

6. ZBA-06-2019 – Appointment of Zoning Board Engineer

Motion by Mr. McLaughlin, seconded by Mr. Sebastian to appoint Martin Sander as the Zoning Board of Adjustment Engineer. Roll call vote: Ayes – Mr. McLaughlin, Mr. Sebastian, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Mercado, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

7. ZBA-07-2019 – Appointment of Zoning Board Clerk Transcriber

Motion by Mr. McLaughlin, seconded by Mr. Sebastian to appoint Ninette Orbaczewski as the Zoning Board of Adjustment Clerk Transcriber. Ayes – Mr. McLaughlin, Mr. Sebastian, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Mercado, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

8. ZBA-08-2019 – Zoning Board Official Newspaper

Motion by Mr. Fritz, seconded by Mr. Mercado to adopt resolution ZBA-08-2019 designating the South Jersey Times and the Courier Post as the official newspapers. Roll call vote: Ayes – Mr. Fritz, Mr. Mercado, Mr. Cossabone, Ms. Fox, Mr. McLaughlin, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

9. ZBA-09-2019 – Appointment of Zoning Board Conflict Solicitor

Motion by Mr. McLaughlin, seconded by Mr. Cossabone to appoint Phillip Duvilla as the Zoning Board Conflict Solicitor. Roll call vote: Ayes – Mr. McLaughlin, Mr. Cossabone, Ms. Fox, Mr. Fritz, Mr. Mercado, Mr. Sebastian, Mr. Salvadori. Nays – Zero. Abstentions – Zero.

Public Portion:

Motion passed to open the meeting to the public. There being none, motion passed to close the meeting to the public.

Correspondence/Discussion:

Mr. Salvadori addressed the Board members and reminded them to please go through the Chairman and be acknowledged when speaking on any matter before the Board in the coming year.

Mr. O'Reilly informed the Board members that they would be receiving their IPADS soon and that they should set up their Township email when they receive them.

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Zoning Board of Adjustment Reorganization Meeting

Adjournment:

The meeting was adjourned at 7:30 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings. The tape of the meeting is stored in the office of the Board.

Ninette Orbaczewski, Clerk Transcriber