

**MONROE TOWNSHIP BOARD OF HEALTH**

**March 14, 2018**

**David Scales**, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

**Salute to the flag.**

**ROLL CALL**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Eileen Ferguson	X		
Rene Pandola	X		
David Scales	X		
Jerry Conte		X	
Barbara Chamberlain	X		
Jennifer Toal		X	
William McCool	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Diana Salvadori	X		
Cncl. Marvin Dilks		X	

**NO PUBLIC PRESENT:**

**APPROVAL OF MINUTES:**

**BARBARA CHAMBERLAIN** made a motion to approve the minutes from the February 14<sup>th</sup>, 2018 meeting of the Monroe Township Board of Health with the minor revisions made. The motion was seconded by **EILEEN FERGUSON**

**DAVID SCALES:** So the total cash settlement for February of 2018 was \$1,941.00.

**REPORTS:**

**VICKI MACHULSKY:** There was a discussion concerning an email Vicky sent to all members about the property on the South Black Horse Pike that used to be Mike’s Driving School. The address is 2688 South Black Horse Pike. The property was purchased in December of 2017 and there is apparently a business being run out of the location that is boarding and adopting dogs. There was a discussion in reference to the business owner not obtaining the proper zoning, licenses and permits to operate the business. The County went out and gave him the application and notified the owner that he does not have the right Septic system on his property to accommodate the kennel. The business owner informed the County that he currently has 18 dogs onsite and will be receiving puppies by the weekend that he will be offering for adoption. There was a discussion in reference to where the store owner is getting the dogs from, what he was going to do with them in the mean time since he is not legally allowed to operate the business without the proper documentation being submitted and approved through the County and Township. There was a discussion in reference to if he is selling them the fees and what was involved. Vicky stated she did not have all the answers at this point as she was not there with the County. There was a discussion in reference to the property and the buildings the animals would be kept in and the approvals needed from the neighbors and businesses surrounding the property as per the variance paperwork. Vicky also stated that there is not an animal rescue in Monroe and that even though he is calling the business an animal rescue he will still be boarding the animals at the establishment and needs to follow all Township guidelines to run a business. There was a discussion in reference to what the County told the owner in reference to the septic system and also about what was happening with the animals while the business is applying and waiting for all of the proper documents to be filed and approved and the septic to be up to code.

There was a discussion about the business owner's previous businesses in other counties and if he filed the proper paperwork there and how those businesses were run and why he moved. There was a cease and desist order placed on the business for now. Vicky stated the county met with a man named Ira but the property was purchased by a lady named Marian and she did not have any further information at this time. There was a discussion asking how many kennel licenses the township has. Vicky stated there is no limit on the number we only have a limit for swine. The discussion continued on to ask about the business and if there is a limit to how many animals he could board.

**VICKI MACHULSKY:** Stated that the two variance letters she sent out in February. The lady with the four (4) dogs did not contact her back. The lady with the sister keeping the three (3) cats, the sister made arrangements with the landlord and the landlord is letting her keep them at the apartment so our resident does not need to keep the additional three (3) cats and the three (3) cats she has are licensed.

**DAN KOZAK:** Nothing to report.

**WILL MCCOOL:** Nothing to report.

**JENNIFER TOAL:** Not present.

**RENE PANDOLA:** Nothing to report.

**JERRY CONTE:** Not present.

**BARBARA CHAMBERLAIN:** Nothing to report.

**DIANA SALVADORI:** Nothing to report but asked a question in reference to if we see something in the community and need to report it do we wait till the meeting or is that something that should be reported right away. Vicky and Dan explained the steps that need to be taken and who to notify and why it should be reported right away.

**DAVID SCALES:** Nothing to report.

**EILEEN FERGUSON:** Nothing to report.

**MARVIN DILKS:** Not present.

**DAVID SCALES:** With no further business to discuss, **DAVID SCALES** asked for a motion to adjourn and **WILL MCCOOL** made a motion to adjourn the Monroe Township Board of Health meeting of March 14, 2018 the motion was seconded by **RENE PANDOLA**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph  
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as submitted \_\_\_\_\_ Date \_\_\_\_\_

Approved as corrected \_\_\_\_\_ Date \_\_\_\_\_