

Planning Board Reorganization Meeting

Call to Order:

The reorganization meeting of the Monroe Township Planning Board was called to order at 7:03 p.m. by Dawn Farrell. The Board saluted the flag.

Reorganization:

- 1. Mayor Rich DiLucia Class I Member 4 yr. term to expire 12/31/22
- 2. Appointments to the Board by the Mayor:
 - a.) Dan Kozak Class II Member 1 yr. term to expire 12/31/19
 - b.) Ron Garbowski Class III Member 1 yr. term to expire 12/31/19
 - c.) Jonathan Garbowski Class IV Member 4 yr. term to expire 12/31/22
 - d.) Andrew Schwaiger Class IV Member 4 yr. term to expire 12/31/22
 - e.) Andrew Helsel Class IV Member (Alt. I) 2 yr. term to expire 12/31/20

Mr. Boraske administered the oath of office to the new Board members.

Roll Call:

Present – Mr. Crane, Mr. DiLucia, Mr. J. Garbowski, Mr. R. Garbowski, Mr. Kozak, Mr. O’Brien, Mr. Scardino, Mr. Schwaiger, Mr. Helsel, Mr. Cotton. Excused – Mr. Masterson. Also present – Mr. Boraske, Solicitor, Ms. Dawn Farrell, Secretary, Ms. Ninette Orbaczewski, Clerk Transcriber.

Election of Chairman:

Ms. Farrell opened nominations for the election of a Chairman for 2019. Mr. Ron Garbowski nominated Andrew Schwaiger, seconded by Mr. Kozak. With no other nominations, voting resulted in Mr. Schwaiger being elected as Chairman.

Election of Vice Chairman:

Chairman Schwaiger opened nominations for the election of a Vice Chairman. Mr. Ron Garbowski nominated Mr. O’Brien, seconded by Mr. Kozak. With no other nominations, voting resulted in Mr. O’Brien being elected as Vice Chairman.

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Reorganization Resolutions:

1. PB-01-19 – Planning Board Secretary

Chairman Schwaiger opened nominations for Planning Board Secretary. Motion by Mr. Ron Garbowski, seconded by Mr. Kozak to appoint Dawn Farrell. With no other nominations, voting resulted in the adoption of resolution PB-01-19 and Dawn Farrell being appointed as Planning Board Secretary.

2. PB-02-19 – Schedule of Meetings

Motion by Mr. Garbowski, seconded by Mr. Kozak to approve the meeting schedule and adopt resolution PB-02-19. Roll call vote: Ayes - Mr. Crane, Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

3. PB-03-19 – Planning Board Solicitor

Chairman Schwaiger opened nominations for Planning Board Solicitor. Mr. Garbowski nominated the firm of Florio, Perrucci, Steinhardt, & Cappelli, LLC, seconded by Mr. Kozak. There were no other nominations. Roll call vote: Ayes – Mr. Crane, Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero. Motion passed and resolution was adopted.

4. PB-04-19 – Planning Board Rules and Regulations

Motion by Mr. Kozak, seconded by Mr. O'Brien to approve the Planning Board Rules and Regulations and adopt resolution PB-04-19. Roll call vote: Ayes – Mr. Crane, Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

5. PB-05-19 – Planning Board Planner

Chairman Schwaiger opened nominations for a Planning Board Planner. Mr. Garbowski nominated the firm of Maser Consulting, seconded by Mr. Kozak. There were no other nominations. Roll call vote: Ayes – Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Mr. Crane. Abstentions – Zero. Motion passed and resolution was adopted.

6. PB-06-19 – Planning Board Engineer

Chairman Schwaiger opened nominations for Planning Board Engineer. Mr. Ron Garbowski nominated the firm of T&M, seconded by Mr. Jon Garbowski. There were no other nominations. Roll call vote: Ayes – Mr. Crane, Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon

Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

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Reorganization Resolutions: (continued)

7. PB-07-19 – Planning Board Clerk Transcriber

Chairman Schwaiger opened nominations for Planning Board Clerk Transcriber. Mr. Garbowski, nominated Ninette Orbaczewski as the Planning Board Clerk Transcriber, seconded by Mr. Kozak. With no other nominations, voting resulted in the adoption of resolution PB-07-19 and Ninette Orbaczewski being appointed as Clerk Transcriber.

8. PB-08-19 – Planning Board Official Newspapers

Motion by Mr. Garbowski, seconded by Mr. Kozak to approve the official newspapers and adopt resolution PB-08-19. Roll call vote: Ayes – Mr. Crane, Mr. DiLucia, Mr. Ron Garbowski, Mr. Jon Garbowski, Mr. Kozak, Mr. O'Brien, Mr. Scardino, Mr. Helsel, Mr. Schwaiger. Nays – Zero. Abstentions – Zero.

Public Portion:

Motion by Mr. Kozak, seconded by Mr. Garbowski to open the meeting to the public.

1. Mr. Ray Jordan thanked the Board and the Township for allowing him to serve as the Planning Board engineer for sixteen years. He acknowledged the Board's work and professionalism over the years and stated he enjoyed his time working with the Board members. He stated that if he is needed to help with the transition from his firm to T & M that the Board should not hesitate to contact him. The Board thanked Mr. Jordan.

Motion passed to close the meeting to the public.

Discussion/Correspondence:

1. Mr. Schwaiger stated that the next Planning Board meeting will be held on January 24, 2019 at 7:00 p.m.

Reports:

1. Mr. DiLucia inquired as to the issue of the landfill and stated that a public hearing was supposed to be held last month and was not. He asked if the Board has enough time now to have the hearing and do everything else they need to do to comply with the grant for the closing of the landfill. Mr. O'Brien stated that a special meeting was called for December 20, 2018; however they did not have a quorum so the matter wasn't heard. Mr. DiLucia responded that he just wants to make sure they are in compliance with the State with regard to the requirements for the landfill and that they don't lose the grant. It was his understanding that ARH was supposed to send a letter to the State explaining the situation and asking for an extension. He asked if it

would be wise for the Board to call a special meeting next Thursday to do whatever is necessary to move the matter forward and then conclude the business with the landfill at the last meeting of the month since time is of

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Reports: (continued)

the essence. Mr. Kernan replied that the hearing would require notice to the public and there isn't enough time to do that for the next meeting. Mr. DiLucia asked if they are in danger of losing the grant. Mr. Kernan responded that he was not involved in that aspect of the project. Mr. Jordan commented that he believed ARH did send the letter to the State. He stated that he would check with Kathryn Cornforth in the morning to verify that the letter was sent.

Mr. DiLucia expressed his concern with the timing and the possibility of losing the grant and asked that the professionals involved in the project please give him some feedback on where things stand. Mr. Marino stated that Kathryn from ARH is the one who was going to file the extension and he does not see any information addressing the extension. He suggested that someone reach out to her since she will have the most updated information. Mr. Jordan stated that he will talk with Kathryn in the morning and find out where things stand. Mr. Kozak asked if the Board should set a date for the hearing and if they have to cancel they can but at least a meeting date will be set. After further discussion it was determined that Mr. Jordan will reach out to Kathryn at ARH and Mr. Boraske would also gather information necessary for the Board to schedule the public hearing on the landfill matter. Mr. Schwaiger thanked everyone for their cooperation and making the matter a priority.

Adjournment:

The meeting was adjourned at 7:30 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings. The tape of the meeting is stored in the office of the Board.

Respectfully submitted by:

Ninette Orbachewski, Clerk Transcriber