

**MINUTES
ORDINANCE COMMITTEE MEETING
TOWNSHIP OF MONROE
SEPTEMBER 5, 2018**

A.) OPENING CEREMONIES

CALL TO ORDER

The Ordinance Committee Meeting of the Township of Monroe was called to order at approximately 7:00 PM by **Ordinance Chairman, Cncl. Joe Marino** in the First Floor Meeting Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and also on the Monroe Township website.

SALUTE TO THE FLAG

Cncl. Miller led the Assembly in the Pledge of Allegiance to Our Flag.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Rich DiLucia	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner		Excused
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Ord. Chairman, Cncl. Joe Marino	Present	
Solicitor, Lou Cappelli, Jr.	Present	
Dir. of Public Works, Mike Calvello	Present	
Dir. of Comm. Dev./Code Enf., Rosemary Flaherty	Present (7:07pm)	
Chief of Police, John McKeown	Present	
Deputy Municipal Clerk, Aileen Chiselko	Present	

B.) APPROVAL OF MINUTES

Cncl. Garbowski made a motion to approve the minutes as submitted of the Ordinance Committee Meeting of August 1, 2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council in attendance.

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C.) PUBLIC PORTION

Cncl. Miller made a motion to open the Public Portion. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

Dan Kozak – 1907 Winslow Road addressed Council about tot lots, stating the Knights of Columbus is willing to appropriate money towards one of the tot lots. Mr. Kozak spoke with Dir. of Public Works, Mike Calvello and he suggested the tot lot in Green Meadows would be the best location lot for the Knights to get involved with. The Knights would not be up keeping the maintenance, however, they will be giving money towards upgrading of the equipment and possibly adding some equipment. The members of Council in attendance did not oppose to the idea and agreed with allowing the Knights to help fund the tot lot in Green Meadows. **Cncl. Marino** suggested having a sign made to place on the tot lot, which would acknowledge the donation of the Knights of Columbus. Mr. Kozak asked if this tot lot had a name. He suggested maybe naming it and dedicating it to the Knights.

With no one else wishing to speak, **Cncl. Pres. DiLucia** made a motion to close the Public Portion. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council in attendance.

D.) ORDINANCES FOR REVIEW

- **Chapter 4-13 “Administrative Code” – Article II Council - Establishment of Agenda**

Solicitor Cappelli mentioned this change was only an update to the Ordinance as a result of a discussion previously made about the distribution of agendas and meeting packets for the Planning Board. This update is only for the email distribution of Council Meeting agendas and packets for Council.

- **Chapter 175-35 “Land Management” – Article VII Planning Board and Board of Adjustment - Meetings**

Solicitor Cappelli said this update is only for the email distribution of Planning Board Meeting agendas and packets for the Planning Board and Board of Adjustment.

- **Chapter 74 “Fees”**

Solicitor Cappelli noted these were various fees needing update by multiple departments. **Cncl. Miller** asked if these fees were comparable to other municipalities of our size, to which Mr. Cappelli said they are. **Cncl. Marino** addressed the food vendor fee for the Music Festival, which is 20% of net profits. He believes it would be better to charge as other townships do, which is a flat fee of \$200 or \$250. We can see the revenue coming in and if an

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event is canceled due to inclement weather, Parks & Recreation can track the money coming in before the event is held and they do not have to rely on the vendor on tallying the amount correctly. **Cncl. Marino** said he does not think the fees for the various township-sponsored events are consistent; there are different pricing structures. **Cncl. Pres. DiLucia** agreed with charging a flat fee, instead of a percentage, to which **Cncl. Miller** also agreed and said it would be fairer charging a flat fee for the food vendors. The beer and wine garden for the Music Festival was mentioned; these fees and bid check with the submittal of an RFP package and 20% of profits. Cncl. Pres. DiLucia feels the vendor table charges should be charged according to the type of event and the number of people it attracts, such as the Music Festival vs. the Main Street Arts Festival; the Music Festival draws a larger crowd than the Main Street Arts Festival, so there would be more potential for revenue for the vendors for the Township to charge more for. He thinks it has to be geared towards what the potential is in terms of turn-out. Cncl. Marino does not think the charges can be according to the event. He feels that a \$200 flat fee is a good middle-ground amount. Cncl. Miller suggested the Township determine how many food vendors are permitted at each event to keep from cutting too much into a vendor's profits. Cncl. Marino would like to speak with Dir. of Parks & Recreation, Jim Bonder, and get the input of the Parks & Recreation Commission. He thought this flat fee would make it easier for them to instead of worrying about calculating the amount due to the Township at the end of the event. **Cncl. McIlvaine** agrees and would like Cncl. Marino to find out from Mr. Bonder what they have been given in the past to see if \$200 is close to what they have been given from each vendor, so it may not be a big deal to set a flat rate of \$200, or maybe come up with an average they have been getting from food vendors. **Cncl. Marino** polled the members of Council in attendance and all were in favor of moving the Ordinance forward for First Reading at the Regular Council Meeting of September 10, 2018.

- **Chapter 230 "Peddling and Soliciting"**

Solicitor Cappelli explained this Draft Ordinance was prepared so that it would be acceptable to all the groups, in particular one group, who had questions and concerns about our current Ordinance. **Cncl. Pres. DiLucia** asked what the suggested changes were that they thought would be enough to satisfy their concerns. Mr. Cappelli said he explained to them how we operate and how this is implemented and he thinks once they had a better understanding of what we are doing, they had fewer concerns. He has no problem moving this Ordinance forward on the presumption that we are going to be okay. Cncl. Pres. DiLucia stated just as long as the record indicates we are doing it with the belief that we have satisfied their concerns. **Dir. of Comm. Dev./Code Enf., Rosemary Flaherty** expressed her concern with the yearly license fee of \$600 and the badge fee of \$50, a total of \$650 for each employee at a business. She feels it financially hurts people who are obtaining the license and is unfair, even for the one-day license fee of \$100. She said if it is a township-sponsored event, we allow them to pay \$40 for a double space or the 20% net profit fee. She thinks we need to separate these in the Peddling and Soliciting Ordinance for the food trucks, because this will help to keep the flow of traffic on the Downtown Main Street with local businesses who have a store-front in another part of town, but

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can be exposed on Main Street and not be hurt by the licensing fee of a one-day license. **Cncl. Marino** asked Mrs. Flaherty if she thinks this hurts the local businesses and she said she does, because for example, a local florist would have to pay \$600 for a license for the year, every year, to sell their flowers at another location in town for the day (Mother's Day, etc.), however if they pay for it once and then maybe a renewal fee each year, it would be more feasible. In addition, **Mrs. Flaherty** would like the badge fee to be \$25, instead of \$50 and a \$25 refund. **Cncl. Miller** mentioned that a business may come in from outside of the Township and decide to setup, and his concern is that the businesses in town who pay rent/taxes, so we do not want to be too favorable because it is not fair that we essentially syphon business away from the local businesses that are established. **Cncl. Miller** asked if we could look at fees charged by other towns and to hold-off on moving this Draft Ordinance to First Reading. **Mrs. Chiselko** explained this Ordinance is in combination with the Chapter 74 "Fees" Draft Ordinance that was approved to move forward with First Reading. **Cncl. Pres. DiLucia** said we need to make sure we do not make it too easy for businesses to come in that we bankrupt those who have businesses in the Township. He said our first concern should be to make sure the businesses that are paying property taxes are protected somewhat. **Cncl. Marino** asked Mrs. Flaherty what type of businesses have come in to apply for peddling/soliciting licenses. She replied, Mr. Softee, local florists who want to get more exposure during Holidays near churches, etc., and in addition, companies such as Comcast, Verizon, solar companies, etc. who are soliciting at residents' doors. **Mrs. Flaherty** said peddlers and solicitors could be separated in the Ordinance. She explained, a "solicitor" goes door-to-door and a "peddler" sells throughout the town. She said she can work with the Solicitor to edit the current peddling/soliciting application, which would include a property owner's consent to have a business selling on their property, insurance, etc. **Police Chief McKeown** suggested exempting businesses who are legally established in Monroe Township from the peddling/soliciting licensing fees. **Mrs. Flaherty** agreed to this suggestion. **Mr. Cappelli** clarified with Mrs. Flaherty that other than the fees, everything stays the same; she confirmed this was correct. **Cncl. Marino** clarified, the language about local businesses being exempt from peddling/soliciting licensing fees needed to be revised in the Ordinance. **Mrs. Flaherty** said she will draft an application for peddling/soliciting licenses and will provide it to the Solicitor. The Solicitor will provide a revised Draft Ordinance for Chapter 230 "Peddling and Soliciting" and Chapter 74 "Fees" for the Ordinance Committee Meeting of October 3, 2018.

Due to the changes to be made to the Chapter 74 "Fees" Draft Ordinance for peddling/soliciting fees, **Cncl. Miller** made a motion to rescind the First Reading that was previously approved to be scheduled at the Regular Council Meeting of September 10, 2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

- **Chapter 123 "Drones"**

Solicitor Cappelli said we have done our best to take a look at other Ordinances throughout the State. He said drones are becoming more of a problem and imposing on people's privacy. All FAA laws preempt whatever we do, we cannot create any Ordinances that are

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contrary to any FAA law, but for public safety of our residents and privacy we can put restrictions on operations of the drones. **Mr. Cappelli** summarized the contents of this Draft Ordinance. It is unlawful for people to operate a drone to take off from or land on any public property; it is to be taken off/landed on their own private property. Anyone flying a drone must be able to present a certificate of aircraft registration issued by the FAA to make sure their drone is certified and for certain drones, a pilot certificate must be presented. Drones cannot be operated in a careless or reckless manner and cannot be operated where there has been a temporary or permanent flight restriction issued by the FAA. If the FAA has issued restrictions for air space, it has to be complied with. While operating a drone, it cannot interfere with law enforcement, firefighting or any government emergency operations. If the Township decides there is going to be a "no fly zone", which a drone cannot be operated less than 400 feet above the ground, the Township has to post the "no fly zone" on the Township website, public announcement board located in the Municipal Complex and in the vicinity of the zone. Drones cannot be operated less than 400 feet over any airspace overlaying a public school in the Township that is providing instruction in kindergarten through sixth grade during school hours, unless permission is given by the school. **Cncl. Marino** asked why only through sixth grade. **Mr. Cappelli** explained the drones will be used in high school for instruction as part of the curriculum. He further explained drones cannot be used for picture images, unless permission is received from the school. Drones cannot be equipped with firearm or other weapons, cannot be used with fireworks or metal-blade propellers or gaseous boosts. Law enforcement agencies are exempt from most regulations and does not prohibit any federal, state, county or municipal agency from the use of drones for any authorized purpose applicable regulations. **Cncl. McIlvaine** said there is person in town who uses a drone for our parades, etc. He clarified with **Mr. Cappelli** that this person cannot take off on public property, which would include streets. **Mr. Cappelli** said that if they are doing it for public purpose on behalf of the municipality, he thinks that is different. **Cncl. McIlvaine** confirmed it would be an issue only if someone complains about it. He clarified the Township cannot do anything about someone flying a drone over someone's yard (home) and that we cannot stop them, to which the Solicitor said we cannot. **Mr. Cappelli** said if the drone is for a business purpose, it can go over a private property. **Cncl. Miller** mentioned the section in the Ordinance in reference to private property and **Mr. Cappelli** clarified if they are on your private property, they need your consent. **Mr. Cappelli** said this has never been enforced anywhere and **Cncl. Marino** added you do not know who these drones belong to when you see them. The Solicitor asked the Chief of Police, **John McKeown** if he has ever had any complaints. He said he is not aware of any documented complaints, but has had a lot of inquiries and "what if" questions. He said he is not current on the FAA and non-hobbyists rules, however he is aware of rules for hobbyists, such as the hobbyist has to have the drone in sight. The Monroe Township Police Department and Division of Code Enforcement are the local enforcing agencies charged with enforcing this chapter. **Cncl. Miller** made a motion to move the Ordinance forward for First Reading at the September 10, 2018 Council Meeting. The motion was seconded by **Cncl. Garbowski** and unanimously approved by members of Council in attendance.

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D.) ORDINANCES FOR REVIEW (cont'd)

- **Chapter 175 “Land Management” – Article XI “Guarantees, Inspections, Acceptance of Improvements” (MLUL Amendments)**

Solicitor Cappelli explained this Ordinance was drafted with the Engineer’s office regarding the new State laws about performance bonds. He said this Ordinance seems like the best possible enforcement we can have in light of the law that was passed this year with minimum guarantees for certain parts of projects. This Ordinance gives the Township as much “teeth” as possible to try and make sure projects get done in the absence of a performance bond. **Cncl. Miller** made a motion to move the Ordinance forward for First Reading at the September 10, 2018 Council Meeting. The motion was seconded by **Cncl. Dilks** and unanimously approved by members of Council in attendance.

- **Chapter 104 “Buildings” – Article V “Abandoned and Vacant Properties”; Article VI “Emergency Measures”**

Solicitor Cappelli explained this is a County-wide program, which currently exists, about registering abandoned properties and giving the ability to go out and charge registration fees to the banks and creditors who own these properties, in addition to performing work and enforcing fines when properties are left in poor shape. He said there was litigation with this in some towns, because the towns did not include a lot of the language that we have included in this Ordinance, referencing State laws that give the authority for Municipalities to do what we are doing. This Ordinance is basically accepted by the Courts and parties on both sides. **Mr. Cappelli** said this Ordinance gives us the ability to go after creditors who are just sitting on these vacant properties and to get some improvements done on these properties until they are sold, in addition to revenue for the Township from the fees paid and properties get sold when you get the attention of the banks/creditors; these are the long-term, immediate impacts so far. **Cncl. Miller** asked if a portion of this Ordinance was changed because of the language regarding the fee structure, to avoid someone challenging it, clarifying some of the fees were reduced, to which the Solicitor confirmed this is correct. **Cncl. Marino** said he thought we reduced the fees last year, which he believes the fees in this Ordinance are higher than the fees we changed last year. **Cncl. Miller** informed **Mr. Cappelli** that we changed the fees last year because we were threatened to be sued regarding our fee structure. **Mr. Cappelli** said this Ordinance also takes care of the proper procedure of notices that we need to give to enforce parts of this Ordinance. He said he is involved and is familiar with the litigation mentioned and this Ordinance is fine, adding the litigation is about to be settled. **Cncl. Miller** noted, if it is about to be settled, then we have raised the fee structure back to what is amicable terms, which is more revenue for the Township. **Mr. Cappelli** said he was not aware that the fee structure was previously changed. **Cncl. Marino** said he thought we made the change last year, **Cncl. Pres. DiLucia** said he thought we talked about it, but did not think we did anything with the changes. **Dir. of Comm. Dev./Code Enf., Rosemary Flaherty** said she thought we did, and that since the subject of abandoned properties program was being discussed, she wanted to talk to Council. She said there was an Abandoned Property Administrator, and as the Director of the department, she was overseeing it, however

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this is something that was handled under the UCC property maintenance code and Tara Park was the Abandoned Property Administrator. Mrs. Flaherty said, somewhere along the line, she (Ms. Park) went out on disability, the program was a little screwed up, she (Mrs. Flaherty) got it back on track, and she (Ms. Park) came back from disability. Mrs. Flaherty said the Mayor and Kevin (Business Administrator) abolished the title, and somewhere along the line, she (Mrs. Flaherty) assumed the entire responsibility. Mrs. Flaherty said she and Lou (Solicitor Cappelli) met with the Mayor. She said this is a process that contains many steps just for one home. **Mrs. Flaherty** said it is very involved and it is very time consuming. She said she does not mind helping, but this has gotten to the point where it is...most towns have a department that runs abandoned properties. **Solicitor Cappelli** said a lot of towns are hiring outfits to do all of this. He said this is what lead to litigations is that third-parties were doing all of this and there were certain municipal ordinances that were not up to snuff and they had to be amended, which is what this Ordinance does. Mr. Cappelli said how they do it in Camden County, is they do it through their Improvement Authority, they contracted with a company, by an RFP, and made it available through all municipalities and share in revenue. He said in Gloucester County, some towns have hired companies to do this, because if we do not do it exactly right, we are not able to enforce it. **Mr. Miller** said he thinks we discussed that, but based on the costs, the suggestion was to have someone in the Township administer the program and receive additional monies. Mrs. Flaherty said the designs that are used today are a lot different and it is a lot more involved than people realize. She said it is very sensitive as far as the notices and requirements. She said she has not minded helping, she is not one of those type of people who has to be compensated for every tiny thing she does, but she is here several nights a week until 10:30/11:00 at night, trying to get her job done because emergency phone calls are coming through all day long, they want every bit of backup documentation she has and it is very time consuming. Mrs. Flaherty said she believes Council has been misled that this is a manageable program; this program will never be manageable until all the foreclosures are off the books. **Cncl. Marino** stated he believes we are talking about two different things. First, we need to figure out, did we change the fee structure last year and is it going to matchup with what Mr. Cappelli is recommending, because legally we can charge the fees that Champion recommended to us. Next, when it comes to administering this, it was recommended to Council that this position be abolished. He said things have changed and let's evaluate it, but thinks first, we have to look at what we are working on now, the fees: did we change them, or did we not; these are two separate matters. Mrs. Flaherty said they are not and the way the law reads is 20% of this program is to be put into a budget for enforcement actions, so when we are collecting \$1.6 million in revenue, and we are not actually creating a budget to show what we are using it for, if we ever were sued, that is going to be a problem, because we are technically...this is why we said to keep the fees low for the \$500, because we could not justify what we are doing with the \$500 in monitoring it and the government cannot make a profit. Cncl. Marino asked, if these foreclosures wind down at some point, and if we have an employee doing it through the Township who is administering the program and how do we justify that 20%, what happens when that goes away? Mrs. Flaherty said, this is why a stipend is the best way to go about it, even though it was recommended to do away with the stipend, if the program eventually goes away, the money goes away, the stipend

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goes away. She said, at that point, it makes sense for it to go away, but if we have 200 vacant properties and over 400 possible foreclosures that we are monitoring it does not make any sense. Cncl. Marino clarified that when he said there are two separate issues, he did not mean we do not have to possibly address something. He said, he meant right now we have to figure out our Ordinances, what we have changed in the past, because he thought it had been discussed. **Cncl. Pres. DiLucia** said it was discussed because we were concerned about the Township charging too much and not being able to defend it, as Mrs. Flaherty had just said. He said he does not remember if it was ever followed up on, because the prior Solicitor, Charles Fiore, had recommended we revisit it and then he left as the Solicitor and does not think we changed it afterward. **Mrs. Flaherty** said there should be a budgetary line item, because one year it was put into the Construction budget and we received the deficit of the \$200,000 that was put into the line item, however, we never received the \$1 million revenue that was generated through the program, which put us in the red that year. She said she worked with the Director of Finance, Karyn Paccione, and got this resolved. Mrs. Flaherty said it is very important once we get the fees in the Ordinance straightened out, we really need to come back to the table and revisit the program and figure out the budget. **Cncl. Marino** addressed **Mr. Cappelli** about other towns outsourcing this. Mr. Cappelli said not all towns outsource, but many do. **Cncl. Pres. DiLucia** said in all fairness, we are a few months away from having a new Mayor and he respectfully asked that we wait until that Mayor is in office to make that decision. He said his concern with giving out and taking away stipends, it is something nobody likes to do. Cncl. Marino explained stipends were addressed with the Ordinance Committee earlier in the year and that there were other stipends that were taken away. Cncl. Pres. DiLucia said his feelings when it comes to labor relations is if someone is doing a job and it adds more skill and responsibility to it, there should be an increase in the range of the job, not a stipend. He said a stipend is bad business to do, if someone deserves more money because of what they are doing, not that they are working harder, that they are more involved in terms of skill and responsibility involved in the job. He said this is the Mayor's opportunity to make that evaluation and if we put it an employee's rate, it is their rate and we are not going to take it from them because something changes. Cncl. Marino said there could be a change as far as the abandoned properties, if the amount drops significantly. Cncl. Pres. DiLucia we are not going to be talking about creating a new job, instead about adding another responsibility to an existing job. Mrs. Flaherty said, in essence, there could be more than one person involved in the process, because currently there is more than two people involved in the process. Cncl. Pres. DiLucia believes someone has to look at everything before they make a decision.

E.) MATTERS FOR DISCUSSION

- **Chapter 104 "Buildings" – Article III Disposal of Construction Debris - Dumpsters**

Solicitor Cappelli explained a revision was made in reference to when a dumpster permit is required, such as from a household cleanout or construction activity. For a single-family

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residential zone, no dumpster shall be located within 10 feet of an abutting dwelling, unless the occupant of the abutting dwelling has agreed and signed the authorization form, and cannot be placed so that it blocks any public sidewalk or street. For a multifamily, commercial and industrial zone, no dumpster shall be located within 10 feet of an abutting property, unless the occupant of the abutting dwelling has agreed and signed the authorization form, and cannot be placed so that it blocks any public street or alley unless a permit is obtained from the Zoning Officer. The permit fee has been changed from \$75 to \$25. The fine was changed from \$250 to \$100 for each violation. **Cncl. Marino** pointed out that in certain areas, it references "Director of Code Enforcement" and others reference "Zoning Officer". **Dir. of Comm. Dev./Code Enf., Rosemary Flaherty** said it should reference "Zoning Officer". She also said the fees should be kept consistent so that it is easier for the office staff to follow. **Cncl. McIlvaine** asked what the justification of the fee is. Mrs. Flaherty said the justification of the fee is to make sure we have a review, know they have a dumpster in place before the construction starts and it gets to the landfill prior to a C.O. being issued; a slip from the landfill is supposed to be brought to the Construction Official's office. **Cncl. McIlvaine** clarified he does not have a problem with charging a resident or contractor if there is a cost to the Township. He confirmed an inspector does not go out to the site of the dumpster to inspect or verify it is there. Mrs. Flaherty explained the cost is to review and track the application. **Cncl. McIlvaine** said he is against the fee for a dumpster, especially for a resident who is only cleaning out their garage or attic and decides to get a dumpster. He does not think we should be penalizing the residents for this fee. Mrs. Flaherty explained the problem is when a resident starts a construction project and years later, the debris is still sitting in the yard and the neighbor makes a complaint and the debris is removed, after which we find it all sitting in the woods somewhere in town. This application, fee and violation would help eliminate this problem, so that they can keep track of the dumpster and the disposal of the debris. **Cncl. Garbowski** suggested exempting the permit fee for residents and charging contractors the fee. **Cncl. Marino** said he thinks the issue with that is monitoring of the dumpster. **Cncl. Pres. DiLucia** believes a resident who is cleaning out their garage may choose instead of paying for a dumpster and a permit, to put everything out by the curb for the Township to pick up. He thinks we are setting up a situation where it is costing us money in terms of forcing someone to pay us \$25. **Cncl. Miller** questioned whether we can choose to charge contractors and not residents. **Dir. of Public Works, Mike Calvello** explained to **Cncl. Pres. DiLucia** that the Township has an Ordinance about not picking up household cleanouts/excessive amounts of household contents. **Cncl. Garbowski** mentioned the location of a dumpster, he does not think we should allow anyone to place a dumpster any closer than 10 feet to a building, because he thinks it is against the fire code and also knows of someone who almost burnt their house down this way. **Cncl. Marino** clarified and confirmed with **Cncl. Garbowski** this change would also be regardless of permission from the Township to place it closer to a building. **Cncl. Marino** agreed. **Solicitor Cappelli** suggested language that could be used to amend this Draft Ordinance in reference to location of a dumpster. **Cncl. Marino** suggested charging a fee for a dumpster permit only if it is tied to a construction permit, so if a resident is cleaning out their garage/attic and needs a dumpster, and a construction permit is not necessary, there is no fee. The dumpster permit fee will also be changed to a flat fee of \$20

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when tied to a construction permit. The Solicitor will make the suggested changes to the Draft Ordinance and it will be placed under Ordinances for Review on the Agenda of the Ordinance Committee Meeting of October 3, 2018.

F.) OLD BUSINESS

Dir. of Public Works, Mike Calvello mentioned the Ordinance in reference to prohibited parking on Allison Drive and Kristen Lane during certain hours while school is in session. He asked if everyone was fine with the hours, because he is going to have the signs made and it is going to take a while. School starts the next day and the Ordinance is going for Second Reading on September 10, 2018. **Chief of Police, John McKeown** said there was a meeting with the Superintendent and there was no discussion about them taking action on students parking off-site. He said when it is time for enforcement, the Police Department can post a sign about the parking.

Cncl. Marino mentioned there is a walk-on item, a Draft Ordinance to amend Bond Ordinance O:13-2017. **Solicitor Cappelli** explained there are remaining funds of \$20,000 in the line item for Owens Park Tennis Courts and the Business Administrator is requesting to allocate these funds towards the acquisition and installation of playground equipment. **Cncl. Marino** polled the members of Council in attendance and all were in favor of moving the Ordinance forward for First Reading at the Regular Council Meeting of September 10, 2018.


G.) ADJOURNMENT

With nothing further to discuss **Cncl. Miller** made a motion to adjourn the Ordinance Committee Meeting of September 5, 2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Deputy Municipal Clerk, Aileen Chiselko, RMC



Presiding Officer

These minutes were prepared from excerpts of the recorded proceedings and hand written notes taken during the Ordinance Committee Meeting of September 5, 2018 and serve only as a synopsis of the proceedings. The official recording may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted *asc* Date 11/8/18
Approved as corrected _____ Date _____