MONROE TOWNSHIP HOUSING OFFICE
125 VIRGINIA AVENUE
WILLIAMSTOWN, NJ 08094
856-728-9800 ext. 289
856-629-2143 (fax)
swiley@monroetownshipnj.org
REF # _____

OFFICE USE ONLY
OP_____
_____
WD_____
SD_____
VPF_____

RESALE APPLICATION

PROPERTY INFORMATION FOR ADDRESS TO BE INSPECTED

ADDRESS: BLOCK: LOT: Qual:

WELL: YES OR NO SEPTIC: YES OR NO Development Name:

OWNER INFORMATION

NAME: PHONE #:

ADDRESS:

Email: Fax #:

Agent's Name: Phone #:

Fax # Email:

RESALE INFORMATION - $100 FEE Settlement Date:

BUYER'S NAME: Phone #:

Address: Email:

AGENT'S Name: Phone #:

Fax # : Email:

** INSPECTIONS ARE ONLY VALID FOR 60 DAYS.**

$100 RESALE APPLICATION FEE
$100 PENALTY FOR OCCUPYING WITHOUT A CERTIFICATE OF OCCUPANCY
$25 RE-INSPECTION/NO-SHOW FEE
Make checks Payable to "Monroe Township Housing
*** FOR AS IS SALE PLEASE PROVIDE CONTRACT COVER SHEET AND CLAUSE STATING BUYER IS RESPONSIBLE FOR CO***

NOTE: IT IS UNLAWFUL FOR THE OWNER OF ANY DWELLING UNIT TO RENT OR SELL SAID DWELLING UNIT THAT HAS RECEIVED A COMPLIANCE ORDER OR A NOTICE OF VIOLATION BEFORE CORRECTIONS OR REPAIRS ARE MADE. FURTHERMORE, ALL WORK THAT IS RELATED TO OPEN CONSTRUCTION PERMITS MUST BE COMPLETED AND PERMIT CLOSED OUT PRIOR TO THE ISSUANCE OF A CERTICATE OF OCCUPANCY. THIS DWELLING IS NOT TO BE OCCUPIED UNTIL A CERIFICATE OF OCCUPANCY IS ISSUED BY THE HOUSING INSPECTOR OF MONROE TOWNSHIP. A $100 PENALTY WILL BE CHARGED FOR NON COMPLIANCE.

I SWEAR THAT THE ABOVE APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I AGREE TO COMPLY WITH THE INFORMATION LISTED ABOVE

X **X** **X**

SIGNATURE OF APPLICANT DATE PRINT NAME OF APPLICANT

OFFICE USE ONLY:

_____ DATE RECEIVED _____ AMOUNT PAID _____RECEIVED BY

METHOD OF PAYMENT :_____ CHECK NUMBER ___CASH

CREDIT CARD - LAST 4 DIGITS _____ EXP DATE ____

DATE OF INSPECTION_____ TIME FRAME_____

REVISED 2/20/2019