

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
MARCH 25, 2019**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:13PM by **Cncl. Pres., Ronald Garbowski** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., Garbowski stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Dilks led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Marino** offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Joseph Marino	Present	
Cncl. Cody Miller	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Ronald Garbowski	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea		Excused
Engineer, Kathryn Cornforth	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer	Present	
Dir. of Parks & Recreation, Terrance Bannister	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado	Present	
Dir. of Real Estate, Angelina Matese	Present	
Police Chief John McKeown	Present	
Municipal Clerk, Aileen Chiselko	Present	

PRESENTATIONS

• **Cecil Fire Company – Officers Swearing-in Ceremony**

Mayor DiLucia and **Cncl. Pres. Garbowski** administered the Oaths of Office to the Officers of the Cecil Fire Company.

• **Presentation of Plaque – In Memory of Fred Weikel**

Dan Kozak presented a plaque in memory of Fred Weikel to his wife Joyce, sons, Ryan and Keith and his granddaughters, Aubrey and Kayla in honor of all of his years of service and dedication to Monroe Township.

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A.) OPENING CEREMONIES (cont'd)

SPOTLIGHT ON BUSINESS

• **NY Life Insurance – Denise Davis**

Denise Davis stated that she is honored and thanked Council for the opportunity to have her business spotlighted. She is a member and President-Elect of the Williamstown Sunrise Rotary Club and also a member of the Williamstown Chamber of Commerce. Ms. Davis and her business partner, Frank Memmo, started their business in 2011 and focus on helping their clients with retirement planning, health, life, disability insurances, long term care planning and much more. Their website is www.davismemmofinancialgroup.com

APPROVAL OF MINUTES

Cncl. Marino made a motion to approve the minutes as submitted of the Council Work Session of February 11, 2019, the Regular Council Meeting of February 11, 2019 and the Closed Executive Session of February 11, 2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

B.) CORRESPONDENCE – None

C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Miller made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

With no one wishing to speak, **Cncl. Marino** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded **Cncl. Falcone** and unanimously approved by all members of Council.

R:100-2019 Resolution Adjusting Township Of Monroe Tax Records

Cncl. Wolfe made a motion to approve Resolution R:100-2019. The motion was seconded by **Cncl. Pres. Garbowski** and approved by members of Council.

R:101-2019 Resolution Approving The Bill List And Paid List For The Council Meeting Of March 25, 2019

Cncl. Pres. Garbowski made a motion to approve Resolution R:101-2019. The motion was seconded by **Cncl. Falcone** and approved by members of Council.

R:102-2019 Resolution Appointing Jill McCrea As The Authorized Contact Person For The Employment Practices Liability Attorney Consultation Service Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Cncl. Wolfe made a motion to approve Resolution R:102-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

R:103-2019 Resolution Of The Township Of Monroe Authorizing The Mayor Of The Township Of Monroe To Enter Into And Sign The Facilities Study Agreement PJM Queue Project AD2-135 “Williamstown 12 kV”

Cncl. Pres. Garbowski made a motion to approve Resolution R:103-2019. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

R:104-2019 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Lease Agreement With Gerald A. Barrett For The Purposes Of Farming For The Year 2019 And 2020

Cncl. Pres. Garbowski made a motion to approve Resolution R:104-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

R:105-2019 Resolution Authorizing The Mayor To Execute A Proposal To Complete The Quarterly Volatile Gas Testing Per The Approved Closure Plan (LCB 830001) To Remain In Compliance With The Closure Plan Approval That Was Issued, Under Section 13(I)3 For The Municipal Landfill Facility #0811A; NJPDES Permit No. NJ0053597 Methane Gas Venting Project & Closure/Post Closure Plan Block 901, Lot 2 For The Township Of Monroe, County Of Gloucester, State Of New Jersey For The Year 2019

Cncl. Marino made a motion to approve Resolution R:105-2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

R:106-2019 Resolution Authorizing The Mayor To Execute A Proposal From ARH For The Project Scoping And Preparation Of A Grant Application To Seek Additional Funding Under The State Of New Jersey's Hazardous Discharge Site Remediation Fund

Cncl. Dilks made a motion to approve Resolution R:106-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

R:107-2019 Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss *Matters falling under Attorney-Client Privilege pursuant to N.J.S.A. 10:4-12(7)*

Cncl. Pres. Garbowski made a motion to approve Resolution R:107-2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

D.) ORDINANCES

Cncl. Pres. Garbowski turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

Cncl. Wolfe made a motion to open the meeting to the public for ordinances listed on the agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

With no one wishing to speak on the Ordinances for Second Reading, **Cncl. Miller** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

O:09-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 162 Of The Code Of The Township Of Monroe, Entitled "Housing Standards" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Miller made a motion to approve Ordinance O:09-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

ROLL CALL VOTE TO APPROVE ORDINANCE O:09-2019 FOR SECOND READING AND PUBLIC HEARING –

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D.) ORDINANCES (cont'd)

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:09-2019** was duly approved for Second Reading and Public Hearing.

O:10-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 169 Of The Code Of The Township Of Monroe, Entitled "Junkyards" (**Second Reading & Public Hearing**)

Second Reading: The above Ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Pres. Garbowski made a motion to approve Ordinance O:10-2019 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:10-2019 FOR SECOND READING
AND PUBLIC HEARING –**

7 AYES (Dilks, Falcone, Garbowski, Marino, Miller, O'Reilly, Wolfe)

Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent. Ordinance **O:10-2019** was duly approved for Second Reading and Public Hearing.

O:11-2019 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 262 Of The Code Of The Township Of Monroe, Entitled "Towing" (**First Reading & Publication**) **TABLED**

MAYOR'S APPOINTMENTS

At this time, **Mayor DiLucia** made the following appointment:

**Environmental Protection Commission Alternate #1 – Christina Unipan –
1 Year Term - 12/31/2020**

E.) REPORTS AND OTHER MATTERS

Cncl. Dilks reported, on Thursday, March 21st he met with the United Veterans Committee. This Committee organizes the Memorial Day Parade which will be held on May 27th starting at Our Lady of Peace Parish ending at the Memorial Monument. He asked everyone to attend the parade and support the veterans.

Cncl. Falcone attended the ribbon cutting ceremony at Kinetic Climbing on March 2nd. On March 7th, she attended the Shoprite Annual Partners in Caring Ceremony where Shoprite raised \$14,000 for the food bank of South Jersey and they also presented \$500 to Our Lady of Peace. On March 10th, she attended Operation Yellow Ribbon, honoring the homecoming of Specialist Bret Winklespecht. She said, these welcome home events are getting bigger and bigger every time and it is very important to make the veterans feel welcome when they return home. On March 13th, she attended the St. Patty's Day Celebration at the Pfeiffer Community Center with Brandee Derieux and all of the seniors, it was a fun day. On March 14th, she held a Chamber of Commerce Networking event at the Library, there were forty attendees from different businesses in town, this event was all about business networking. On March 18th, she attended the Economic Development Committee meeting, where they discussed the different businesses that are interested in coming into the town. There is a lot in the works to be done and they are in the beginning stages but are working diligently to bring the businesses in. Mrs. Falcone asked everyone to save the date of April 27th for the 4th Annual Arts Festival being held on Main Street.

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E.) REPORTS AND OTHER MATTERS (cont'd)

Cncl. Marino reported, on March 20th, he attended the MUA meeting where they approved and decided to move forward with the RFI for Solar which is in conjunction with the partnership between the Board of Education and the Township. They also awarded a company to insulate Well 7 and Well 8. Last month, he attended along with other members of Council, a pancake breakfast fundraiser at Applebees in Williamstown for the football team. He stated, the Board of Education has approved the renaming of the field house after Coach Frank Fucetola. Cncl. Marino spoke regarding the Tax Abatement dealing with the revitalization of the Lakes Areas, letters have been sent out to the Timber Lakes Association and the Friends of Victory Lakes Association. He said, the over fifty-five community that is coming in will receive a five-year abatement along with any residents who own homes or want to buy or invest in that area can qualify for the five-year abatement based on the increased assessed value. He said, this will cover kitchens, siding, roofing repairs, additions up to thirty percent of the existing size. He said, they are working with the Solicitor to make the application process a little more user friendly. He reported on an update to the Hennessy Citizenship Award, the committee has met and have started the planning of receiving applications, the selection process and they are hopeful to be able to present the first recipient at the televised May Council meeting.

Cncl. Miller said, he attended the Municipal Alliance Commission meeting in the beginning of March. He stated, National Night Out is scheduled for Tuesday, August 6th at Owens Park. He thanked the Police Department for installing a prescription drug drop box, which is located at the Police Station. He attended the School Board meeting on Thursday, March 14th, where they recommended approval for the proposed 2019-2020 school budget. The total budget is \$104 million and the school received \$1.9 million in additional state aid. He said, with the additional state aid, they intend to add \$483,000 in programs and \$987,000 towards capital improvements and they are looking to establish a capital reserve of approximately \$350,000 which has not been done in the past. He said, they have decided this year to go up to the 2% cap, which for the average home assessed at \$203,000 is going to be a \$77 annual increase. He said, he is hopeful in the future, they will be able to receive additional state aid and one of the recommendations would be to try and find a way to offset the tax increases that continue to come about. Cncl. Miller reported, there was a bomb threat at Williamstown High School. He thanked the K-9 units from Gloucester, Camden, Atlantic, Cumberland and Cape May Counties and all of the emergency response personnel that were involved today, as well as the school leadership which had a very speedy evacuation. If anyone has any information regarding the bomb threat, they are urged to contact Detective Kristyn Armstrong at 856-728-9800 X577.

Cncl. O'Reilly attended the Reorganization Meeting of the Environmental Protection Commission on March 18th. This is a fresh group of members with a lot of great ideas and he is looking forward to what they have to offer. He informed that there is a vacancy for an Alternate Member position on the Committee.

Cncl. Wolfe attended "Vaping Me Crazy" on March 20th, which was sponsored by the Municipal Alliance, and it was a very informative presentation. There is a lot of information available at www.steeredstraight.org and he suggested everyone check out the site. He said, the poor attendance from the community was very disappointing, as this is not just a local problem and it will not be solved until more people get involved. On March 13th, he attended the Parks and Recreation Commission meeting and the Easter Egg Hunt is scheduled for Saturday, April 13th at 12pm at Owens Park with a rain date of Sunday, April 14th. There will be over 10,000 eggs hidden for the hunt and children will be divided into different age categories along with a special needs area. The Parks and Recreation Commission is looking for additional sponsors for the annual Music Fest which is scheduled for June 1st. He suggested going to their website at www.mtpr.org for more information about sponsorship and vendor applications. Cncl. Wolfe also attended the Welcome Home Ceremony for Specialist Bret Winklespecht, a hometown hero, who has been away in Iraq for the past three years serving in the United States Army. He thanked the Police Department for attending and the Fire Department for draping the American Flag over Main Street for his arrival home. Cncl. Wolfe, Cncl. Falcone, Cncl. O'Reilly, Director of Public Safety Joe Kurz along with Jeff Simpler from the School Board were in attendance for the welcome home celebration. Approximately thirty members of the Williamstown High

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E.) REPORTS AND OTHER MATTERS (cont'd)

School ROTC also attended and it was very impressive to see so much community involvement. On March 18th, he attended the Sports Advisory Board meeting, where they are reviewing the Sports Advisory handbook which has to do with the presidents of each youth sporting organization in the Township. He said, soon, after review and update of the handbook, it will be presented to Council. Cncl. Wolfe congratulated all the Officers from the Cecil Fire Department who were sworn-in this evening. He addressed the Weikel family, stating Fred was an asset to the Township for many years.

Mayor DiLucia spoke regarding the promises that were made during the election campaign. He said, they made a commitment to hold down taxes and for the last two years they have been able to accomplish this with a zero tax increase within the municipality. He advised, they are working with the CFO and the Business Administrator trying to continue the zero tax increase. He said, this is a very difficult task as the Township has incurred some substantial increases in some of the budget lines, for example the trash increased \$25,000 a month, but they are continuing to crunch the numbers to find a way to offset the losses. He reported, they just recently completed two contracts, one with the Chief and Deputy Chief of Police and one for the Police Captains. The Mayor thanked the Chief, Deputy and the Captains for recognizing the tax payers and the need to make some sacrifices. He has had initial negotiations with the Local 1360, which encompasses the largest number of employees, and he is hopeful to close negotiations in the very near future. The last contract is with the Supervisors Association, which will take place once the Local 1360 contract is complete. He said, he is very optimistic that they have reached good sound agreements and they will in the future reach good sound agreements because he believes we have workers that understand and will do what they need to do in order to help the governing body accomplish a good government. Mayor DiLucia stated, regarding some of the other promises made, some they will be able to achieve and others due to circumstances they will not be able to achieve. He said, one of the things they are unable to do is the tax card. After further research, they realized it was not a win-win situation for the tax payers and the Township. He said, after speaking with neighboring towns, it was going to cost the Township money as opposed to help save money and he and Council did not want to add another debt to the budget. Mayor DiLucia reported, the Dog Park is going to become a reality by the end of the year. He stressed that he and the Council work as one entity and they are a transparent government and are working on finding ways to find money to improve the infrastructure. He said, the buildings have not been attended to for far too long and are all in need of major renovations. He thanked the MUA for fixing the broken pipe at the Pfeiffer Center on their own time. The bathrooms at Public Works have been updated and look great and he feels the employees will view this as a commitment on his and Council's part that they care about them and want them to have nice facilities. The Mayor said that they are addressing the windows in the municipal building, however, to replace just the windows will cost approximately \$4,000 per window because they are commercial windows. Mayor DiLucia, said he wants the community to know that the directors are on the ball and doing what they are supposed to do, being proactive and everyone is pitching in. He said, the buildings were neglected for too long and it is going to take some time and a lot of effort by everyone, but it will get done. Lastly, he said, he also attended the Pancake Breakfast for the football team.

Deputy Mayor DiLolle reported, he had the pleasure of attending the Mayor's dinner last Thursday along with Mayor DiLucia and they were able to sit with the Mayor of Pitman, Russ Johnson. He said, Pitman has a thriving business center and they were able to get some ideas from Mayor Johnson that they will be sharing with the Economic Development Commission.

Engineer, Kathryn Cornforth spoke regarding the Road Program Construction Contracts that were previously awarded and are on hold due to the weather. She said, South State should be out on Forest Drive later this week to begin the curb and handicap ramps and the milling and paving operations will follow. She said, she is still waiting for a schedule, however, the rest of the Road Program should follow in April. **Cncl. Marino** said, a few residents have reached out to him that want to do some upgrades to their properties, however depending on the Road Program, they may wait. He asked if Mrs. Cornforth would be able to send him a tentative report so that he could give those residents a timeline.

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E.) REPORTS AND OTHER MATTERS (cont'd)

Director of Community Affairs, Ms. Derieux reported they had a deep cleaning performed at the Pfeiffer Center this past weekend. She said, it took the cleaning crew two twelve-hour days to complete the deep clean and the center looks absolutely amazing. They were able to bring the floors back to life and they will not have to be replaced any time soon. She said, they did a lot of the detail cleaning that has not been done in years. Ms. Derieux has been utilizing Mr. Bannister's crew on rainy days to start the painting and minor repairs that need to be done and the center is slowly starting to get back to where it should be. She has a meeting scheduled with the Acting High School Principal and two of the Academy teachers to talk about starting a summer program for the incoming seniors to allow them to gain volunteer hours. In September, she will be reaching out to the Teachers Academy to start an after school tutoring program. She reported, the Hennessy Citizen Award is being worked on and it should be completed and ready for the last Regular Council Meeting in May.

Director of Finance, Ms. Boyer stated the Budget is going well and they are very close to a zero percent increase. She said, once the budget comes back from the auditors, they will be scheduling a meeting with the Budget Committee to proceed.

Director of Public Safety, Mr. Kurz congratulated the new Officers with the Cecil Fire Company. He advised the residents, to be aware of the increased number of pedestrians and children on bikes now that the weather is getting nicer. He also wanted to let the residents know, there are local Ordinances and State Laws prohibiting open burning so, if you are cleaning up your yards, you are not allowed to burn leaves. He said, on April 6th and April 7th there is a Barrel for Badges event to support the Monroe Township Police Unity Team to be held at the Estates of Monroe. On April 13th the Williamstown Fire Department is having a hoagie sale and on April 20th the Cecil Fire Department is having an Easter Flower Sale. He asked everyone to try and attend these upcoming events and support the volunteer organizations.

Director of Public Works, Mr. Mercado congratulated Steve DeFelice on his promotion to Sanitation Supervisor. He said, Steve brings a lot to the table and he is looking forward to what he has planned. One matter addressed was about revisiting the weekly bulk pickup for the entire Township. This would help eliminate the trash that periodically sits in the developments for two weeks at a time.

Police Chief McKeown thanked the Emergency Services Partners for their efforts to ensure everyone's safety in assisting with the bomb threat at the Williamstown High School. He expressed how very serious bomb threats are. He informed, this falls under the New Jersey criminal statutes and it is a second degree offense to cause a false public alarm which can be enhanced even further if a first responder or someone else is injured during the response. He said, while they typically suspect these threats are a result of juveniles wanting to get out of school on a nice first day of spring, the penalties can be very severe and there are additional civil penalties that can be substantial. Chief McKeown then spoke regarding the prescription drop box that has been installed in the Police Department. He said, this has been a very long process, with a number of procedural issues that had to be addressed, beginning with approvals from the DEA. He said, the real moving force behind this was the Grasp Southwest Coalition Council, Inc. out of Vineland who provided all of the documentation and the mailbox for free to ensure we have a place for residents to be able to dispose of their unused medication to make their homes and the Township a safer place from unused narcotics.

Cncl. Pres. Garbowski reported that the Redevelopment Committee met tonight with a developer and would like to move forward with the project of the Williamstown Riding Training and Recreational Center on the Black Horse Pike. This facility will provide safety training for dirt bikes and ATVs along with recreational off-road riding courses. He said, he feels this business is very promising and will be an excellent use of space. Mr. Garbowski reported he has spoken with Senator Madden's office regarding the Corkery Lane and Route 322 intersection and they are working to install a delayed traffic light to help prevent the backup of traffic and eventually installing a left turn lane. He has also spoken with Congressman Norcross' office regarding grants for equipment for the firehouse volunteers and their equipment. He said, they are working with South Jersey Gas to have the gas lights in Forest Hills corrected and

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E.) REPORTS AND OTHER MATTERS (cont'd)

operational. **Cncl. Pres. Garbowksi** said, they are diligently working on the energy audit and are hopeful to present it to the State Board of Public Utilities sometime in April. This is free through the Board of Public Utilities, where they will come in and audit all of the Township facilities. He reported that the MUA and the Board of Education are partnering with the Township to have the audit performed in hopes to save a lot on energy usage and eventually be able to free up money that is needed for capital projects. **Cncl. Pres. Garbowski** thanked Fred Weikel's family for being present this evening and for all the work that Fred did throughout the years. He congratulated the Cecil Fire Company Officers on their swearing-in.

F.) GENERAL PUBLIC DISCUSSION

Cncl. Miller made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

Sue Pace addressed Council asking about having the Veteran's Monument, located on Main Street, restored. **Cncl. Dilks** said he will talk to Mr. Simpler and find out what needs to be done to have the monument restored.

With no one else wishing to speak **Cncl. Miller** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

Solicitor Trimble advised that Council will be going into Closed Executive Session to discuss an attorney client privilege matter and there will be no action taken on it.

CLOSED EXECUTIVE SESSION

Solicitor Trimble advised that Council just concluded a Closed Executive Session where they discussed landfill and towing issues. There was no action taken.

G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Pres. Garbowski** made a motion to adjourn the Regular Council Meeting of March 25, 2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

Respectfully submitted,



Aileen Chiselko, RMC
Township Clerk



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of March 25, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.

Approved as submitted *adc*
Approved as corrected _____

Date 5/28/19
Date _____