

**MINUTES  
REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
MARCH 11, 2019**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:31PM by **Cncl. Pres., Ron Garbowski** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for Monroe Township (i.e.: South Jersey Times, the Courier Post and the Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., Garbowski** stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

**SALUTE TO THE FLAG**

**Cncl. Wolfe** led the Assembly in the Pledge of Allegiance to Our Flag and **Cncl. Marino** offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Katherine Falcone	Present	
Cncl. Joseph Marino	Present	
Cncl. Cody Miller	Present	
Cncl. Patrick O'Reilly	Present	
Cncl. Gregory Wolfe	Present	
Cncl. Pres. Ronald Garbowski	Present	
Mayor Richard DiLucia	Present	
Deputy Mayor, Joseph DiLolle	Present	
Solicitor, John Trimble	Present	
Business Administrator, Jill McCrea	Present	
Engineer, Kathryn Cornforth	Present	
Dir. of Code Enf./Comm. Dev., Ralph Manfredi	Present	
Dir. of Community Affairs, Brandee Derieux	Present	
Dir. of Finance, Lorraine Boyer		Excused
Dir. of Parks & Recreation, Terrance Bannister	Present	
Dir. of Public Safety, Joseph Kurz	Present	
Dir. of Public Works, Nicholas Mercado		Excused
Dir. of Real Estate, Angelina Matese	Present	
Police Chief John McKeown	Present	
Municipal Clerk, Aileen Chiselko	Present	

**APPROVAL OF MINUTES**

**Cncl. Wolfe** made a motion to approve the minutes as submitted of the Council Work Session of January 28, 2019, and the Regular Council Meeting of January 28, 2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**B.) CORRESPONDENCE – None**

**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION**

**Cncl. Marino** made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

With no one wishing to speak, **Cncl. Dilks** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded **Cncl. Marino** and unanimously approved by all members of Council.

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**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)**

**R:84-2019** Resolution Authorizing The Mayor Of The Township Of Monroe To Enter Into A Contract With The Township Physician For The Year 2019 – Rowan University School Of Osteopathic Medicine-Department Of Family Medicine

**Cncl. Pres. Garbowski** made a motion to approve Resolution R:84-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**R:85-2019** Resolution Of The Township Council Of The Township Of Monroe Establishing A Date And Time For A Public Auction For The Lease Of Monroe Township Owned Property Block 6402, Lot 2 (Kiryk Property) For Farming Purposes For The Years 2019 And 2020

**Cncl. Marino** made a motion to approve Resolution R:85-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

**R:86-2019** Resolution Of The Township Of Monroe Authorizing The Sale Of A 2007 Dodge Charger To The Monroe Municipal Utilities Authority

**Cncl. Pres. Garbowski** made a motion to approve Resolution R:86-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**R:87-2019** Resolution Of The Township Of Monroe Authorizing The Renewal Of The Purchase Of 64 And 96 Gallon-EVRII Universal/Nestable Roll Out Carts From Toter, LLC Under The National Intergovernmental Purchasing Alliance Program

**Cncl. Marino** made a motion to approve Resolution R:87-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

**R:88-2019** Resolution Of The Township Council Of The Township Of Monroe, County Of Gloucester Accepting An Emergency Management Agency Assistance Program Grant

**Cncl. Wolfe** made a motion to approve Resolution R:88-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**R:89-2019** Resolution Of The Township Of Monroe Determining That The Properties Identified As Block 901, Lots 2 & 3 Be Designated As An Area In Need Of Non-Condemnation Redevelopment

**Cncl. Pres. Garbowski** made a motion to approve Resolution R:89-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**R:90-2019** Resolution Of The Township Of Monroe In Support Of Path To Progress Recommendations Made By New Jersey Economic And Fiscal Policy Workgroup

During the Work Session of March 11, 2019, **Cncl. O'Reilly** made a motion to table R:90-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**R:91-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute An Agreement For Use Of Community Development Block Grant Funds Between Gloucester County, New Jersey And The Township Of Monroe In The Amount Of \$50,000.00 For Pedestrian Safety Improvements At Main Street From Clayton Sicklerville Road To South Black Horse Pike Within The Township Of Monroe

**Cncl. Wolfe** made a motion to approve Resolution R:91-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

**R:92-2019** Resolution Of The Township Council Of The Township Of Monroe To Establish The Robert A. Hennessy Citizenship Award

**Cncl. Marino** made a motion to approve Resolution R:92-2019. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

**R:93-2019** Resolution Adjusting Township Of Monroe Tax Records

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**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)**

**Cncl. Marino** made a motion to approve Resolution R:93-2019. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**R:94-2019** Resolution Approving The Bill List And Paid List For The Council Meeting Of March 11, 2019

**Cncl. Marino** made a motion to approve Resolution R:94-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**R:95-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Memorandum Of Agreement Between The Township Of Monroe And Chief Of Police, John McKeown

**Cncl. Wolfe** made a motion to approve Resolution R:95-2019. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**R:96-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Memorandum Of Agreement Between The Township Of Monroe And Deputy Chief Of Police, Stephen Farrell

**Cncl. Wolfe** made a motion to approve Resolution R:96-2019. The motion was seconded by **Cncl. Pres. Garbowski** and unanimously approved by all members of Council.

**R:97-2019** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute An Agreement Among The Township Of Monroe And Monroe Police Captains Fraternal Order Of Police Lodge 125 And Affiliate Of Fraternal Order Of Police – New Jersey Labor Council

**Cncl. Wolfe** made a motion to approve Resolution R:97-2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**R:98-2019** Resolution Appointing An Alternate Member To The Monroe Township Board Of Health (Unexpired Term December 31, 2020)

**Cncl. Pres. Garbowski** made a motion to open nominations. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**Cncl. Dilks** nominated **Sherrie Kennedy** as an Alternate Member to The Monroe Township Board of Health. The nomination was seconded by **Cncl. Marino**. No other nominations were made.

**Cncl. Pres. Garbowski** made a motion to close nominations. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**ROLL CALL VOTE TO APPROVE – R:98-2019 NOMINATION OF  
SHERRIE KENNEDY AS AN ALTERNATE MEMBER TO THE MONROE TOWNSHIP  
BOARD OF HEALTH – ALL AYES**

**Tally: 7 Ayes, 0 Nays, 0 Abstain, 0 Absent.** **Sherrie Kennedy** was duly approved as an Alternate Member to the Monroe Township Board of Health.

**D.) ORDINANCES**

**Cncl. Pres. Garbowski** turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

**O:09-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 162 Of The Code Of The Township Of Monroe, Entitled “Housing Standards” (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

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**D.) ORDINANCES (cont'd)**

**Cncl. Miller** made a motion to approve Ordinance O:09-2019 for First Reading and Publication. The motion was seconded by **Cncl. Falcone** and unanimously approved by all members of Council.

**O:10-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 169 Of The Code Of The Township Of Monroe, Entitled "Junkyards" (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Wolfe** made a motion to approve Ordinance O:10-2019 for First Reading and Publication. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**O:11-2019** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 262 Of The Code Of The Township Of Monroe, Entitled "Towing" (**First Reading & Publication**)

**First Reading:** A copy of this Ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Wolfe** made a motion to approve Ordinance O:11-2019 for First Reading and Publication. The motion was seconded by **Cncl. O'Reilly** and unanimously approved by all members of Council.

**E.) REPORTS AND OTHER MATTERS**

**Cncl. Wolfe** welcomed home Specialist Bret Winklespecht, a hometown hero, who has been away in Iraq for the past three years serving in the United States Army. He thanked the Police Department for attending and the Fire Department for draping the American Flag over Main Street for his arrival home. Cncl. Wolfe, Cncl. Falcone, Cncl. O'Reilly, Director of Public Safety Joe Kurz along with Jeff Simpler from the School Board were in attendance for the welcome home celebration. He said, about thirty members of the Williamstown High School ROTC members also attended and it was very impressive to see more community involvement. Cncl. Wolfe advised, the annual Easter Egg Hunt will take place on Saturday, April 13, 2019 at 12pm at Owens Park, with a rain date of Sunday, April 14, 2019 at 12pm.

**Mayor DiLucia** reported that there was a major problem at the Pfeiffer Community Center involving a drain problem with one of the pipes. He thought it was going to be a huge cost to the Township, however, the MUA and Dir. of Public Works, Nicholas Mercado went in last week, identified the problem and were able to fix it. The Mayor said, we are really starting to benefit from shared services, this is where entities are able to get together and do things for one another. He previously spoke about the possibility of getting the School, the MUA and the Township together because we are all entities in this town, all run by tax dollars, and it behooves all of us to work together. Mayor DiLucia mentioned that Cncl. O'Reilly has taken the point on the solar initiative, where we are trying to cut down on the cost of electricity. They met this week with two groups whose functions are to evaluate all of the energy used in this town and provide an audit with recommendations. The Assistant Superintendent along with a member of the school, a MUA representative and members of Council attended the meeting and it has been agreed upon between the three entities to move forward. The utility company will begin an audit at no cost and once the audit is completed, the three entities can choose the recommendations to complete, in order to save energy. Mayor DiLucia believes that the good thing about the program is whatever money is spent on the recommendations from the audit, the company guarantees a savings. He said, it is a guaranteed savings, when you pay the costs to upgrade the infrastructure that money comes from the savings, and it will not cost the taxpayers any money. He also said, whatever money is remaining after the upgrades are completed, can be placed back into the general fund or can be used to fix up the buildings. The Mayor noted that we are in the early stages of the audit and it will take approximately three to four months to receive the completed audit and then meet with the company to review the audit and receive guidance. Mayor DiLucia stated, the company told them that it is very unusual to see a municipality, school board and MUA working together and said from a cost savings standpoint, it is very beneficial for all entities involved.

**Deputy Mayor DiLolle** reported that he attended the School Board Meeting on Thursday, February 28, 2019, where the Williamstown Football team was honored. He said, they had a great season, falling a little short but Coach Fucetola has done a fantastic job as Coach. Mr. DiLolle attended the ribbon cutting ceremony at Kinetic Climbing on March 2, 2019; they are very nice people and he

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**E.) REPORTS AND OTHER MATTERS (cont'd)**

wishes them well. **Deputy Mayor DiLolle** reported that he was at Shoprite for the Food Pantry and the benefactor this year was Our Lady of Peace Parish. He said, over \$14,000 in donations was raised for the Food Pantry.

**Director of Parks and Recreation, Terrance Bannister** reported that his crew has completed all but one baseball field in getting them ready for spring practice and games. He said, they dumped anywhere between eighty and one hundred tons of dirt and clean fill mix in order to complete this process. Mr. Bannister has completed his review of the Parks and Recreation budget and he will be setting up an appointment with the Mayor and Council to review.

**F.) GENERAL PUBLIC DISCUSSION**

**Cncl. Wolfe** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.


**Jeff Simpler – 211 West Lois Drive** addressed Council in regards to the Memorial Day Event that is coming up on May 27, 2019. He said he believes Cncl. Dilks is still the liaison and he has a meeting scheduled at the VFW at 7pm on March 20, 2019 and asked Cncl. Dilks if he could attend. He addressed Mayor DiLucia, asking if he could set up a meeting with him, Code Enforcement, the Parks and Recreation Director, and the Police Department to discuss what needs to be done for the Memorial Day event. **Mayor DiLucia** advised him to contact his office and they would schedule a time and place for the meeting. Mr. Simpler said, it very nice to see the Township has a new Business Administrator and thanked Mrs. McCrea for her service to the town. There are nineteen wreaths that need to get done for the event. He noted that they recently started having Kathleen Ryan make the wreaths as they used to use Dawn's Florist but the quality was not there. He said, Kathy spends so much time on them and her quality is phenomenal and when she provides the wreaths they last for all three of their yearly events. He addressed Business Administrator Mrs. McCrea to set up a meeting to discuss the wreaths, as the Township has purchased them in the past. Mr. Simpler addressed Solicitor Trimble, saying his law firm had exceptionally served the Board of Education over the last seventeen years and it was his honor and privilege to sit beside him for eight of those years. He thanked Mr. Trimble for his wisdom and his counsel and is happy to see him continuing to serve all of the residents of Monroe Township.

With no one else wishing to speak **Cncl. Marino** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Wolfe** and unanimously approved by all members of Council.

**G.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Wolfe** made a motion to adjourn the Regular Council Meeting of March 11, 2019. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

Respectfully submitted,

  
\_\_\_\_\_  
Aileen Chiselko, RMC  
Township Clerk

  
\_\_\_\_\_  
Presiding Officer

*These minutes were prepared from excerpts of the recorded proceedings, as well as hand-written notes taken, of the Regular Council Meeting of March 11, 2019 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification, pursuant to the Open Public Records Act.*

Approved as submitted \_\_\_\_\_ *ADC* \_\_\_\_\_  
Approved as corrected \_\_\_\_\_

Date 4/23/19  
Date \_\_\_\_\_