

**MINUTES
REGULAR COUNCIL MEETING
TOWNSHIP OF MONROE
SEPTEMBER 10, 2018**

A.) OPENING CEREMONIES

CALL TO ORDER

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Rich DiLucia** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

Cncl. Pres., DiLucia stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

SALUTE TO THE FLAG

Cncl. Garbowski led the Assembly in the Pledge of Allegiance to Our Flag and Offered the Invocation.

ROLL CALL OF PUBLIC OFFICIALS

Cncl. Marvin Dilks	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller		Excused
Cncl. Pres. Rich DiLucia	Present	
Mayor Daniel Teefy		Excused
Solicitor, Louis Cappelli, Jr.	Present	
Business Administrator, Kevin Heydel		Excused
Engineer, Kathryn Cornforth	Present	
Dir. of Finance, Karyn Paccione		Excused
Dir. of Public Safety, Jim Smart	Present	
Dir. of Public Works, Mike Calvello	Present	
Dir. of Comm. Dev./Code Enf., Rosemary Flaherty		Excused
Dir. of Parks & Recreation, Jim Bonder	Present	
Deputy Mayor, Andy Potopchuk		Excused
Police Chief John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

B.) CORRESPONDENCE – None

C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION

Cncl. Garbowski made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. With no one wishing to speak, **Cncl. Garbowski** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance.

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C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION (cont'd)

Cncl. Garbowski made a motion to bracket for approval, by Consent Agenda, Resolutions R:175-2018 through R:182-2018. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance.

CONSENT AGENDA RESOLUTIONS R:175-2018 THROUGH R:182-2018

R:175-2018 Resolution Of The Township Council Of The Township Of Monroe Awarding A Contract For Professional Services To The Municipal Engineer To Perform A Survey Of Properties, Including Wetland Delineation With Respect To The Cecil Fire Department Site Within The Township Of Monroe, County of Gloucester, State Of New Jersey

R:176-2018 Resolution Adjusting Township Of Monroe Tax Records

R:177-2018 Resolution Of The Township Council Of The Township Of Monroe Amending Resolution R:173-2018 Designating Certain Parcels Located Within The Township Of Monroe As “Areas In Need Of Rehabilitation” Pursuant To Local Redevelopment And Housing Law, *N.J.S.A. 40A:12A-1, et seq. (Lakes Rehabilitation Area)*

R:178-2018 Resolution Authorizing A Reduction In The Performance Guaranty For “Carriage Glen” Subdivision #1696, Section 5, Block 10301, Lot 16 For Certain Site Improvements

R:179-2018 Resolution Of The Township Council Of The Township Of Monroe To Adopt And Affirm The Township Of Monroe’s Employee Handbook With Respect To All Employees Of The Township Of Monroe

R:180-2018 Resolution Of The Township Council Of The Township Of Monroe To Adopt And Affirm The Township Of Monroe’s Personnel Policies And Procedures Manual With Respect To All Employees Of The Township Of Monroe

R:181-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute The New Jersey Department Of Transportation FY2019 Municipal Aid Application For Services Associated With The Monroe Township Bike Path Resurfacing Project

R:182-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute The New Jersey Department Of Transportation FY2019 Municipal Aid Application For Services Associated With The Main Street Improvements Project

Cncl. Dilks made a motion to approve Resolutions R:175-2018 through R:182-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance, with the exception of **Cncl. Heffner** who voted **Nay** on Resolution **R:177-2018**.

R:183-2018 Resolution Of The Township Council Of The Township Of Monroe Authorizing Payment From Township Affordable Housing Trust Fund To Triad Associates, Inc. To Implement, Administer, And Work The Township Of Monroe’s Market To Affordable Program

Cncl. Garbowski made a motion to approve Resolution R:183-2018. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance, with the exception of **Cncl. Heffner** and **Cncl. McIlvaine** who voted **Nay**.

ROLL CALL VOTE TO APPROVE RESOLUTION R:183-2018
4 AYES (Dilks, DiLucia, Garbowski, Marino), 2 NAYS (Heffner, McIlvaine),
1 ABSENT (Miller)

Tally: 4 Ayes, 2 Nays, 0 Abstain, 1 Absent. Resolution **R:183-2018** was duly approved.

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D.) ORDINANCES

Cncl. Pres., DiLucia turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**. **Cncl. Garbowski** made a motion to open the meeting to the public for Ordinances listed on the Agenda for Second Reading and Public Hearing. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance. With no one wishing to speak on the Ordinances for Second Reading, **Cncl. Garbowski** made a motion to close the Public Hearing. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:22-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code"

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:22-2018 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks**.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:22-2018 FOR
SECOND READING AND PUBLIC HEARING**

6 AYES (Dilks, DiLucia, Garbowski, Heffner, Marino, McIlvaine), 1 ABSENT (Miller)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:22-2018 was duly approved for Second Reading and Public Hearing.

O:23-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:23-2018 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Pres. DiLucia**.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:23-2018 FOR
SECOND READING AND PUBLIC HEARING**

6 AYES (Dilks, DiLucia, Garbowski, Heffner, Marino, McIlvaine), 1 ABSENT (Miller)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:23-2018 was duly approved for Second Reading and Public Hearing.

O:24-2018 An Ordinance To Amend Chapter 267 Of The Code Of The Township Of Monroe Entitled "Vehicles And Traffic" (*Allison Drive/Kristin Lane*)

Second Reading: The above ordinance was published in an official publication for the Township of Monroe. This portion was opened to the public.

Cncl. Garbowski made a motion to approve Ordinance O:24-2018 for Second Reading and Public Hearing. The motion was seconded by **Cncl. Dilks**.

At this time, **Cncl. Heffner** asked what the prohibition of parking "between 10:00am and 1:00pm while school is in session" will do for football games, etc. **Cncl. Marino** replied, he did not think those streets were being used for football games; the residents of the development were concerned with students parking during school hours and walking the bike path to the high school. **Cncl. McIlvaine** confirmed that it was strictly for during school hours.

**ROLL CALL VOTE TO APPROVE ORDINANCE O:24-2018 FOR
SECOND READING AND PUBLIC HEARING**

6 AYES (Dilks, DiLucia, Garbowski, Heffner, Marino, McIlvaine), 1 ABSENT (Miller)

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D.) ORDINANCES (cont'd)

Tally: 6 Ayes, 0 Nays, 0 Abstain, 1 Absent. Ordinance O:24-2018 was duly approved for Second Reading and Public Hearing.

O:25-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 4 Of The Code Of The Township Of Monroe, Entitled "Administrative Code"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:25-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:26-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Dilks made a motion to approve Ordinance O:26-2018 for First Reading and Publication. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

O:27-2018 An Ordinance Of The Township Council Of Township Of Monroe Creating Chapter 123 Of The Code Of The Township Of Monroe, Entitled "Drones"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:27-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:28-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 175 Of The Code Of The Township Of Monroe, Entitled "Land Management"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:28-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:29-2018 An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 104 Of The Code Of The Township Of Monroe Entitled "Buildings"

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

Cncl. Garbowski made a motion to approve Ordinance O:29-2018 for First Reading and Publication. The motion was seconded by **Cncl. Pres. DiLucia** and unanimously approved by all members of Council in attendance.

O:30-2018 Ordinance Amending Bond Ordinance O:13-2017 Of The Township Of Monroe, County Of Gloucester, New Jersey

First Reading: A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

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D.) ORDINANCES (cont'd)

Cncl. Dilks made a motion to approve Ordinance 0:30-2018 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council in attendance.

E.) REPORTS AND OTHER MATTERS

Cncl. Pres. DiLucia thanked the crew for the installation of the new lighting in the Court Room.

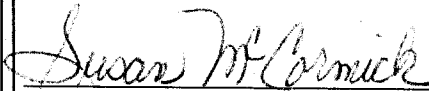
F.) GENERAL PUBLIC DISCUSSION

Cncl. Garbowski made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council in attendance. With no one else wishing to speak, **Cncl. Garbowski** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. McIlvaine** and unanimously approved by all members of Council in attendance.

G.) ADJOURNMENT

With nothing further to discuss, **Cncl. Garbowski** made a motion to adjourn the Regular Council Meeting of September 10, 2018. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council in attendance.

Respectfully submitted,



Susan McCormick, RMC
Municipal Clerk



Presiding Officer

These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of September 10, 2018 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.

Approved as submitted _____ *AM* _____
Approved as corrected _____

Date 9/24/18
Date _____