

**MINUTES  
REGULAR COUNCIL MEETING  
TOWNSHIP OF MONROE  
MAY 14, 2018**

**A.) OPENING CEREMONIES**

**CALL TO ORDER**

The Regular Council Meeting of the Township of Monroe was called to order at approximately 8:00PM by **Cncl. Pres., Rich DiLucia** in the Court Room of the Municipal Complex located at 125 Virginia Avenue, Williamstown, New Jersey.

This meeting was advertised pursuant to the New Jersey Open Public Meetings Act (*N.J.S.A. 10:4-6 thru 10:4-21*). Notices were placed in the official publications for the Township of Monroe (i.e.: South Jersey Times, Courier Post and The Sentinel of Gloucester County). A copy of that notice is posted on the bulletin board at the Municipal Complex and on the Monroe Township website.

**Cncl. Pres., DiLucia** stated the Clerk has placed a sign-in sheet in the meeting room. If anyone would like to address Council, please sign in and you will be recognized during the Public Portion. Kindly state your name for the record.

**SALUTE TO THE FLAG**

**Cncl. Miller** led the Assembly in the Pledge of Allegiance to Our Flag and Offered the Invocation.

**ROLL CALL OF PUBLIC OFFICIALS**

Cncl. Marvin Dilks	Present	
Cncl. Ron Garbowski	Present	
Cncl. Bob Heffner	Present	
Cncl. Joe Marino	Present	
Cncl. Bart McIlvaine	Present	
Cncl. Cody Miller	Present	
Cncl. Pres. Rich DiLucia	Present	
Mayor Daniel Teefy	Present	
Solicitor, Louis Cappelli, Jr.	Present	
Business Administrator, Kevin Heydel	Present	
Engineer, Ray Jordan	Present	
Dir. of Finance, Karyn Paccione		Excused
Dir. of Public Safety, Jim Smart	Present	
Dir. of Public Works, Mike Calvello	Present	
Dir. of Comm. Dev./Code Enf., Rosemary Flaherty	Present	
Dir. of Parks & Recreation, Jim Bonder	Present	
Deputy Mayor, Andy Potopchuk		Excused
Police Chief John McKeown	Present	
Municipal Clerk, Susan McCormick	Present	

**APPROVAL OF MINUTES**

**Cncl. Garbowski** made a motion to approve the minutes as submitted of the Council Work Session of April 23, 2018 and the Regular Council Meeting of April 23, 2018. The motion was seconded by **Cncl. Marino** and approved by all members of Council.

**B.) CORRESPONDENCE**

- **Circus Permit**

**Cncl. Garbowski** made a motion to approve a Circus Permit for **Zerbini Family Circus, Inc.** The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

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**C.) RESOLUTIONS SCHEDULED – PUBLIC PORTION**

**Cncl. Garbowski** made a motion to open the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council. With no one wishing to speak, **Cncl. Miller** made a motion to close the Resolutions Scheduled – Public Portion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**Cncl. Miller** made a motion to bracket for approval, by Consent Agenda, Resolutions R:105-2018 through R:111-2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**CONSENT AGENDA RESOLUTIONS R:105-2018 THROUGH R:111-2018**

**R:105-2018** Resolution Of The Township Council Of The Township Of Monroe Awarding A Contract For Professional Services To The Municipal Engineer For The Completion Of An Electrical Service Evaluation For The Underground Irrigation Project At Owen’s Park Within The Township Of Monroe, County Of Gloucester, State Of New Jersey

**R:106-2018** Resolution Of The Township Council Of The Township Of Monroe Awarding A Contract For Professional Services To Provide Architectural Services Associated With The Concession Stand Renovations At Mary Mazza Duffy Memorial Park Within The Township Of Monroe, County Of Gloucester, State Of New Jersey.

**R:107-2018** Resolution Of The Township Council Of The Township Of Monroe Authorizing The Mayor To Execute A Share Services Agreement Between The County Of Gloucester And The Township Of Monroe, New Jersey (*Family Movie Entertainment-Library*)

**R:108-2018** Resolution Adjusting Township Of Monroe Tax Records

**R:109-2018** Resolution Approving The Bill List For The Council Meeting Of May 14, 2018

**R:110-2018** Resolution Authorizing Closed Executive Session Of The Township Council Of The Township Of Monroe To Discuss A Litigation Matter – *Township of Monroe vs. Peach Country Tractor, Inc.*

**R:111-2018** Resolution Approving The 2018 Gloucester County Community Development Block Grant Project Application For Main Street Rehabilitation – Handicap Ramps In The Township Of Monroe, County Of Gloucester, State Of New Jersey

**Cncl. Garbowski** made a motion to approve Resolutions R:105-2018 through R:111-2018. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**D.) ORDINANCES**

**Cncl. Pres., DiLucia** turned this portion of the meeting over to **Ordinance Committee Chairman, Cncl. Marino**.

**O:14-2018** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 107 Of The Code Of The Township Of Monroe, Entitled “Charities”

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Garbowski** made a motion to approve Ordinance O:14-2018 for First Reading and Publication. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

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**D.) ORDINANCES (cont'd)**

**O:15-2018** An Ordinance Of The Township Council Of The Township Of Monroe To Delete Chapter 243 Of The Code Of The Township Of Monroe, Entitled "Signs"

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Dilks** made a motion to approve Ordinance O:15-2018 for First Reading and Publication. The motion was seconded by **Cncl. Miller** and unanimously approved by all members of Council.

**O:16-2018** An Ordinance Of The Township Council Of The Township Of Monroe To Amend Chapter 162 Of The Code Of The Township Of Monroe, Entitled "Housing Standards"

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:16-2018 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**O:17-2018** An Ordinance Amending Bond Ordinance O:13-2018 Adopted On April 23, 2018 By The Township Of Monroe, In The County Of Gloucester, New Jersey Which Bond Ordinance Provides For Various Capital Improvements In And For The Township Of Monroe, To Replace The Description Of A Capital Improvement Projected Specified Therein

**First Reading:** A copy of this ordinance was posted on the bulletin board at the Municipal Complex. Additional copies were made available to the public.

**Cncl. Miller** made a motion to approve Ordinance O:17-2018 for First Reading and Publication. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

**E.) REPORTS AND OTHER MATTERS**

**Engineer Ray Jordan** referenced the submitted Engineer's Report dated May 14, 2018. He mentioned the contractor for the 2017 Monroe Road Program anticipates starting construction on or about May 21, 2018. He also mentioned the NJDOT announced the Township of Monroe received \$270,000 for the extension of the bike path thru Owens Park. This was a competitive grant that was issued to only five municipalities in the State, with the Township of Monroe being the only municipality in the County of Gloucester, which was also the highest amount granted.

**F.) GENERAL PUBLIC DISCUSSION**

**Cncl. Miller** made a motion to open the General Public Discussion. The motion was seconded by **Cncl. Marino** and unanimously approved by all members of Council.

**Andrew McCray – 540 St. Martin Court** approached Council in reference to the few bus stops that are spaced far apart along Sicklerville Road, between the Avandale Park & Ride and Black Horse Pike. He spoke with New Jersey Department of Transit about increasing the number of bus stops for the convenience of seniors and others who have to walk long distances without these bus stops in place. The NJDOT employee he spoke with said the responsibility lies with the Township. He asked that the Township consider increasing the amount of bus stops. **Cncl. Miller** informed Mr. McCray the Township has previously added additional bus stops, done by local Ordinance and submitted to NJDOT, so there is a possibility this can be done. **Cncl. Pres. DiLucia** asked Mr. McCray to provide the Municipal Clerk in writing the approximate areas of where he would like to see more bus stops and it can then be submitted to

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**F.) GENERAL PUBLIC DISCUSSION (cont'd)**

the Chairman of the Ordinance Committee for review. **Cncl. Miller** said this request should also be provided to the Chief of Police for review to make sure the additional stops on Sicklerville Road will not create unnecessary problems with traffic. At this time, **Cncl. Pres. DiLucia** advised Mr. McCray to speak with **Police Chief McKeown**, who was in attendance at the meeting.

**Jack Luby – 1664 Silver Birch Road** approached Council and asked if political parties are permitted to campaign on township property. He said he understands it could be a violation of the election laws. He said the medial strip going into Forest Hills is township property and a candidate has their sign placed there and he would appreciate if this candidate would remove it. He also said he understands that a political party wants to give out free ice cream at a township-sponsored event on township property, and this is also a violation of election laws. Mr. Luby would like someone to address these matters. **Mayor Teefy** asked where the free ice cream is being given out. Mr. Luby said he did not know where, he only heard this is going to happen, not that they did. He asked Mayor Teefy if he had a guilty conscience. Mayor Teefy said he did not and asked Mr. Luby if he did. Mr. Luby said he has a clear conscience and Mayor Teefy said he does, also. Mayor Teefy asked Mr. Luby if he is spreading information that is not true. Mr. Luby said he did not know if it is true or not, it is something he heard. Mayor Teefy stated it is not true that someone will be coming onto township property to give out free ice cream. Mr. Luby asked Mayor Teefy if he is an attorney. Mayor Teefy said he is not, but is the Mayor, he knows and understands what is going on, to which Mr. Luby suggested he should not give legal advice if he is not an attorney. Mayor Teefy reiterated there is no organization that will be giving free ice cream on township property. **Mr. Luby** noted there has been some talk regarding dogs in Owens Park. He said he has seen other recreational sites that have fenced off areas for dogs so the dogs do not defecate in public areas, noting this is his recommendation. **Cncl. Pres. DiLucia** clarified there is a dog park in the process of being built in the Township. **Mr. Luby** spoke in reference to bicycles being ridden in Owens Park. He said there is a bike trail close to the park, so the Township may want to consider installing a trail to give the cyclists an opportunity to go on the bike trail to ride their bicycles instead of at Owens Park. **Mr. Luby** informed Council the Township can piggy-back on the government-approved supplier list and asked if they are aware of this. He said there is a list the State has and since this is a municipality of the State of New Jersey, the Township does not have to bid on any of the vendors that are on this list. He said this is the same as with the County, although he thinks the Township may have to make an agreement with the County, but he is not sure. **Mr. Luby** addressed **Mayor Teefy** about a light on Pin Oak Road installed two years ago, this was installed as a “test light”, and informed the Mayor that the residents want their gas light reinstalled. Mayor Teefy said some people like it and some people do not. Mr. Luby asked the Mayor when the light is going to be taken care of. The Mayor responded he gave the pole number to Atlantic City Electric, is waiting for them to remove the light and South Jersey Gas has been contacted to find a gas light to install. Mr. Luby asked Mayor Teefy if he put the request into South Jersey Gas for the installation of the gas light, the Mayor said he did and Mr. Luby asked if he can submit an OPRA form for a copy of this request, to which the Mayor responded it was a phone call made to South Jersey Gas to request the installation. Mr. Luby told the Mayor this light was a “test light” and if it ended up not being preferred by the residents, the gas light would be put back; he asked where the original antique gas light that was originally in place is being stored, adding this gas light costs approximately \$2,000. Mayor Teefy advised he did not remove it; it was hit and knocked down, so it was removed by South Jersey Gas. Mr. Luby said he has previously mentioned that those gas lights are the property of Monroe Township. He said he was there at the time when the development (*Forest Hills*) was being built and he served as the Mayor during the first contention about removing the gas lights. He went to Trenton with the Solicitor and it was determined that Monroe Township owns the gas lights. Mr. Luby said Cape May has the same gas lights and they maintain the lights. Mr. Luby contacted the manufacturer of the lights and was told they can make all of the parts needed for the lights at approximately half the price of what South Jersey Gas was charging the Township. **Cncl. Heffner** informed Mr. Luby that the gas light was destroyed and caught on fire, it was in pieces and thrown in the dumpster; their obligations were to make it safe, so the line was capped off, this is why it was in the dumpster and it was not kept by someone.

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**F.) GENERAL PUBLIC DISCUSSION (cont'd)**

With no one else wishing to speak, **Cncl. Marino** made a motion to close the General Public Discussion. The motion was seconded by **Cncl. Dilks** and unanimously approved by all members of Council.

**CLOSED EXECUTIVE SESSION**

**Solicitor Cappelli** reported that Council just concluded a Closed Executive Session for the purpose of discussing a litigation matter. Council was updated on the matter of Peach Country Tractor, Inc.; the Township is seeking conjunctive relief and there was a report on the judge's findings.

**G.) ADJOURNMENT**

With nothing further to discuss, **Cncl. Miller** made a motion to adjourn the Regular Council Meeting of May 14, 2018. The motion was seconded by **Cncl. Garbowski** and unanimously approved by all members of Council.

Respectfully submitted,

  
\_\_\_\_\_  
**Susan McCormick, RMC**  
**Township Clerk**

  
\_\_\_\_\_  
**Presiding Officer**

*These minutes were prepared from excerpts of the tape-recorded proceedings of the Regular Council Meeting of May 14, 2018 and serve as only a synopsis of the proceedings. The official tape may be heard in the Office of the Township Clerk upon proper notification pursuant to the Open Public Records Law.*

Approved as submitted \_\_\_\_\_ Am \_\_\_\_\_  
Approved as corrected \_\_\_\_\_

Date 5/29/18  
Date \_\_\_\_\_