

MONROE TOWNSHIP BOARD OF HEALTH
January 10, 2018

Vicky Taylor-Machulsky, called the meeting of the Monroe Township Board of Health to order. Notice of the meeting was given pursuant to the provisions of the Open Public Meeting Act. Written notice was sent to two newspapers, the Gloucester County Times and the Sentinel. A copy of the written notice was given to the Township Clerk and posted on the bulletin board.

Salute to the flag.

ROLL CALL

Member	Present	Excused	Absent
Eileen Ferguson		X	
Rene Pandola	X		
David Scales	X		
Jerry Conte	X		
Barbara Chamberlain	X		
Jennifer Toal	X		
William McCool	X		
Dan Kozak	X		
Victoria (Vicki) Taylor-Machulsky	X		
Diana Salvadori	X		
Cncl. Marvin Dilks		X	

VICKI MACHULSKY: Announced that BOH needs to Appoint new Chair and Vice-Chair persons and that this was the reorganization meeting and there was a discussion in reference to the meetings for the year and for everyone to look them over to see if there would be any issues with the dates.

VICKI MACHULSKY: Resolution R.01.18 B.O.H. Appointing a Chairperson and a Vice Chairperson for the Monroe Township Board of Health. Would someone like to nominate someone for the 2018 Chairperson please?

JERRY CONTE: Nominated **DAVID SCALES** for Chairperson and **BARBARA CHAMBERLAIN** 2nd the motion

VICKI MACHULSKY: Put the nomination to a vote and all were in favor.

DAVID SCALES: Nominee for Vice Chairperson.

JERRY CONTE: Nominated **BARBARA CHAMBERLAIN** for Vice Chairperson and **RENE PANDOLA** 2nd the motion.

VICKI MACHULSKY: Put the nomination to a vote and all were in favor.

DAVID SCALES: R.02.18. B.O.H. Resolution and Notice of Regular Sessions of the Monroe Township Board of Health. **WHEREAS**, the Monroe Township Board of Health is required pursuant to the provisions of the Open Public Meetings Act to provide notice of all meetings as specified in said Act;

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Health as follows:

1. The Secretary of the Board of Health shall deliver to the Township Clerk for posting a copy of this Resolution on the bulletin board located in the Municipal Building, Williamstown, New Jersey.
2. A copy of this Resolution together with all required advanced written notices shall be given by the Secretary to the following newspapers:
 - A. Gloucester County Times
 - B. The Sentinel of Gloucester County
3. The schedule of regular Board of Health meetings shall be in accordance with notice annexed hereto.
4. The Secretary is directed to mail all advance notices of meetings, as defined by the Open Public Meetings Act, to all persons requesting a copy, upon payment of such person of a fee of \$10.00 to cover the cost of reproduction, handling and mailing. However, newspapers shall be exempt from such fee.

BE IT FURTHER RESOLVED by the Monroe Township Board of Health that this Resolution shall take effect immediately upon Adoption.

DAVID SCALES: R.03.18 B.O.H Resolution Authorizing Employment of Individuals to Conduct a Rabies Clinics **WHEREAS**, the Monroe Township Board of Health is empowered and required to conduct free rabies clinics for rabies vaccinations of dogs and cats; and **WHEREAS**, additional manpower and specialized services are required to conduct said clinics. **NOW, THEREFORE, BE IT RESOLVED** that the Monroe Township Board of Health authorizes the employment of a qualified Veterinarian at the rate of \$105.00 per hour, a technical Assistant at \$25.00 per hour and also that the clerical workers shall be paid a flat rate of \$75.00 in the conduction of the 2018 rabies clinic.

JERRY CONTE: Made a motion to accept the resolution for the Rabies Clinic and **BARBARA CHAMBERLAIN** 2nd the motion.

JERRY CONTE: Made a motion to accept the resolution for the Regular meetings and **JEN TOAL** 2nd the motion.

VICKY MACHULSKY: Put the resolutions to a vote and all were in favor.

DAVID SCALES: No public is present.

APPROVAL OF MINUTES:

DAVID SCALES: asked for a motion to approve the minutes for the November 2017 meeting.

JERRY CONTE: motioned to approve the minutes for the November 17, 2017 meeting, **RENE PANDOLA** 2nd the motion. All members agreed to approve the minutes.

DAVID SCALES: Asked for a motion to approve the minutes for the December 13, 2017 meeting.

JERRY CONTE: motioned to approve the minutes for the December, 2017 meeting, **DAVIDS SCALES** 2nd the motion. All members agreed to approve the minutes.

DAVID SCALES: The total cash settlement for December of 2017 was \$13,993.13.

REPORTS:

VICKI MACHULSKY: There was a discussion in reference to the packet and breakdown for December of 2017. Vicky briefly explained the breakdown and figures from 2017 and how they compared to prior years. There was a discussion about if the BOH has quotas to meet and if they should readdress the fees charged for certain documents.

VICKI MACHULSKY: Stated that she heard from Alan Braslow in reference to Village Pets and that he wanted to speak with her in reference to the numerous violations he has seen as an animal rights activist. Vicky stated that she has told this gentlemen on numerous occasions that she is not the person he needs to discuss the issues with. There was a discussion with in the group and Vicky stated she contacted the County in reference to his concerns and the County notified Vicky to send him directly to them with his concerns.

DAN KOZAK: Nothing to report.

WILL MCCOOL: Nothing to report.

JENNIFER TOAL: Nothing to report.

RENE PANDOLA: Stated she received a notice from Atlantic City Electric in reference to being a homeowner in Hunter Woods where the high tension wires are sitting. Atlantic City Electric has a portion of Rene's property and Rene has an issue every year about the vegetation and Atlantic City Electric not taking care of it. Atlantic City Electric sent out a pamphlet with a name and a contact person for the homeowners to call. The notice is letting homeowners know that the vegetation crew is coming to their neighborhood.

JERRY CONTE: Not present.

BARBARA CHAMBERLAIN: Nothing to report.

DIANA SALVADORI: Nothing to report.

DAVID SCALES: Nothing to report.

EILEEN FERGUSON: Not present.

MARVIN DILKS: Not present.

DAVID SCALES: With no further business to discuss, **DAVID SCALES** asked for a motion to adjourn and **BARBARA CHAMBERLAIN** made a motion to adjourn the Monroe Township Board of Health meeting of January 10, 2018 the motion was seconded by **WILL MCCOOL**. All were in favor and the meeting was adjourned.

Respectfully submitted,

Charlotte Rudolph
Clerk Transcriber

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.

Approved as
submitted _____ Date _____

Approved as corrected _____ Date _____